



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF MENTAL HEALTH  
CONTRACTS AND PROCUREMENT ADMINISTRATION**

**REQUEST FOR QUOTATION**  
**RM-010-RFQ-0102-BY0-DJW for Moving and Disposal Services**

The Government of the District of Columbia Department of Mental Health (DMH) is issuing this Competitive Request for Quotation to solicit cost from qualified, experienced Vendors to provide all supervision, personnel, equipment, vehicles, and moving and packing supplies to relocate office materials, selected furniture, from John Howard Pavilion (JHP) to RMB (Annex) and from DMH located at 64 NY Avenue. The Vendor shall transport items designated for disposal to the Fort Totten Solid Waste Transport Station in accordance with the Scope of Work specified in Section C of this Request for Quotes. These services are in support of the occupancy of a new hospital and Annex building. All labor, equipment, tools, material and disposal charges shall be included in the Quote.

Opening Date: June 4, 2010  
Closing Date: June 11, 2010  
Closing Time: 12:00 PM EST

To obtain a copy of the Request for Quotation please contact Denise J. Wells, Contract Specialist, at:

**D.C. Department of Mental Health | Contracts and Procurement  
Administration**  
64 New York Avenue NE - 4th Floor Washington DC 20002  
Tel: 202.671-3174 | Fax: 202.671-3395 or

[denise.carter2@dc.gov](mailto:denise.carter2@dc.gov) or visit our website at [www.dmh.dc.gov](http://www.dmh.dc.gov) ([click on Business Opportunities](#))

Please return the completed Request of Quote Sheet (Schedule B Pricing Sheet) to Ms. Denise J. Wells via hand delivery or U.S Postal Service (Mail) at the address noted above.

Any and all questions pertaining to this solicitation must be submitted in writing to:

**Samuel J. Feinberg, CPPO, CPPB**  
**Director, Contracts and Procurement**  
**Agency Chief Contracting Officer**  
**Department of Mental Health**  
**Contracts and Procurement Administration**  
**64 New York Avenue, NE 4th Floor**  
**Washington, DC 20002**

1. ISSUED BY/ADDRESS OFFER TO:  <b>DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH (DMH) CONTRACTS AND PROCUREMENT ADMINISTRATION 64 NEW YORK AVENUE NE, 4<sup>th</sup> FLOOR WASHINGTON, DC 20002</b>	2. PAGE OF PAGES: <b>1 of</b>
	3. CONTRACT NUMBER:
	4. SOLICITATION NUMBER: <b>RM-010-RFQ-0102-BY0-DJW</b>
	5. DATE ISSUED:
	6. OPENING/CLOSING TIME: <b>June 4, 2010 / June 11, 2010 @ 12:00 PM EST</b>

7. TYPE OF SOLICITATION: N/A <input type="checkbox"/> SEALED BID <input type="checkbox"/> NEGOTIATION (RFP) <input checked="" type="checkbox"/> REQUEST FOR QUOTES (RFQ)	8. DISCOUNT FOR PROMPT PAYMENT:
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NOTE: IN SEALED BID SOLICITATION "OFFER AND CONTRACTOR" MEANS "BID AND BIDDER"

10. INFORMATION CALL	NAME: <b>Samuel J Feinberg, CPPO, CPPB Director, Contracts and Procurement Agency Chief Contracting Officer</b>	TELEPHONE NUMBER: <b>(202) 671-3188</b>	E-MAIL ADDRESS: <b>Samuel.Feinberg@dc.gov</b>
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**OFFER (TO BE COMPLETED BY CONTRACTOR)**

12. In compliance with the above, the undersigned agrees, if the offer is accepted within **180** calendar days (unless a different period is inserted by Contractor) from the date for receipt of offers specified above, that with respect to all terms and conditions by the DMH under "AWARD" below, this offer and the provisions of the RFQ/IFB shall constitute a Formal Contract. All offers are subject to the terms and conditions contained in the solicitation.

13. ACKNOWLEDGEMENT OF AMENDMENTS (Contractor acknowledge receipt of amendments to the SOLICITATION for Contractors and related documents numbered and dated):	AMENDMENT NO:	DATE:
14. NAME AND ADDRESS OF CONTRACTOR:	15. NAME AND TITLE OF PERSONAL AUTHORIZED TO SIGN OFFER: (Type or Print)	
14A. TELEPHONE NUMBER:	15A. SIGNATURE:	15B. OFFER DATE:
AREA CODE:      NUMBER:      EXT:		

**AWARD (To be completed by the DMH)**

16. ACCEPTED AS TO THE FOLLOWING ITEMS:	17. AWARD AMOUNT:	
18. NAME OF CONTRACTING OFFICER: (TYPE OR PRINT) <b>Samuel J. Feinberg, CPPO, CPPB Director, Contracts and Procurement Agency Chief Contracting Officer</b>	19. CONTRACTING OFFICER SIGNATURE:	20. AWARD DATE:

IMPORTANT NOTICE: AWARD SHALL BE MADE ON THIS FORM, OR ON DMH FORM 26, OR BY OTHER AUTHORIZED OFFICIAL WRITTEN NOTICE

**SECTION B**

**SUPPLIES OR SERVICES AND PRICE**

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**SECTION B: SUPPLIES OR SERVICES AND PRICE**

**B.1 PURPOSE OF SOLICITATION**

The Government of the District of Columbia Department of Mental Health (DMH) is issuing this Competitive Request for Quotation to solicit cost from qualified, experienced Vendors to provide all supervision, personnel, equipment, vehicles, and moving and packing supplies to relocate office materials, selected furniture, from John Howard Pavilion (JHP) to RMB (Annex) and from DMH located at 64 NY Avenue. The Vendor shall transport items designated for disposal to the Fort Totten Solid Waste Transport Station in accordance with the Scope of Work specified in Section C of this Request for Quotes. John Howard Pavilion shall be in a “broom swept” condition upon completion of this project. These services are in support of the occupancy of a new hospital and Annex building. All labor, equipment, tools, material and disposal charges shall be included in the Quote.

**B.2 TYPE OF CONTRACT**

The District contemplates award of a Fixed Price Contract.

**B.3 SERVICE/DESCRIPTION/PRICE**

The District requires the Bidder is to provide pricing for each Contract Line Item Number (CLIN) listed in the tables below.

**B.4 PERIOD OF PERFORMANCE**

The Period of Performance (POP) under this Contract shall be One Year from Date of Award.

