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OFFICE OF THE  
SECRETARY

MURIEL BOWSER  
MAYOR

JUN - 1 2015

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
1350 Pennsylvania Avenue NW, Suite 504  
Washington, DC 20004

**RE: Clean and Affordable Energy Act of 2008, D.C. Law 17-250**

Dear Chairman Mendelson:

Pursuant to Sections 210(e) and 211(e) of the Clean and Affordable Energy Act of 2008 ("CAEA"), D.C. Law 17-250, effective October 2008, I am pleased to submit the District Department of the Environment's ("DDOE") enclosed reports for the periods listed. These reports present the revenue collection, budget, and expenditures of the Sustainable Energy Trust Fund ("SETF") and Energy Assistance Trust Fund ("EATF"), and describe the performance of EATF programs and expenditures during periods listed. This document reflects DDOE's continuing commitment to making the District more energy efficient and improving the quality of the environment.

- CAEA Quarterly Report – Q3 2014
- CAEA Quarterly Report – Q4 2014
- CAEA Quarterly Report – Q1 2015
- CAEA Quarterly Report – Q2 2015
- CAEA Annual Financial Report for FY 2014

Please feel free to contact Dr. Taresa Lawrence at 202-671-3313 if you have any questions regarding this report.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser".

Muriel Bowser

**District Department of the Environment  
Clean and Affordable Energy Act Quarterly Report  
October 1, 2014 – December 31, 2014**

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## **INTRODUCTION**

The District Department of the Environment's ("DDOE") Clean and Affordable Energy Act ("CAEA") Quarterly Report to the Council of the District of Columbia ("Council") covers the period from October 1, 2014 to December 31, 2014. This report 1) describes significant program status; 2) provides timelines and milestones to track the progress and success of each program; 3) offers highlights of ward specific data; and 4) presents the status of administrative and programmatic expenditures.

## **BACKGROUND**

The Retail Electric Competition and Consumer Protection Act of 1999 created the Reliable Energy Trust Fund ("RETF"), the purpose of which was to fund programs promoting energy efficiency and the use of electricity from renewable sources. In Commission Order No. 13475, Formal Case No. 945, the Public Service Commission of the District of Columbia ("Commission") designated DDOE (previously the DC Energy Office) as the authority to administer all of the programs approved for funding from the RETF. Subsequently, the Commission authorized DDOE to implement 16 programs.

Additionally, in 2005 the Council passed the Omnibus Utility Emergency Amendment Act of 2005, which established the Natural Gas Trust Fund ("NGTF") to promote energy-efficient gas programs and to provide assistance to low-income gas customers in the District. DDOE was designated as the administrator of all of the programs under that Act.

This quarterly report is required by the Clean and Affordable Energy Act of 2008 ("CAEA"), D.C. Law 17-250, effective October 22, 2008, which replaced the RETF and NGTF programs with the Sustainable Energy Trust Fund ("SETF") and the Energy Assistance Trust Fund

("EATF") programs, funded by two new utility assessments. The following program under the CAEA is currently being administered by DDOE:

**Energy Assistance Trust Fund**

**D1, LIHEAP Expansion and Energy Education**

*Provides additional funding for electric customers to be used in concert with the Federal Low Income Home Energy Assistance Program.*

DDOE has contracted with Vermont Energy Investment Corporation, the prime contractor of the Sustainable Energy Partnership, a team of local partners, to provide programs and initiatives as the District of Columbia Sustainable Energy Utility ("DC SEU"). The DC SEU implements programs in the District to reduce per-capita energy consumption, increase the number of green collar jobs in the District, stimulate the local economy through contract spending with District businesses, increase renewable energy generating capacity, reduce the growth of peak electricity demand, improve the energy efficiency of low-income housing, and reduce the growth of energy demand of the District's largest energy users. The DC SEU is funded by the SETF. DDOE is appropriated an amount equivalent to ten percent of the DC SEU contract value for administering the contract, and the financial attachments at the end of this report reflect this activity. The DC SEU submits quarterly reports to DDOE, and DDOE files these reports with the Council on behalf of the DC SEU. Both reports can be found on DDOE's website.

