



**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT ADMINISTRATION**

September 12, 2012

CONTINUITY OF OPERATIONS AND EMERGENCY PREPAREDNESS

AMENDMENT NUMBER 1

RM-13-RFQ-013-BY0-VM

TO ALL PROSPECTIVE OFFERORS:

Question No.	RFP Section	Question
1	N/A	Has the department identified a price range for this project? Additionally, has the money already been allocated for this project from a specific grant?
<p>DMH RESPONSE: Pricing information cannot be disclosed in order to maintain a fully open and transparent solicitation process.</p>		
Question No.	RFP Section	Question
2	N/A	Noting the a technical approach is not required to be submitted in response packages, would it be permissible to submit a project approach to demonstrate how we would work to meet the goals and priorities outlined in the RFQ?
3	N/A	Is it permissible to submit information detailing the qualifications of our proposed team members?

4		<p>Can you please clarify the evaluation criteria, including weighting of each category, for this RFQ? For example, the RFQ requests pricing and information on previous experience, are both of these categories of equal weight to the evaluation of responses?</p>
<p>DMH Response: This is not a Request for Proposal (RFP) wherein you would have evaluation factors/criteria. This is a Request for Quotation wherein the Lowest Responsive Responsible Bidder shall receive the Contract Award resulting from this RFQ. You may submit the project approach and the qualifications of the proposed members as a reference.</p>		

NO FURTHER QUESTIONS SHALL BE ACCEPTED AS THEY RELATE TO THIS RFQ.

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSALS REMAIN UNCHANGED.

Only one copy of this Amendment is being sent to prospective Bidders. Bidders shall sign below and attach a signed copy of this Amendment to each proposal to be submitted to the place specified for receipt of bids. Bids shall be mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your bid has been previously deposited with the Department of Mental Health, Contracts and Procurement Administration (DMH/CPA), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ number and submission date. This signed Amendment must be received by the DMH/CPA no later than the date and time for closing.

Failure to acknowledge receipt of Amendment Number One (1) for Solicitation Number **RM-13-RFQ-014-BY0-VM** may be cause for rejection of any bid submitted in response to the subject RFQ.

Signed: 
 Samuel J. Feinberg, CPPC, CPPB
 Director, Contracts and Procurement
 Agency Chief Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the Offer for Solicitation Number **RM-13-RFQ-014-BY0-VM**.

 Signature of Authorized Representative

 Date

 Title of Authorized Representative

 Print or Type Name of Offeror