**B.5 SCHEDULE B PRICING SHEET**

**Continuation Sheet**      **SOLICITATION/CONTRACT # RM-010-RFQ-0102-BY0-DJW**

**NAME OF CONTRACTOR OR CONTRACTOR -**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Extended Price</b>
<b><u>LABOR CATEGORY</u></b>				
<b>0001</b>	<b>Project Manager</b>	<b>Labor Hour(s)</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Total</b>			<b>\$ _____</b>	<b>\$ _____</b>
<b>0002</b>	<b>Project Supervisor</b>	<b>Labor Hour(s)</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Total</b>			<b>\$ _____</b>	<b>\$ _____</b>
<b>0003</b>	<b>Full Time Mover</b>	<b>Labor Hour(s)</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Total</b>			<b>\$ _____</b>	<b>\$ _____</b>
<b>0004</b>	<b>Driver</b>	<b>Labor Hour(s)</b>	<b>\$ _____</b>	<b>\$ _____</b>
<b>Total</b>			<b>\$ _____</b>	<b>\$ _____</b>
<b>0005</b>	<b>Truck</b>	<b>Labor Hour(s)</b>	<b>\$ _____</b>	<b>\$ _____</b>

\_\_\_\_\_  
**PRINT NAME OF CONTRACTOR**

\_\_\_\_\_  
**PRINT NAME OF AUTHORIZED REPRESENTATIVE**

\_\_\_\_\_  
**SIGNATURE OF AUTHORIZED REPRESENTATIVE**

\_\_\_\_\_  
**DATE**

**PART I - THE SCHEDULE**

**SECTION C**

**BACKGROUND/SCOPE OF SERVICES/ REQUIREMENTS**

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## **SECTION C: BACKGROUND, SCOPE OF SERVICES AND REQUIREMENTS**

### **C.1 BACKGROUND**

Saint Elizabeths Hospital (SEH) serves as the District of Columbia's psychiatric care hospital and is part of the Department of Mental Health (DMH). SEH was created in 1855 and was primarily utilized to treat military personnel. In 1987, control of SEH was transferred from the Federal Government to the DMH. SEH patients are provided care in one of two programs: Civil and Forensic. Civil program patients are patients voluntarily and involuntarily committed and may have civil court involvement. The Forensic program is responsible for caring for patients accused of serious crimes that are undergoing psychiatric examination prior to trial, and individuals under treatment who have been found mentally incompetent to stand trial.

Currently, SEH provides 24 hour-a-day, seven day a week care for over 350 psychiatric patients, referred to as "Individuals in our Care". Services are provided in various buildings scattered across campus. In an effort to assist these patients in optimizing and enhancing their ability to function, they are consolidating all of the individual services and buildings into two structures; a single new state-of-the-art hospital and the existing RMB building referred to as the "Annex". The new hospital shall blend these patients based on type of care they require. It is critical that the successful Bidder has a clear understanding of these conditions and conduct their activities in an appropriate manner while interacting with these patients.

### **C.2 SCOPE**

The Government of the District of Columbia Department of Mental Health (DMH) is issuing this Competitive Request for Quotation to solicit cost from qualified, experienced Vendors to provide all supervision, personnel, equipment, vehicles, and moving and packing supplies to relocate office materials, selected furniture, from John Howard Pavilion (JHP) to RMB (Annex) and from DMH located at 64 NY Avenue. The Vendor shall transport items designated for disposal to the Fort Totten Solid Waste Transport Station in accordance with the Scope of Work specified in Section C of this Request for Quotes. John Howard Pavilion shall be in a "broom swept" condition upon completion of this project. These services are in support of the occupancy of a new hospital and Annex building. All labor, equipment, tools, material and disposal charges shall be included in the Quote.

#### **C.2.1 Statement of Needs and Services**

The moving company hereinafter shall be referred to as "Contractor"

The selected Contractor shall provide all supervision, personnel, equipment, vehicles, and moving supplies to relocate selected furniture from John Howard Pavilion to RMB building and to clear the remaining furniture, stand alone equipment, any extra materials and supplies, as well as miscellaneous debris from John Howard Pavilion (JHP) to the Fort Totten Solid Waste

Transport Station. John Howard Pavilion shall be in a "broom swept" condition upon completion of this project.

**C.2.2 Remaining Furniture and Equipment - Inventory Lists – see Attachment A**

**C.2.3 Inventory List of Items to be moved to RMB – See Attachment A  
Inventory List of Items to be moved from DMH located at 64 NY Ave., NE WDC**

**C.2.4** The COTR in conjunction with the Project Manager reserves the right to make changes to the move sequence, and/or equipment and furniture counts, as is necessary to accomplish an orderly and timely relocation. The COTR in conjunction with the Project Manager reserves the right to refuse services, at no additional cost, if the Contractor arrives on the premises at an unscheduled day or time due to security and other Contractor scheduling. The COTR in conjunction with the Project Manager shall immediately or as soon as possible notify the Contractor of any changes to the move sequence.

In the event that inclement weather or incidents occur that prohibit the start and/or completion of the move, the Contractor shall resume moving activities as soon as allowable and shall work, uninterrupted if required, to ensure timely completion of the move. We shall be following the DC Inclement Weather Policy.

**C.2.5 Handling**

The Contractor shall provide qualified labor, material and services necessary to remove all property from the John Howard Pavilion throughout the move process, including loading, transportation and unloading. The Contractor shall be responsible for the disassembly of any furniture.

**C.2.6 Oversized, Heavy and Furniture & Equipment**

The Contractor shall provide all specialty equipment, rigging or technical expertise to prepare and/or relocate any oversized or heavy equipment/furniture. The Contractor shall coordinate with any necessary Third Party Contractors to facilitate the relocations. The Contractor shall be responsible for notifying the COTR in conjunction with the Project Manager in advance of the related move phase of any potential current or future existing building modifications (door frames, thresholds, etc.) necessary to relocate oversized equipment.

**C.2.7 Miscellaneous Debris Disposal**

The Contractor is responsible for the proper separation of debris and disposal in a regulated dumping facility. DMH asks that the Contractor be environmentally responsible and utilize a recycling facility for wood and metal debris as best as possible.

**C. 2.8 Project Completion**

It is preferable that the Contractor utilizes regular business hours (8am-5pm) and Monday through Friday.

The JHP facility must be completely empty and in approved broom-swept condition by June 31, 2010.

### **C.2.9 Contractor Personnel**

#### **Management**

The Contractor shall designate and assign to this Contract an on-site Project Manager who has complete authority to act for the Contractor in managing the entire operation during the term of the Contract. The Contractor's Project Manager shall be responsible for coordinating, scheduling, managing conflict and making immediate and final decisions when needed. They shall also have the authority to accept work requests and all other correspondence on behalf of the Contractor, and make decisions regarding personnel actions. The Contractor shall also designate and assign to this Contract one Project Supervisor responsible for on-site supervision of the move activities. The Contractor's Project Manager and the Project Supervisor shall remain unchanged for the duration of this project unless approved in advance by COTR in conjunction with the Project Manager.

### **C.2.10 Key Personnel**

The Contractor shall also provide one Project Supervisor, for the relocation and be easily distinguishable from the other move personnel.

All Contractor personnel assigned to operate vehicles and mechanical equipment shall be licensed and trained to operate the type and size of vehicle or equipment.

The Contractor shall be responsible for maintaining a standard of employee competency, conduct, integrity and sobriety. All Contractor personnel shall be required to act in a professional manner while on Federal Government premises. COTR in conjunction with the Project Manager reserves the right, at its sole discretion, to remove any Contractor employee from the premises that is found to be using profanity, harassing SEH employees, appears to be under the influence of alcohol or other substances, or behaving in a manner deemed unacceptable by COTR in conjunction with the Project Manager.

The Contractor shall ensure that their employees do not engage in unauthorized use of SEH property, and do not open desk drawers or cabinets. The use of telephones and computer equipment is expressly prohibited.

The Contractor and COTR in conjunction with the Project Manager Representatives shall set employee breaks and their location eating, drinking is prohibited except in designated areas. Smoking and taking photos is strictly prohibited on the campus. The use of personal cell phones except for emergencies is prohibited while Contractor employees are on site. Alcohol, drugs and music are also strictly prohibited while on SEH property.

### **C.2.11 Security Requirements**

These Security requirements may change at any time. The Contractor shall be notified of

any new procedures upon implementation of those procedures. The Contractor is responsible for any costs associated with complying with the Security requirements.

