

# 2011 FP-31P SUB Payment Voucher

The FP-31P Payment Voucher is used to make any payment due on your FP-31 return.

- Enter your federal employer identification number (FEIN) or your social security number (SSN)
- Fill in the oval for the identification number you entered.
- Enter your business name and mailing address.
- Enter the amount you are paying by check or money order (do not send cash)
- Make check or money order payable to the DC Treasurer.
- Write your FEIN or SSN and tax year on your check or money order.
- Staple your payment to the FP-31P payment voucher.
- Mail the FP-31P payment voucher with the FP-31 return to the  
Office of Tax and Revenue  
PO Box 7862  
Washington, DC 20044-7862

**Do not attach this voucher to your return.**

### Notes:

- If your liability is \$10,000 or greater per period, **you must pay electronically.**  
See [www.taxpayerservicecenter.com](http://www.taxpayerservicecenter.com)
- For electronic filers, in order to comply with new banking rules, you will be asked the question "Will the funds for this payment come from an account outside of the United States?". If the answer is yes, you will be required to pay by check or credit card.  
Please notify this agency if your response changes in the future.
- If your payment is rejected, you may be subject to the District's dishonored check fee and additional penalties and interest.

Detach at perforation before mailing

Government of the  
District of Columbia

## 2011 FP-31P SUB Payment Voucher



Taxpayer Identification Number  
1 2 3 4 5 6 7 8 9

Mark if  FEIN  
Mark if  SSN

Tax Year beginning July 1, 2010  
and ending June 30, 2011  
Due Date: July 31, 2010

OFFICIAL USE ONLY

Business name  
ABCDEFGHIJKLMNABCDEFGHIJKLMN

Business mailing address line 1  
12345ABCDEFGHIJKLMNABCDEFGHIJKLMN

Business mailing address line 2  
12345ABCDEFGHIJKLMNABCDEFGHIJKLMN

City State Zip Code + 4  
ABCDEFGHIJKLMN AB 123456789

Amount of payment \$123456789.00

To avoid penalties and interest, your return envelope must be postmarked no later than the due date of your return.

2011 FP-31P SUB

Rev 05/10