



**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES
609 H STREET, NE, 4TH FLOOR, WASHINGTON, DC 20002
P: 202 671-3171 ♦ F: 202 671-3395**

November 8, 2012

**AMENDMENT TWO (2) FOR REQUEST FOR QUOTATION (RFQ)
RM-13-RFQ-009-BY4-TLW
FOR COPIER PAPER SUPPLY AND DELIVERY SERVICES**

TO ALL PROSPECTIVE BIDDERS:

THE ABOVE REFERENCED REQUEST FOR QUOTATION (RFQ) IS HEREBY AMENDED AS FOLLOWS:

1. ITEM 005 SCHEDULE B PRICING SHEETS ON PAGES 5, 7, 9, 11 AND 13 OF THE ABOVE REFERENCED REQUEST FOR QUOTATION SOLICITATION SHALL BE HEREBY CHANGED IN ITS ENTIRETY TO READ AS FOLLOWS

**1. FROM: Copier Paper 11 X 17, Weight 20 Lbs., Multi-Purpose, Extra Bright, White, 97 Brightness, for high speed copiers and laser printers, highest quality, acid free with 500 sheets per ream/
10 REAMS PER CASE**

**TO: Copier Paper 11 X 17, Weight 20 Lbs., Multi-Purpose, Extra Bright, White, 97 Brightness, for high speed copiers and laser printers, highest quality, acid free with 500 sheets per ream/
5 REAMS PER CASE**

2. THE NEW CLOSING DATE REFERENCED IN AMENDEMNT ONE SHALL BE HEREBY CHANGED IN ITS ENTIRETY TO READ AS FOLLOWS

**FROM: THE NEW CLOSING DATE AND TIME SHALL BE TUESDAY,
NOVEMBER 12, 2012 AT 2:00 PM EST.**

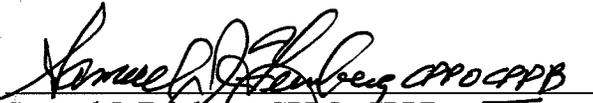
**TO: THE NEW CLOSING DATE AND TIME SHALL BE TUESDAY,
NOVEMBER 13, 2012 AT 2:00 PM EST.**

3. **ALL BIDDERS SHALL BE REQUIRED TO SUBMIT A UNOPENED PACKAGED REAM OF 8 ½' X 11" VIRGIN, WHITE COPIER PAPER THAT SHALL MEET THE REQUIREMENTS OF THIS REQUEST FOR QUOTATION SOLICITATION.**

ALL OTHER TERMS AND CONDITIONS OF THIS REQUEST FOR QUOTATION (RFQ) REMAIN UNCHANGED.

Only one copy of this Amendment is being sent to prospective Bidders. Bidders shall sign below and attach a signed copy of this Amendment to each Bid to be submitted to the place specified for receipt of Bids. Bids shall be mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your Bid has been previously deposited with the Department of Mental Health, Contracts and Procurement Services (DMH/CPS), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ Number and submission date. **This signed Amendment must be received by the DMH/CPS on or before Tuesday, November 13, 2012 at 2:00 PM EST, the date and time for the closing of this solicitation. Failure to acknowledge receipt of Amendment Two (2) for Solicitation Number RM-13-RFQ-009-BY4-TLW may be cause for rejection of any Bid submitted in response to the subject RFP.**

Signed:


Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement Services
Agency Chief Contracting Officer

Amendment Number Two (2) is hereby acknowledged and is considered a part of the Bid for Solicitation Number RM-13-RFQ-009-BY4-TLW.

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Firm