The Contractor shall be expected to comply with all levels of security required for the implementation of the project, including but not limited to, personnel clearances as required by SEH. The Contractor shall not submit the name of any individual possessing any of the following: felony conviction, conviction for a crime of violence, multiple misdemeanors, charges, or records of continuing offenses. If the Contract employee changes, the Contracting Officers Technical Representative in conjunction with the Project Manager must receive immediate written notification and new fingerprint cards submitted for the replacement staff.

Contractor personnel may also be subjected to background checks. All Contractor personnel shall be required to park, enter and exit through designated locations and may be required to sign in and out at the Security Checkpoint. Prior to the move date, the names of all on-site move personnel, along with their birthdates and last 4 digits of their social security number, must be submitted to Contracting Officers Technical Representative in conjunction with the Project Manager in order to gain access to the premises.

The Contractor shall require all employees to wear shirts identifying the company name. Supervisors shall be easily distinguishable from other Contract personnel.

### **C.3 Employee Training and Safety**

The Contractor shall provide in his Quote, proof of Safety Training provided to their move staff. It is recommended that personnel assigned to this project complete a training program provided by the Contractor, which at a minimum, addresses move techniques and safety considerations. Additionally, this program shall address the unique requirements of this project, such as handling and protection of equipment. The Contractor shall follow all federal and local government safety rules and regulations in the performance of this Contract.

#### **C.3.1 Protection of Property and Buildings**

The Contractor assumes full responsibility for repair and/or replacement value for all Federal Government-owned property, and shall indemnify the Federal Government for any and all loss or damage of any nature to any and all Federal Government property, including any equipment, supplies, accessories, or parts furnished, while in the custody, care, storage, repair, or services to be performed under the terms of the Contract, resulting in whole or in part from the negligent acts or omissions of Contractor, and subcontractor, or any employee, agent or representative of Contractor or subcontractors.

#### **C.3.2 Mitigation of Facility Damage**

The Contractor is solely responsible for damage to facilities resulting from move activities. This shall include but not be limited to cleaning and repairs of walls, floors, corridors, elevators, and any other parts of the buildings to the satisfaction of the Contracting Officers Technical Representative in conjunction with the Project Manager.

Any existing damage or unusual conditions shall be documented by the Contractor and a report shall be provided no less than two days prior to the move to Contracting Officers Technical Representative in conjunction with the Project Manager. Upon completion of the move, a post-move walkthrough shall be performed by the Contractor with the Contracting Officers Technical Representative in conjunction with the Project Manager. If damage is identified as a result of the move, a report must be submitted by the Contractor as to the disposition of the repairs. Restoration of any damage that resulted from the move activities shall be the responsibility of the Contractor. If any damage to the building is identified, SEH facility staff must be consulted and approve the Contractor repair methods. If the Contractor is not able to repair the damage to the satisfaction of the facility staff, costs to secure the appropriate trades to perform the repairs shall be the responsibility of the Contractor.

### **C.3.3 Mitigation of Furniture, Material and Equipment Damages**

If due to any act on the part of the Contractor, its employees or agents, SEH-owned property is lost or damaged during the performance of this Contract, the Contractor shall be responsible to SEH for such loss or damage. No liability shall be assumed for any damage or loss to personal property. The Contracting Officers Technical Representative in conjunction with the Project Manager at its option may require the Contractor to repair/replace, at the Contractor's expense, all SEH-owned property lost or damaged. The Contracting Officers Technical Representative in conjunction with the Project Manager shall, within 10 calendar days of movement of any SEH-owned property, alert the Contractor of any damage or loss of any SEH-owned property and the cost of repair or replacement. The Contractor's liability shall be measured by the repair or replacement cost, whichever is less. The Contractor shall reimburse SEH within 30 calendar days of submittal of claim.

### **C.3.4 General Requirements**

### **C.3.5 Planning and Implementation**

The Contractor shall plan and implement all move activities to minimize the impact to the on-going operation of the hospital with The Project Manager approval all move activities.

### **C.3.6 Permits and Laws**

The Contractor shall be responsible for determining, obtaining and abiding by federal, state and local laws, rules and regulations related to the relocation activity. The Contractor shall be responsible for securing all necessary permits, licenses, and waivers required in completion of this Contract. Any fees required in obtaining, permits, licenses or waivers should be the responsibility of the Contractor.

### **C.3.7 Certificate of Insurance**

The Contractor shall be responsible for obtaining any insurance required by property owners approximately two weeks prior to the start of any move activity.

A copy of the certificate shall be provided to the Contracting Officers Technical Representative and the Project Manager.

**C.3.8 Communications**

The Contractor shall provide cell phones to the Contractor's Project Manager as a means of communication between origin and destination and the Contracting Officers Technical Representative in conjunction with the Project Manager personnel. Phone numbers of the Contractor's Project Manager shall be provided to the Contracting Officers Technical Representative in conjunction and the Project Manager.

**C.4 Jobsite Cleanliness and Material Disposal**

The Contractor shall at all times maintain a clean and orderly work environment. The Contractor shall remove all packing material, debris and cartons from the job site to an off-site location daily and/or as necessary. If necessary, the Contractor shall provide dumpsters, trucks or trailers for removal of debris and packing material. No building trash receptacles shall be used.

**\*\*\* END OF SECTION C \*\*\***

**SECTION D**  
**PACKING AND MARKING**  
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**SECTION D: PACKAGING AND MARKING**

**D. SHIPPING INSTRUCTIONS:**

- D.1 The Contractor shall deliver all materials in good condition in the manufacturer's original unopened containers that bear the name and brand of the manufacturer.

Unless otherwise specified in this Request for Quote (RFQ), each case, crate, barrel, package, etc., delivered under this Contract must be plainly stencil marked or securely tagged, stating the Contractor's name, Contract number and delivery address as noted in the Contract. In case of carload lots, the Contractor shall tag the car, stating Contractor's name and Contract number. Any failure to comply with these instructions shall place the material at the Contractor's risk. Deliveries by rail, water, truck or otherwise, must be within the working hours and in ample time to allow for unloading and if necessary, the storing of the materials or supplies before closing time. Deliveries at any other time shall not be accepted unless specific arrangements have been previously made with the contact person identified in the Contract at the delivery point.

**\*\*\* END OF SECTION D \*\*\***

**SECTION E**

**INSPECTION AND ACCEPTANCE**

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**SECTION E: DELIVERY, INSPECTION AND ACCEPTANCE**

**E.1 GENERAL PROVISIONS**

E.1.1 The inspection and acceptance requirements for the resultant Request for Quotes (RFQ) shall be governed by clause number six (6), Inspection of Services, of the Government of the District of Columbia's Standard Contract Provisions for use with Supplies and Services Contracts, dated March, 2007.

**E.2 CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES**

E.2.1 The Contractor shall be held to the full performance of the Contract. The District shall deduct from the Contractor's invoice or otherwise withhold payment for any non-conforming service as specified below.

E.2.2 A service task may be composed of several sub-items. A service task may be determined to be partially complete if the Contractor satisfactorily completes some, but not all, of the sub-items. In those cases, partial deductions may be taken from the Contractor's invoice.

E.2.3 The District shall give the Contractor written notice of deductions by providing copies of reports, which summarizes the deficiencies for which the determination was made to assess the deduction in payment for unsatisfactory work.