## **CAEA BUDGET AND EXPENDITURES**

This report includes the following financial attachments:

- Attachment 1: Revenue Collections
- Attachment 2: Financial Activity as of the end of the quarter
- Attachment 3: Administrative Budget and Expenditures
- Attachment 4: Monthly Expenditures by Program

## Energy Assistance Trust Fund

<b>Program Name:</b>	LIHEAP Expansion and Energy Education
<b>Program Number:</b>	D1
<b>Reporting Period:</b>	October 1, 2014 – December 31, 2014

### Program Description

The Low-Income Home Energy Assistance Program (“LIHEAP”) Expansion and Energy Education Program provides additional funding for electric customers to be used in concert with federal LIHEAP funding. Households that would otherwise not be served as a result of limited federal LIHEAP funding are granted benefits through this program.

### Program Status

- Program is falling short of expectations
- Program is on Target
- Program is exceeding expectations

### Program Accomplishments

The LIHEAP Expansion and Energy Education Program enrolled 7,663 eligible District residents this quarter. DDOE continues to hold educational workshops for customers that enroll in LIHEAP where customers learn how to make their homes more energy-efficient. The workshops demonstrate to customers how to weatherize their homes and provide tips on decreasing their heating and cooling costs.

**Table 1: LIHEAP Expansion Deliverables**

<b>Program Deliverable</b>	<b>Quarter Achievement</b>	<b>Cumulative Achievement</b>
Enroll additional participants	7,663	7,663

**Table 2: LIHEAP Expansion Quarter 1 Timeline and Milestones**

<b>Milestone</b>	<b>Goal Date</b>	<b>Actual Date</b>
<b>Quarter 1: October 1, 2014 – December 31, 2014</b>		
Serve additional eligible District households	December 2014	December 2014
Continue educational workshops	December 2014	December 2014

## Next Quarter's Projected Goals

Table 3: LIHEAP Expansion Quarter 2 Timeline and Milestones

Milestone	Goal Date	Actual Date
<b>Quarter 2: January 1, 2015 – March 31, 2015</b>		
Serve additional eligible District households	March 2015	
Continue educational workshops	March 2015	

## Issues and Remedial Plan

None

**ATTACHMENT 1  
REVENUES COLLECTED  
OCTOBER 1, 2014 - DECEMBER 31, 2014**

<b>Sustainable Energy Trust Fund (SETF)</b>				<b>Energy Assistance Trust Fund (EATF)</b>			
<b>Deposit Date</b>	<b>Source of Funds</b>	<b>Amount</b>	<b>Total Received to date</b>	<b>Deposit Date</b>	<b>Source of Funds</b>	<b>Amount</b>	<b>Total Received to date</b>
11/18/2014	WASH GAS	168,437.78	168,437.78	11/18/2014	WASH GAS	72,232.59	72,232.59
11/20/2014	PEPCO	1,310,469.57	1,478,907.35	11/20/2014	PEPCO	53,020.57	125,253.16
12/16/2014	WASH GAS	250,124.72	1,729,032.07	12/16/2014	WASH GAS	90,281.81	215,534.97
12/22/2014	PEPCO	1,192,257.33	2,921,289.40	12/22/2014	PEPCO	48,233.57	263,768.54
<b>1st Quarter subtotal</b>		<b>2,921,289.40</b>		<b>1st Quarter subtotal</b>		<b>263,768.54</b>	
<b>Total through 1st Qtr:</b>		<b>2,921,289.40</b>		<b>Total through 1st Qtr:</b>		<b>263,768.54</b>	

<b>Renewable Energy Development Fund (REDF)</b>			
<b>Deposit Date</b>	<b>Source of Funds</b>	<b>Amount</b>	<b>Total Received to date</b>
		-	-
<b>1st Quarter subtotal</b>		<b>-</b>	
<b>Total through 1st Qtr:</b>		<b>-</b>	

