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**DISTRICT OF COLUMBIA DEPARTMENT OF BEHAVIORAL HEALTH  
CONTRACTS AND PROCUREMENT SERVICES**

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**JUNE 2, 2014**

**REQUEST FOR PROPOSALS AMENDMENT NUMBER TWO (2) FOR:  
SOLICITATION NUMBER RM-14-RFP-094-BY4-SDS - TOBACCO CESSATION SERVICES**

**TO ALL PROSPECTIVE OFFERORS:**

**1. Section B.4 Subcontracting Plan**

“The Offeror responding to this Request for Price Proposal must submit with its Proposal, a notarized statement detailing any subcontracting plan as required by law. Offers responding to this Request for Price Proposal shall be deemed nonresponsive and shall be rejected if the Offeror fails to submit a subcontracting plan that is required by law. For contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with section H.10.”

**The Section Reference for the Subcontracting Requirements shall be H.12 not H.10**

**2. When requesting a Waiver from the Subcontracting Plan Requirements a Contractors shall follow the procedures outlined herewith;**

Should an Offeror feel it necessary to request a Waiver from the Subcontracting Requirements, please submit the request to Mr. Samuel J. Feinberg, CPPO, CPPB Director Contracts and Procurement, Agency Chief Contracting Officer for the Department of Behavioral Health, 64 New York Avenue, NE, Room 222, Washington, DC, 20009, in writing. In addition to the Waiver request, Offeror shall provide documentation to justify the request; the justification should demonstrate a good faith effort in reaching out to CBEs for subcontracting opportunities. In order to find out if there are any CBEs who can provide subcontracting services to you, you may go to the following website:

<http://lsdbe.dslbd.dc.gov/public/certification/search.aspx>

Once there, enter the Description of the Services being provided such as “substance abuse treatment” in the “NIGP Description Word Search box, and print out the results. If items appear in the section “Available NIGP Codes (check all that apply)” use the pertinent NIGP Codes and perform a search in the following Website:

<http://lsdbe.dslbd.dc.gov/public/certification/search.aspx>.

If no NIGP Codes exist for the Services you are providing, that shall serve as part of the justification for not being able to subcontract your services. In addition, you may attached all the requirements that your organization must meet in order to be Certified to provide the services and explain how subcontracting may be a hardship for you.

**All Other Terms And Conditions Of This Request For Proposals Remain Unchanged.**

Only one copy of this amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this amendment to each quote to be submitted to the place specified for receipt of Proposals. Proposals shall be mailed or delivered in accordance with the instructions provided in the original RFP. In the event your Proposal has been previously deposited with the Department of Behavioral Health, Contracts and Procurement Services (DBH/CPS), submit this signed Amendment in a sealed envelope, identified on the outside by the RFP number and submission date. This signed Amendment must be included with your submission in response to this RFP.

Failure to acknowledge receipt of Amendment Two (2) for Solicitation Number **RM-14-RFP-094-BY4-SDS** may be cause for rejection of any quote submitted in response to the subject RFP.

Signed:

proposal for Solicitation Number **RM-14-RFP-094-BY4-SDS**.

  
Samuel J. Feinberg, CPPO, CPPB  
Director, Contracts and Procurement  
Agency Chief Contracting Officer

\_\_\_\_\_  
Signature of Authorized Representative  
Date

\_\_\_\_\_  
Print or Type Name of Offeror

Amendment Number Two (2) is hereby acknowledged and is considered a part of the

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Title of Authorized Representative