E.2.4 Therefore, in the case of non-performed work, the District:

E.2.4.1 Shall deduct from the Contractor's invoice all amounts associated with such non-performed work at the rate set out in Section B or provided by other provisions of the Contract;

E.2.4.2 May, at its option, afford the Contractor an opportunity to perform the non-performed work within a reasonable period subject to the discretion of the Director/ACCO and at no additional cost to the District;

E.2.4.3 May, at its option, perform the services by District personnel or other means.

E.2.5 In the case of unsatisfactory work, the District:

E.2.5.1 Shall deduct from the Contractor's invoice all amounts associated with such unsatisfactory work at the rates set out in Section B or provided by other provisions of the Contract, unless the Contractor is afforded an opportunity to re-perform and satisfactory completed the work;

E.2.5.2 May, at its option, afford the Contractor an opportunity to re-perform the unsatisfactory work within a reasonable period subject to the discretion of the Director/ACCO and at no additional cost to the District.

**E.3 QUALITY**

**E.3.1** Contractor's workmanship shall be of the highest grade, and all materials provided under this Request for Quotes (RFQ) shall be new, of the best quality and grade, and suitable in every respect for the purpose intended.

**E.4 INSPECTION OF SUPPLIES**

**E.4.1** (a) Definition. "Supplies," as used in this clause, includes, but is not limited to raw materials, components, intermediate assemblies, end products, and lots of supplies.  
(b) The Contractor shall be responsible for the materials or supplies covered by this Request for Quotes (RFQ) until they are delivered at the designated point, but the Contractor shall bear all risk on rejected materials or supplies after notification of rejection. Upon the Contractor's failure to cure within ten (10) days after date of notification, the District may return the rejected materials or supplies to the Contractor at the Contractor's risk and expense.

(c) The Contractor shall provide and maintain an inspection system acceptable to the District covering supplies under this Contract and shall tender to the District for acceptance only supplies that have been inspected in accordance with the inspection system and have been found by the Contractor to be in conformity with Request for Quotes (RFQ) requirements. As part of the system, the Contractor shall prepare records evidencing all inspections made under the system and the outcome. These records shall be kept complete and made available to the District during Contract performance and for as long afterwards as the Contract requires.

The District may perform reviews and evaluations as reasonably necessary to ascertain compliance with this paragraph. These reviews and evaluations shall be conducted in manners that shall not unduly delay the Contract work. The right of review, whether exercised or not, does not relieve the Contractor of the obligations under this Request for Quotes (RFQ).

(d) The District has the right to inspect and test all supplies called for by the Contract, to the extent practicable, at all places and times, including the period of manufacture, and in any event before acceptance. The District shall perform inspections and tests in a manner that shall not unduly delay the work. The District assumes no Contractual obligation to perform any inspection and test for the benefit of the Contractor unless specifically set forth elsewhere in the Request for Quotes (RFQ).

(e) If the District performs inspection or test on the premises of the Contractor or subcontractor, the Contractor shall furnish, and shall require subcontractors to furnish, without additional charge, all reasonable facilities and assistance for the safe and convenient performance of these duties. Except as otherwise provided in the Request for Quotes (RFQ), the District shall bear the expense of District inspections or tests made at other than Contractor's or subcontractors' premises; provided, that in case of rejection, the District shall not be liable for any reduction in the value of Definition. "Services" as used in this clause includes services performed, workmanship and material furnished or utilized in the performance of services.

(b) The Contractor shall provide and maintain an inspection system acceptable to the District covering the services under this Request for Quotes (RFQ). Complete records of all inspection work performed by the Contractor shall be maintained and made available to the District during Contract performance and for as long afterwards as the Contract requires.

(c) The District has the right to inspect and test all services called for by the Contract, to the extent practicable at all times and places during the term of the Contract. The District shall perform inspections and tests in a manner that shall not unduly delay the work.

(d) If the District performs inspections or tests on the premises of the Contractor or subcontractor, the Contractor shall furnish, without additional charge, all reasonable facilities and assistance for the safety and convenient performance of these duties.

(e) If any of the services do not conform to the Contract requirements, the District may require the Contractor to perform these services again in conformity with Contract requirements, at no increase in Contract amount. When the defects in services cannot be corrected by performance, the District may require the Contractor to take necessary action to ensure that future performance conforms to Contract requirements and reduce the Contract price to reflect value of services performed.

(f) If the Contractor fails to promptly perform the services again or take the necessary action to ensure future performance in conformity to Contract requirements, the District may (1) by Contract or otherwise, perform the services and charge the Contractor any cost incurred by the District that is directly related to the performance of such services, or (2) terminate the Contract for default.

**SECTION F**

**DELIVERIES OR PERFORMANCE**

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**SECTION F: PERFORMANCE AND DELIVERABLES**

**F.1 TERM OF CONTRACT**

The Period of Performance under this Contract shall be from Date of Award through 365 Days.

**F.2 PERIOD OF PERFORMANCE**

Performance under this Contract shall be in accordance with the terms and conditions set forth herein and by any modification made thereto. The period of performance under this Contract shall be as indicated above.

**F.3 CONTRACTOR NOTICE REGARDING LATE PERFORMANCE**

In the event the Contractor anticipates or encounters difficulty in complying with the terms and conditions as stated in this Contract, or in meeting any other requirements set forth in this Contract, the Contractor shall immediately notify the Contracting Officer in writing giving full detail as to the rationale for the late delivery and why the Contractor should be granted an extension of time, if any. Receipt of the Contractor's notification shall in no way be construed as an acceptance or waiver by the DMH.

**F.4 IDENTIFICATION**

**F.4.1** The Contractor must provide DMH with a copy of all moving driver identification along with the license plate number of mover within 5 (five) business days prior to moving date.

**F.4.2** The Contractor must ensure that all moving trucks are labeled with Company's name on the outside of the vehicle.

**\*\*\* END OF SECTION F \*\*\***

**SECTION G**

**CONTRACT ADMINISTRATION DATA**

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**SECTION G: CONTRACT ADMINISTRATION DATA**

**G.1 CONTRACT ADMINISTRATION**

Correspondence or inquiries related to this Request for Quotes (RFQ) or any modifications shall be addressed to:

Samuel J. Feinberg, CPPO, CPPB  
Director, Contracts and Procurement  
Agency Chief Contracting Officer  
Department of Mental Health  
64 New York Avenue – 4<sup>th</sup> Floor  
Washington, DC 20002  
Office - (202) 671-3188  
Fax - (202) 671-3395  
Email: [Samuel.feinberg@dc.gov](mailto:Samuel.feinberg@dc.gov)

**G.2 TYPE OF CONTRACT**

- G.2.1** This shall be a Fixed Price Contract with fixed unit prices. Contractor shall be remunerated at a fixed unit rate indicated in Section B for service performed. In the event of termination under this RFQ, the DMH shall only be liable for the payment of all services accepted during the hours of work actually performed.
- G.2.2** This Contract shall be a “non-personal services Contract”. It is therefore, understood and agreed that Contractor and/or Contractor’s employees: (1) shall perform the services specified herein as independent Contractors, not as employees of the government; (2) shall be responsible for their own management and administration of the work required to bear sole responsibility for complying with any and all technical, schedule, financial requirements or constraints attendant to the performance of this Contract; (3) shall be free from supervision or control by any government employee with respect to the manner or method of performance of the service specified; but (4) shall, pursuant to the Government’s right and obligation to inspect, accept or reject work, comply with such general direction of the Director, Contracts and Procurement/Agency Chief Contracting Officer, or the duly authorized representative as the Contracting Officer’s Technical Representative (COTR) as is necessary to ensure accomplishment of the Contract objectives.
- G.2.3** By accepting this order or Contract Contractor agrees that the District, at its discretion, after completion of order or Contract period, may hire an individual who is performing services as a result of this order or Contract, with restriction, penalties or fees.