**ATTACHMENT 2  
ALL FINANCIAL ACTIVITY  
AS OF 12/31/2014**

Agy Fund	Project No	Project Title	GAAP Category Title	Budget	Expenditures	Intra-District Advance	Purchase Order Balance	Requisition Balance	YTD Expenditures and Obligations	Available Balance
SETF (6700)	ABOARD	SETF & EATF ADVISORY BOARD	NON-PERSONNEL SERVICES	26,000	-	-	-	-	-	26,000
	<b>ABOARD</b>			<b>26,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>26,000</b>
	ADMSEU	SEU CONTRACT ADMINISTRATION	PERSONNEL SERVICES	1,191,121	185,944	-	-	-	185,944	1,005,177
			NON-PERSONNEL SERVICES	808,879	191,703	-	459,966	-	651,670	157,209
	<b>ADMSEU</b>			<b>2,000,000</b>	<b>377,647</b>	<b>-</b>	<b>459,966</b>	<b>-</b>	<b>837,614</b>	<b>1,162,386</b>
	SEUCTR	SEU CONTRACT	NON-PERSONNEL SERVICES	18,400,000	106,505	-	18,293,495	-	18,400,000	-
	<b>SEUCTR</b>			<b>18,400,000</b>	<b>106,505</b>	<b>-</b>	<b>18,293,495</b>	<b>-</b>	<b>18,400,000</b>	<b>-</b>
	SEUEMV	SEU CONTRACT EM&V	PERSONNEL SERVICES	409,779	77,474	-	-	-	77,474	332,305
			NON-PERSONNEL SERVICES	1,190,221	-	-	800,000	-	800,000	390,221
	<b>SEUEMV</b>			<b>1,600,000</b>	<b>77,474</b>	<b>-</b>	<b>800,000</b>	<b>-</b>	<b>877,474</b>	<b>722,526</b>
	SEURVW	SEU INDEPENDENT REVIEW OF PERFORMANCE	NON-PERSONNEL SERVICES	100,000	-	-	-	-	-	100,000
	<b>SEURVW</b>			<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
<b>6700 Total</b>				<b>22,126,000</b>	<b>561,626</b>	<b>-</b>	<b>19,553,462</b>	<b>-</b>	<b>20,115,088</b>	<b>2,010,912</b>
EATF (6800)	ADMEA9	EATF ADMINISTRATION	PERSONNEL SERVICES	121,751	35,299	-	-	-	35,299	86,452
			NON-PERSONNEL SERVICES	111,598	18,673	-	58,870	-	77,543	34,055
	<b>ADMEA9</b>			<b>233,349</b>	<b>53,972</b>	<b>-</b>	<b>58,870</b>	<b>-</b>	<b>112,842</b>	<b>120,507</b>
	LID109	LIHEAP EXPANSION & ENERGY EDUCATION	PERSONNEL SERVICES	493,794	83,895	-	-	-	83,895	409,899
			NON-PERSONNEL SERVICES	1,469,751	-	-	-	-	-	1,469,751
	<b>LID109</b>			<b>1,963,544</b>	<b>83,895</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>83,895</b>	<b>1,879,649</b>
	LID209	RAD EXPANSION	PERSONNEL SERVICES	96,360	43	-	-	-	43	96,317
			NON-PERSONNEL SERVICES	3,640	-	-	3,640	-	-	3,640
	<b>LID209</b>			<b>100,000</b>	<b>43</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>43</b>	<b>99,957</b>
	LIG109	RES EXPANSION	PERSONNEL SERVICES	-	-	-	-	-	-	-
			NON-PERSONNEL SERVICES	300,000	-	-	-	-	-	300,000
	<b>LIG109</b>			<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>
<b>6800 Total</b>				<b>2,596,894</b>	<b>137,911</b>	<b>-</b>	<b>58,870</b>	<b>-</b>	<b>196,780</b>	<b>2,400,114</b>
REDF (662)	NOPROJ	NO PROJECT INFORMATION	PERSONNEL SERVICES	591,783	62,759	-	-	-	62,759	529,024
			NON-PERSONNEL SERVICES	6,408,217	-	-	-	-	-	6,408,217
	<b>NOPROJ</b>			<b>7,000,000</b>	<b>62,759</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>62,759</b>	<b>6,937,241</b>
	SEUEMV	SEU CONTRACT EM&V	PERSONNEL SERVICES	-	9,276	-	-	-	9,276	(9,276)
	<b>SEUEMV</b>			<b>-</b>	<b>9,276</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,276</b>	<b>(9,276)</b>
<b>662 Total</b>				<b>7,000,000</b>	<b>72,034</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>72,034</b>	<b>6,927,966</b>
<b>Grand Total</b>				<b>31,722,894</b>	<b>771,571</b>	<b>-</b>	<b>19,612,332</b>	<b>-</b>	<b>20,383,902</b>	<b>11,338,992</b>

Note: \* The expenditures in project SEUEMV under fund 0662 belong to fund 6700. They have been moved to the proper fund.

