

**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT ADMINISTRATION**

October 20, 2010

**COMMUNITY SERVICES REVIEW (CRS) PROJECT COORDINATOR
REQUEST FOR PROPOSAL (RFP) – AMENDMENT ONE (1)
RM-11-RFP-005-BY4-SC**

TO ALL PROSPECTIVE OFFERORS:

The above-reference Request for Proposals (RFP) is hereby amended as follows:

Section B, Page 3 is replaced with attached amended page to include the “Unit” number of 12 representing monthly payment.

Section G.8 is deleted in its entirety and replaced with the following:

G.8 PAYMENT

DMH shall pay the Contractor monthly the amount due the Contractor as set forth in Section B.3 of the contract in accordance with the Terms of the contract and upon presentation of a properly executed invoice and authorized by the COTR.

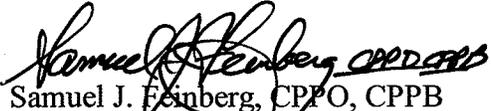
DMH shall pay Interest Penalties on amounts due to the Contractor in accordance with the Quick Payment Act, D.C. Official Code § 2-221.02 et seq., for the period beginning on the day after the required payment date and ending on the date on which payment of the amount is made to the Contractor.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

Only one copy of this amendment is being sent to potential Offerors. Offerors shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the place specified for receipt of proposals. Proposals shall be mailed or delivered in accordance with the instructions provided in the original RFP document. In the event your proposal has been previously deposited with the Department of Mental Health, Office of Contracts and Procurement (DMH/OCP), submit this amendment in a sealed envelop, identified on the outside by the RFP number and submission date. This amendment together with your Proposal must be received by the DMH/OCP no later than the date and time for closing.

Failure to acknowledge receipt of Amendment One (1) for solicitation #RM-11-RFP-005-BY4-SC may be cause for rejection of any proposal submitted in response to the subject RFP.

Signed:


Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the Proposal for RM-11-RFP-005-BY4-SC

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Firm

SECTION B: SUPPLIES OR SERVICES AND PRICE

B.1 PURPOSE OF CONTRACT

The Contractor shall serve as a Community Services Review (CSR) Project Coordinator and may be a consumer and/or family operated agency or organization working in partnership with a consumer and/or family operated agency to enhance community-level knowledge of the CSR practice, practice expectations and desired outcomes. The role of the CSR Project Coordinator is to ensure that consumer and family needs, preferences and culturally responsive strategies and data collection procedures are incorporated into the selection, implementation, evaluation and follow-up processes.

B.2 CONTRACT TYPE

The District contemplates awarding a Firm-Fixed-Price Contract.

B.3 SCHEDULE B – PRICING SCHEDULE

(A) Line Item No.	(B) Services	(C) Unit	(D) Unit Price	(E) Extended Price
Base Year	Community Services Review (CSR) Project Coordinator	<u>12</u>		
Option Year One	Community Services Review (CSR) Project Coordinator	<u>12</u>		
Option Year Two	Community Services Review (CSR) Project Coordinator	<u>12</u>		
Option Year Three	Community Services Review (CSR) Project Coordinator	<u>12</u>		
Option Year Four	Community Services Review (CSR) Project Coordinator	<u>12</u>		

Name of Offeror

Name and Title of Person Authorized to Sign for Offeror

Date