**G.3 MODIFICATIONS**

- G.3.1** Any changes, additions or deletions to this RFQ shall be made in writing by a formal Modification to this RFQ and shall be signed by the Director, Contracts and Procurement/Agency Chief Contracting Officer only.

**G.4 AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR**

- G.4.1** DMH's obligation for performance of this Contract beyond that date is contingent upon the availability of appropriated funds from which payment for Contract purposes can be made. No legal liability on the part of the DMH for any payment may arise for performance under this Contract beyond September 30, 2010, until funds are made available to the Director, Contracts and Procurement/Agency Chief Contracting Officer for performance and until Contractor receives notice of availability of funds, to be confirmed in writing by the Agency's Chief Financial Officer.

**G.5 DESIGNATION OF THE CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE**

- G.5.1** The Director, Contracts and Procurement/Agency Chief Contracting Officer shall designate a Contracting Officer's Technical Representative (COTR) who shall, among other duties relating to this RFQ, have direct responsibility to assign work to Contractor, review Contractor's performance during the term of this RFQ and make recommendations to the Director, Contracts and Procurement/Agency Chief Contracting Officer. The COTR shall also review, approve and sign all invoices prior to payment by DMH. The COTR for this procurement is:

The Contracting Officer's Technical Representative (COTR) for this Contract is:

Yorick Uzes, MPP MSW  
Director, Transition Planning  
Saint Elizabeths Hospital  
DC Department of Mental Health  
yorick.uzes@dc.gov  
202-645-5461

**G.6 SUBMISSION OF INVOICE**

- G.6.1** Contractor shall submit an original and three copies of the invoice on a monthly basis to Accounts Payable and the COTR. The invoices shall include Contractor's name and address, invoice date, Contract number, Contract line items numbers (CLINS), description of the services, quantity, unit price and extended prices, terms of any prompt payment discounts offered, name and address of the official to whom payment is to be sent and the name, title and phone number of the person to be notified in the event of a defective invoice.

Payment shall be made within forty-five (45) days after the COTR receives a proper and certified invoice from Contractor, unless a discount for prompt payment is offered and payment is made within the discount periods. Any invoices deemed improper for payment shall be returned, **UNPAID** and shall be resubmitted as indicated in this clause.

**G.7 CERTIFICATION OF INVOICE**

**G.7.1** The COTR shall perform certification of the Contractor's invoice. The invoices shall be certified for payment and forwarded to the Chief Financial Officer within five (5) working days after receipt of a satisfactory invoice.

**G.8 PAYMENT**

**G.8.1** In accordance with the Quick Payment Act, D.C. Official Code § 2-221.02, payment shall be made within forty five (45) days from the date of receipt of a properly submitted invoice, after all approvals are completed as required by the PASS system. DMH shall only pay Contractor for performing the services under this Contract at the prices stated in Section B.

**G.9 RESPONSIBILITY FOR AGENCY PROPERTY**

**G.9.1** Contractor shall assume full responsibility for and shall indemnify the DMH for any and all loss or damage of whatsoever kind and nature to any and all Agency property, including any equipment, supplies, accessories, or part furnished, while in Contractor's custody during the performance of services under this RFQ, or while in Contractor's custody for storage or repair, resulting from the negligent acts or omissions of Contractor or any employee, agent, or representative of Contractor or Subcontractors'. Contractor shall do nothing to prejudice the DMH's right to recover against third parties for any loss, destruction of, or damage to DMH property and upon the request of the Director, Contracts and Procurement/Agency Chief Contracting Officer shall, at the DMH's expense, furnish to the DMH all reasonable assistance and cooperation, including assistance in the protection of suit and the execution of instruments of assignment in favor of the DMH recovery.

\*\*\* END OF SECTION G \*\*\*

## **SECTION H: SPECIAL CONTRACT REQUIREMENTS**

### **H.1 CONTRACTOR LICENSE/CLEARANCES**

**H.1.1** Contractor shall maintain documentation that he/she possesses adequate training, qualifications and competence to perform the duties to which he/she is assigned and hold current licenses or certification as appropriate.

### **H.2 HIPAA PRIVACY COMPLIANCE PRIVACY AND CONFIDENTIALITY COMPLIANCE**

#### **H.2.1 Definitions**

- (a) "Business Associate" shall mean Contractor.
- (b) "DMH" shall mean the District of Columbia, Department of Mental Health
- (c) "Confidentiality law" shall mean the requirements and restrictions contained in Federal and District law concerning access to child welfare information, including D.C. Official Code §§ 4-1302.03, 1302.08, 1303.06 and 130-3.07.
- (d) "Designated Record Set" means:
  - 1. A group of records maintained by or for DMH that is:
    - (i) The medical records and billing records about individuals maintained by or for a covered health care provider;
    - (ii) The enrollment, payment, claims adjudication and case or medical management record systems maintained by or for a health plan; or
    - (iii) Used, in whole or in part, by or for DMH to make decisions about individuals.
  - 2. For purposes of this paragraph, the term record means any items, collection, or grouping of information that includes Protected Health Information and is maintained, collected, used, or disseminated by or for DMH.
- (e) Individual shall have the same meaning as the term "individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- (f) Privacy Rule. "Privacy Rule" shall mean the requirements and restrictions contained in 45 CFR part 160 and part 164, subparts A and E, as modified by any District of Columbia laws, including the Mental Health Information Act of 1978, that may have preemptive effect by operation of 45 CFR part 160, subpart B.
- (g) "Protected information" shall include "protected health information" as defined in 45 CFR 164.501, limited to the protected health information created or received by Business Associate from or on behalf of DMH, information required to be kept confidential pursuant to the confidentiality law and confidential information concerning DMH or its employees.

- (h) "Protected Health Information" shall have the same meaning as the term "protected health information" in 45 CFR 164.501, limited to the information created or received by the Business Associate from or on behalf of DMH.
- (i) "Required by law" shall have the same meaning as the term "required by law" in 45 CFR 164.501, except to the extent District of Columbia laws have preemptive effective by operation of 45 CFR part 160, subpart B, or, regarding other protected information, required by District or federal law .
- (j) "Secretary" shall mean the Secretary of the Department of Health and Human Services or designee.

#### **H.2.2** Obligations and Activities of Business Associate

- (a) The Business Associate agrees to not use or disclose protected information other than as permitted or required by this Section H.2 or as required by law.
- (b) The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the protected information other than as provided for by this Section H.2.
- (c) The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of protected information by the Business Associate in violation of the requirements of this Section H.2.
- (d) The Business Associate agrees to report to DMH any use or disclosure of the protected information not provided for by this Section H.2 of which it becomes aware.
- (e) The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides protected information received from, or created or received by the Business Associate on behalf of DMH, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.
- (f) The Business Associate agrees to provide access, at the request of DMH and in the time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, to protected information in a Designated Record Set, to DMH or, as directed by DMH, to an individual in order to meet the requirements under 45 CFR 164.524.
- (g) The Business Associate agrees to make any amendment(s) to protected information in a Designated Record Set that DMH directs or agrees to pursuant to 45 CFR 164.526 at the request of DMH or an Individual and in the time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer.