**ATTACHMENT 3  
Administrative Budget and Expenditures  
1st Quarter- as of December 31, 2014**

Fund	Project No	Project Title	PS/NPS Category	Budget	QUARTERLY ACTUAL EXPENDITURES				Total Year-to-Date Actual Expenditures
					Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep	
6700	ADMSEU	SEU CONTRACT ADMINISTRATION	PERSONNEL SERVICES	1,191,120.78	185,943.77				185,943.77
			NON-PERSONNEL SERVICES	42,500.00	367.49				367.49
	<b>ADMSEU Total</b>			<b>1,233,620.78</b>	<b>186,311.26</b>				<b>186,311.26</b>
	SEUEMV	SEU CONTRACT EM&V	PERSONNEL SERVICES	409,778.74	77,474.11				77,474.11
	<b>SEUEMV Total</b>			<b>409,778.74</b>	<b>77,474.11</b>				<b>77,474.11</b>
<b>SETF Total</b>				<b>1,643,399.52</b>	<b>263,785.37</b>				<b>263,785.37</b>
6800	ADMEA9	EATF ADMINISTRATION	PERSONNEL SERVICES	121,751.14	35,298.76				35,298.76
			NON-PERSONNEL SERVICES	20,000.00	-				-
	<b>ADMEA9 Total</b>			<b>141,751.14</b>	<b>35,298.76</b>				<b>35,298.76</b>
	LID109	LIHEAP EXPANSION & ENERGY EDUCATION	PERSONNEL SERVICES	493,793.97	83,895.32				83,895.32
	<b>LID109 Total</b>			<b>493,793.97</b>	<b>83,895.32</b>				<b>83,895.32</b>
	LID209	RAD EXPANSION	PERSONNEL SERVICES	96,359.71	43.08				43.08
		NON-PERSONNEL SERVICES	3,640.49	-				-	
<b>LID209 Total</b>			<b>100,000.20</b>	<b>43.08</b>				<b>43.08</b>	
<b>EATF Total</b>				<b>735,545.31</b>	<b>119,237.16</b>				<b>119,237.16</b>
662	NA	NA	PERSONNEL SERVICES	591,783.48	72,034.21				72,034.21
			NON-PERSONNEL SERVICES	10,000.00	-				-
<b>REDF Total</b>				<b>601,783.48</b>	<b>72,034.21</b>				<b>72,034.21</b>
<b>Grand Total</b>				<b>2,980,728.31</b>	<b>455,056.74</b>	-	-	-	<b>455,056.74</b>

**ATTACHMENT 4  
EXPENDITURE BY MONTH  
1ST QUARTER- AS OF DECEMBER 31, 2014**

Agency Fund	Project Number	Project Title	BUDGET	Actual Expenditures			Total Expenditure
				October	November	December	
6700	ABOARD	SETF & EATF ADVISORY BOARD	26,000	-	-	-	-
	ADMSEU	SEU CONTRACT ADMINISTRATION	2,000,000	48,229	136,848	192,570	377,647
	SEUCTR*	SEU CONTRACT	18,400,000	(1,076,169)		1,182,674	106,505
	SEUEMV	SEU CONTRACT EM&V	1,600,000	25,128	25,042	27,304	77,474
	SEURVW	SEU INDEPENDENT REVIEW OF PERFORMANCE	100,000	-	-	-	-
SETF Total			<b>22,126,000</b>	<b>(1,002,812)</b>	<b>161,890</b>	<b>1,402,548</b>	<b>561,626</b>
6800	ADMEA9	EATF ADMINISTRATION	233,349	10,426	24,164	19,382	53,972
	LID109	LIHEAP EXPANSION & ENERGY EDUCATION	1,963,544	28,244	27,151	28,500	83,895
	LID209*	RAD EXPANSION	100,000	(291)	-	334	43
	LIG109	RES EXPANSION	300,000	-	-	-	-
EATF Total			<b>2,596,894</b>	<b>38,379</b>	<b>51,315</b>	<b>48,217</b>	<b>137,911</b>
0662	NA	NA	7,000,000	23,995	23,251	24,789	72,034
REDF Total			<b>7,000,000</b>	<b>23,995</b>	<b>23,251</b>	<b>24,789</b>	<b>72,034</b>
Grand Total			<b>31,722,894</b>	<b>(940,439)</b>	<b>236,456</b>	<b>1,475,553</b>	<b>771,571</b>

*Note: \*The negative expenditures in projects SEUCTR & LID209 are due to FY14 accrual reversals.*