- (h) The Business Associate agrees to make internal practices, books and records, including policies and procedures and protected information, relating to the use and disclosure of protected information received from, or created or received by the Business Associate on behalf of DMH, available to the DMH, in a time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, for purposes of the determining DMH's compliance with the Privacy Rule.
- (i) The Business Associate agrees to document such disclosures of protected health information and information related to such disclosures as would be required for DMH to respond to a request by an Individual for an accounting of disclosures of protected health information in accordance with 45 CFR 164.528.
- (j) The Business Associate agrees to provide to DMH or an Individual, in time and manner prescribed by the Director, Contracts and Procurement/Agency Chief Contracting Officer, information collected in accordance with Section (i) above, to permit DMH to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.

### **H.2.3 Permitted Uses and Disclosures by Business Associate**

- (a) Refer to underlying services agreement. Except as otherwise limited in this Section H.2, the Business Associate may use or disclose protected information to perform functions, activities, or services for, or on behalf of, DMH as specified in this RFQ, provided that such use or disclosure would not violate the confidentiality law or privacy rule if done by DMH or the minimum necessary policies and procedures of DMH.
- (b) Except as otherwise limited in this Section H.2, the Business Associate may use protected information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.
- (c) Except as otherwise limited in this Section H.2, the Business Associate may disclose protected information for the proper management and administration of the Business Associate, provided that disclosures are required by law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it shall remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.
- (d) Except as otherwise limited in this Section H.2, the Business Associate may use protected information to provide Data Aggregation services to DMH as permitted by 42 CFR 164.504(e)(2)(i)(B).
- (e) The Business Associate may use protected information to report violations of law to appropriate Federal and State authorities, consistent with § 164.502(j) (1).

### **H.2.4 Obligations of DMH**

- (a) DMH shall notify the Business Associate of any limitation(s) in its notice of privacy practices of DMH in accordance with 45 CFR 164.520, to the extent that such limitation may affect the Business Associate's use or disclosure of protected information.

- (b) DMH shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose protected information, to the extent that such changes may affect the Business Associate's use or disclosure of protected information.
- (c) DMH shall notify the Business Associate of any restriction to the use or disclosure of Protected information that DMH has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect the Business Associate's use or disclosure of Protected information.

#### **H.2.5 Permissible Requests by DMH**

- (a) DMH shall not request the Business Associate to use or disclose protected information in any manner that would not be permissible under the confidentiality law or privacy rule if done by DMH.

#### **H.2.6 Term and Termination**

- (a) Term. The requirements of this HIPAA Privacy Compliance Clause shall be effective as of the date of Contract award and shall terminate when all of the protected information provided by DMH to the Business Associate, or created or received by the Business Associate on behalf of DMH, is destroyed or returned to DMH, or, if it is infeasible to return or destroy Protected information, protections are extended to such information, in accordance with the termination provisions in this Section.
- (b) Termination for Cause. Upon DMH's knowledge of a material breach of this Section H.2 by the Business Associate, DMH shall either:
  - (1) Provide an opportunity for the Business Associate to cure the breach or end the violation and terminate the Contract if the Business Associate does not cure the breach or end the violation within the time specified by DMH;
  - (2) Immediately terminate the Contract if the Business Associate has breached a material term of this HIPAA Privacy Compliance Clause and cure is not possible; or
  - (3) If neither termination nor cure is feasible and the breach involves protected health information, DMH shall report the violation to the Secretary.
- (c) Effect of Termination.
  - (1) Except as provided in Section H.2.6(c)(2), upon termination of the Contract, for any reason, the Business Associate shall return or destroy all protected information received from DMH, or created or received by the Business Associate on behalf of DMH. This provision shall apply to protected information that is in the possession of subcontractors or agents of the Business Associate. The Business Associate shall retain no copies of the protected information.
  - (2) In the event that the Business Associate determines that returning or destroying the protected information is infeasible, the Business Associate shall provide to

- (3) DMH notification of the conditions that make return or destruction infeasible. Upon determination by the Director, Contracts and Procurement/Agency Chief Contracting Officer that return or destruction of protected information is infeasible, the Business Associate shall extend the protections of this Agreement to such protected information and limit further uses and disclosures of such protected information to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such protected information.

#### **H.2.7 Miscellaneous**

- (a) Regulatory References. A reference in this Section H.2 to a Section in the Privacy Rule means the Section as in effect or as amended.
- (b) Amendment. The Parties agree to take such action as is necessary to amend this Section H.2 from time to time as is necessary for DMH to comply with the requirements of the MHIA and the Health Insurance Portability and Accountability Act of 1996, Public Law No. 104-191.
- (c) Survival. The respective rights and obligations of the Business Associate under Section H.2.6 of this Clause and Sections 9 and 20 of the Standard Contract Provisions for use with District of Columbia Government Supply and Services Contracts, effective March 2007, shall survive termination of the Contract.
- (d) Interpretation. Any ambiguity in this Section H.2 shall be resolved to permit DMH to comply with the Privacy Rule.

#### **H.3 COST OF OPERATION**

- H.3.1** All costs of operation under this RFQ shall be borne by the Bidder. This includes but is not limited to taxes, surcharges, licenses, insurance, transportation, salaries and bonuses.

#### **H.4 LIQUIDATED DAMAGES**

- H.4.1** When the Contractor fails to perform the tasks required under this Contract, DMH shall notify the Contractor in writing of the specific task deficiencies with a scheduled meeting and a Notice to Cure document with a cure period of Not to Exceed Ten (10) Business Days. Upon receiving the Notice to Cure document, the Contractor shall provide DMH with their assessment of the identified deficiencies in order to reach an agreement on a proactive plan to resolve the matter.

The assessment of Liquidated Damages as determined by the Director, Contracts and Procurement/Agency Chief Contracting Officer shall be in an amount of \$100.00 per day against the Contractor until such time that the Contractor has cured its deficiencies and is able to satisfactorily perform the tasks required under this Contract.

- H.4.2** When Contractor is unable to cure its deficiencies in a timely manner and DMH requires a replacement Contractor to perform the required services,

Contractor shall be liable for Liquidated Damages accruing until the time DMH is able to award said Contract to a qualified responsive and responsible Contractor.

Additionally, if Contractor is found to be in default of said Contract under the Default Clause of the Standard Contract Provisions, the original Contractor is completely liable for any and all total cost differences between their Contract and the new Contract awarded by DMH to the replacement Contractor.

**SECTION I: CONTRACT CLAUSES**

**SECTION I: CONTRACT CLAUSES**

**I.1 APPLICABILITY OF STANDARD CONTRACT PROVISIONS**

**I.1.2** The Standard Contract Provisions for use with District of Columbia Government Supply and Services Contracts dated March 2007, the District of Columbia Procurement Practices Act of 1985, as amended, and Title 27 of the District of Columbia Municipal Regulations, as amended, are incorporated as part of the Contract resulting from this solicitation.

**I.2 CONTRACTS THAT CROSS FISCAL YEARS**

**I.2.1** Continuation of this Contract beyond the Fiscal Year is contingent upon future fiscal appropriations.

**I.3 CONFIDENTIALITY OF INFORMATION**

**I.3.1** All information obtained by the Bidder relating to any employee of the District or Consumer of the District shall be kept in absolute confidence and shall not be used by the Bidder in connection with any other matters, nor shall any such information be disclosed to any other person, firm, or corporation, in accordance with the District and Federal laws governing the confidentiality of records.

**I.4 TIME**

**I.4.1** Time, if stated in a number of days, shall include Saturdays, Sundays, and Holidays, unless otherwise stated herein.

**I.5 RESTRICTION ON DISCLOSURE AND USE OF DATA**

**I.5.1** Contractors who include in their quote data that they do not want disclosed to the public or used by the District Government except for use in the procurement process shall:

**I.5.2** Mark the title page with the following legend:

"This Quote includes data that shall not be disclosed outside the District Government and shall not be duplicated, used or disclosed in whole or in part for any purpose except for use in the procurement process."

**I.5.3** If however, a Contract is awarded to this Contractor as a result of or in connection with the submission of this data, the District Government shall have the right to duplicate, use, or disclose the data to the extent consistent with the District's needs in the procurement process.

This restriction does not limit the District's rights to use, without restriction, information contained in this data if it is obtained from another source. The data subject to this restriction are contained in sheets (insert numbers or other identification of sheets)."

**I.5.2** Mark each sheet of data it wishes to restrict with the following legend:

"Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this Quote."

**I.6** **RIGHTS IN DATA**

**I.6.1** "Data," as used herein, means recorded information, regardless of form or the media on which it shall be recorded. The term includes technical data and computer software. The term does not include information incidental to Contract administration, such as financial, administrative, cost or pricing, or management information.

**I.6.2** The term "Technical Data", as used herein, means recorded information, regardless of form or characteristic, of a scientific or technical nature. It shall, for example, document research, experimental, developmental or engineering work, or be usable or used to define a design or process or to procure, produce, support, maintain, or operate material. The data shall be graphic or pictorial delineations in media such as drawings or photographs, text in specifications or related performance or design type documents or computer printouts. Examples of technical data include research and engineering data, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information, and computer software documentation. Technical data does not include computer software or financial, administrative, cost and pricing, and management data or other information incidental to Contract administration.

**I.6.3** The term "Computer Software", as used herein means computer programs and computer databases. "Computer Programs", as used herein means a series of instructions or statements in a form acceptable to a computer, designed to cause the computer to execute an operation or operations. "Computer Programs" include operating systems, assemblers, compilers, interpreters, data management systems, utility programs, sort merge programs, and automated data processing equipment maintenance diagnostic programs, as well as applications programs such as payroll, inventory control and engineering analysis programs. Computer programs shall be either machine-dependent or machine-independent, and shall be general purpose in nature or designed to satisfy the requirements of a particular user.

**I.6.4** The term "computer databases", as used herein, means a collection of data in a form capable of being processed and operated on by a computer.

- I.6.5** Any data derived from the performance of this Contract shall be the sole property of the District. The Contractor hereby acknowledges that all data, including, without limitation, computer program codes, produced by Contractor for the District under this Contract, are works made for hire and are the sole property of the District; but, to the extent any such data shall not, by operation of law, be works made for hire, Contractor hereby transfers and assigns to the District the ownership of copyright in such works, whether published or unpublished. The Contractor agrees to give the District all assistance reasonably necessary to perfect such rights including, but not limited to, the works and supporting documentation and the execution of any instrument required to register copyrights. The Contractor agrees not to assert any rights in common law or in equity in such data. The Contractor shall not publish or reproduce such data in whole or in part or in any manner or form, or authorize others to do so, without written consent of the District until such time as the District shall have released such data to the public.
- I.6.6** The District shall have restricted rights in data, including computer software and all accompanying documentation, manuals and instructional materials, listed or described in a license or agreement made a part of this Contract, which the parties have agreed shall be furnished with restricted rights, provided however, not withstanding any contrary provision in any such license or agreement, such restricted rights shall include, as a minimum the right to:
- I.6.7** Use the computer software and all accompanying documentation and manuals or instructional materials with the computer for which or with which it was acquired, including use at any District installation to which the computer shall be transferred by the District;
- I.6.8** Use the computer software and all accompanying documentation and manuals or instructional materials with a backup computer if the computer for which or with which it was acquired is inoperative;
- I.6.9** Copy computer programs for safekeeping (archives) or backup purposes; and,
- I.6.10** Modify the computer software and all accompanying documentation and manuals or instructional materials, or combine it with other software, subject to the provision that the modified portions shall remain subject to these restrictions.
- I.6.11** The restricted rights set forth in section I.6.6 are of no effect unless
- (i) the data is marked by the Contractor with the following legend:

**RESTRICTED RIGHTS LEGEND**

Use, duplication, or disclosure is subject to restrictions stated in Contract

No. \_\_\_\_\_

With \_\_\_\_\_ (Contractor's Name) and

(ii) If the data is computer software, the related computer software documentation includes a prominent statement of the restrictions applicable to the computer software. The Contractor shall not place any legend on the computer software indicating restrictions on the District's rights in such software unless the restrictions are set forth in a license or agreement made a part of the Contract prior to the delivery date of the software. Failure of the Contractor to apply a restricted rights legend to such computer software shall relieve the District of liability with respect to such unmarked software.

**I.6.12** In addition to the rights granted in Section I.6.9 below, the Contractor hereby grants to the District a nonexclusive, paid-up license throughout the world, of the same scope as restricted rights set forth in Section I.6.9 below, under any copyright owned by the Contractor, in any work of authorship prepared for or acquired by the District under this Contract. Unless written approval of the Agency Chief Contracting Officer is obtained, the Contractor shall not include in technical data or computer software prepared for or acquired by the District under this Contract any works of authorship in which copyright is not owned by the Contractor without acquiring for the District any rights necessary to perfect a copyright license of the scope specified in the first sentence of this paragraph.

**I.6.13** Whenever any data, including computer software, are to be obtained from a subcontractor under this Contract, the Contractor shall use Section I.6 in the subcontract, without alteration, and no other clause shall be used to enlarge or diminish the District's or the Contractor's rights in that subcontractor data or computer software which is required for the District.

**I.6.14** For all computer software furnished to the District with the rights specified in Section I.6.5, the Contractor shall furnish to the District, a copy of the source code with such rights of the scope specified in Section I.6.5. For all computer software furnished to the District with the restricted rights specified in Section I.6.6, the District, if the Contractor, either directly or through a successor or affiliate shall cease to provide the maintenance or warranty services provided the District under this Contract or any paid-up maintenance agreement, or if Contractor should be declared bankrupt or insolvent by the court of competent jurisdiction, shall have the right to obtain, for its own and sole use only, a single copy of the then current version of the source code supplied under this Contract, and a single copy of the documentation associated herewith, upon payment to the person in control of the source code the reasonable cost of making each copy.

**I.6.15** The Contractor shall indemnify and save and hold harmless the District, its Officers, agents and employees acting within the scope of their official duties against any liability, including costs and expenses, (i) for violation of proprietary rights, copyrights, or rights of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this Contract, or (ii) based upon any data furnished under this Contract, or based upon libelous or other unlawful matter contained in such data.

**I.6.16** Nothing contained in this clause shall imply a license to the District under any patent, or be construed as affecting the scope of any license or other right otherwise granted to the District under any patent.

**I.6.17** Paragraphs I.6.6, I.6.7, I.6.8, I.6.11 and I.6.12 above are not applicable to material furnished to the Contractor by the District and incorporated in the work furnished under Contract, provided that such incorporated material is identified by the Contractor at the time of delivery of such work

**I.7** **OTHER CONTRACTORS**

**I.7.1** The Contractor shall not commit or permit any act that shall interfere with the performance of work by another District Contractor or by any District employee.

**I.8** **SUBCONTRACTS**

**I.8.1** The Contractor hereunder shall not subcontract any of the Contractor's work or services to any subcontractor without the prior, written consent of the Contracting Officer. Any work or service so subcontracted shall be performed pursuant to a subcontract agreement, which the District shall have the right to review and approve prior to its execution to the Contractor. Any such subcontract shall specify that the Contractor and the subcontractor shall be subject to every provision of this Contract. Notwithstanding any such subcontract approved by the District, the Contractor shall remain liable to the District for all Contractor's work and services required hereunder.

**I.9** **RESERVED**

**I.10** **INSURANCE**

**I.10.1** The Contractor shall obtain the minimum insurance coverage set forth below prior to award of the Contract and within ten (10) calendar days after being called upon by the District to do so and keep such insurance in force throughout the Contract period.

**I.10.2** Bodily Injury: The Contractor shall carry bodily injury insurance coverage written in the comprehensive form of policy of at least \$500,000 per occurrence.

**I.10.3** Property Damage: The Contractor shall carry property damage insurance of a least (\$20,000) per occurrence.

**I.10.4** Workers' Compensation: The Contractor shall carry workers' compensation insurance covering all of its employees employed upon the premises and in connection with its other operations pertaining to this Contract, and the Contractor agrees to comply at all times with the provisions of the workers' compensation laws of the District.

- I.10.5** Employer's Liability: The Contractor shall carry employer's liability coverage of at least one hundred thousand dollars (\$100,000) per employee.
- I.10.6** Automobile Liability: The Contractor shall maintain automobile liability insurance written on the comprehensive form of policy. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the Contract. Policies shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage.
- I.10.7** All insurance provided by the Contractor as required by this section, except comprehensive automobile liability insurance, shall set forth the District as an additional named insured. All insurance shall be written with responsible companies licensed by the District of Columbia's Department of Insurance and Securities Regulation with a certificate of insurance to be delivered to the District's Contracting Officer within fourteen (14) days of Contract award. The policies of insurance shall provide for at least thirty (30) days written notice to the District prior to their termination or material alteration.

**I.11** **EQUAL EMPLOYMENT OPPORTUNITY**

- I.11.1** In accordance with the District of Columbia Administrative Issuance System, Mayor's Order 85-85 dated June 10, 1985, the forms for completion of the Equal Employment Opportunity Information Report are incorporated herein. An award cannot be made to any Contractor who has not satisfied the equal employment requirements as set forth by equal employment requirements.

**I.12** **CONTRACTS IN EXCESS OF ONE MILLION DOLLARS**

- I.12.1** Any Contract in excess of \$1,000,000 shall not be binding or give rise to any claim or demand against the District until approved by the Council of the District of Columbia and signed by the Agency Chief Contracting Officer.

**I.13** **ORDER OF PRECEDENCE**

- I.13.1** A conflict in language or any inconsistencies in this Request for Quotes (RFQ) shall be resolved by giving precedence to the document in the highest order of priority which contains language addressing the issue in question. The following sets forth in descending order of precedence priority the documents that are incorporated into this Request for Quotes (RFQ) by reference and made a part of the Contract:

1. Consent Order dated December 12, 2003 in *Dixon, et al. v Fenty, et al.*, CA 74-285 (TFH) (Dixon Consent Order)
2. Department of Justice Settlement Agreement
3. Contract Sections A through J of this RFQ
4. Standard Provisions for the Use with District of Columbia Government Supply and Services Contracts, March, 2007

5. Wage Determination No. 2005-2103 (Revision No. 6, May 26, 2009)
6. Request for Quotes Number **RM-010-RFQ-0102-BY0-DJW**

**I.13.2** This Contract, including incorporated documents, constitutes the entire agreement between the parties. All previous discussions, writings and agreements are merged herein and shall not provide a basis for modifying or changing this written Contract.

**PART III: SECTION J**

**LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS**

**J.1 CONSENT ORDER DATED DECEMBER 12, 2003 in *Dixon, et al. v Fenty, et al.*, CA 74-285 (TFH) (Dixon Consent Order)**

**J.2 SETTLEMENT AGREEMENT BETWEEN THE UNITED STATES AND THE DISTRICT OF COLUMBIA; THE DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH; AND SAINT ELIZABETHS HOSPITAL**

<http://www.dcwatch.com/issues/health070510.htm>

**WEBSITES ADDRESSES FOR COMPLIANCE DOCUMENTS**

**J.3 TAX CERTIFICATION AFFIDAVIT**

[http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/tax\\_certification\\_affidavit.pdf&open=|34644|](http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/tax_certification_affidavit.pdf&open=|34644|)

**J.4 STANDARD CONTRACT PROVISIONS (MARCH 2007)**

[http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/standard\\_Contract\\_provisions\\_0307.pdf&open=|34644|](http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/standard_Contract_provisions_0307.pdf&open=|34644|)

**J.5 WAGE DETERMINATION**

[Wage Determination - May 26, 2009.PDF\(568KB\)](#)

**J.6 FIRST SOURCE AGREEMENT**

[http://www.dconvention.com/pdfs/First\\_Source\\_Employment.PDF](http://www.dconvention.com/pdfs/First_Source_Employment.PDF)

**J.7 EQUAL EMPLOYMENT OPPORTUNITY DOCUMENT**

[http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/eo\\_compliance.pdf&open=34644](http://ocp.dc.gov/ocp/frames.asp?doc=/ocp/lib/ocp/information/solatt/eo_compliance.pdf&open=34644)

**PROJECT RESOURCES**

**ATTACHMENT A – Inventory List (From/To Locations)**

**ATTACHMENT B- Building Elevators with Dimensions**

**ATTACHMENT C- Loading Dock Information**

**PROJECT RESOURCES**

**ATTACHMENT A – Inventory List (From/To Locations)**

**ATTACHMENT B- Building Elevators with Dimensions**

**ATTACHMENT C- Loading Dock Information**

# **ATTACHMENT A**



**JHP Items to be relocated to RMB**

Building	Location	Room	Quantity	Item Description
JHP	2nd Floor - Ward 2	C221	4	Couches
	2nd Floor - Ward 2	C221	2	Lounge Chairs
	2nd Floor - Ward 3	D221	4	Couches
	5th Floor - Ward 10	B531	3	Couches
	5th Floor - Ward 11	C531	1	Couch
	4th Floor	Elevator Lobby	2	Couches
	3rd Floor - Ward 4	Corridor	8	Couches

## John Howard Pavillion

### Inventory List

Building		Room	Quantity	Item Description
JHP	4th Floor - Ward 9	D441	4	Metal Storage Cabinet
JHP	4th Floor - Ward 9	D441	2	Locker
JHP	4th Floor - Ward 9	D441	1	Metal Shelving Unit
JHP	4th Floor - Ward 9	D441	2	5 Drawer Vertical File Cabinet
JHP	4th Floor - Ward 9	D440	1	Mattress
JHP	4th Floor - Ward 9	D439	1	Bed
JHP	4th Floor - Ward 9	D439	1	Mattress
JHP	4th Floor - Ward 9	D439	1	Wooden Wardrobe
JHP	4th Floor - Ward 9	D438	1	Bed
JHP	4th Floor - Ward 9	D438	1	Mattress
JHP	4th Floor - Ward 9	D438	1	Wooden Wardrobe
JHP	4th Floor - Ward 9	D438	1	Wooden Nightstand
JHP	4th Floor - Ward 9	D437	1	Bed
JHP	4th Floor - Ward 9	D437	1	Mattress
JHP	4th Floor - Ward 9	D404	1	Bed
JHP	4th Floor - Ward 9	D404	1	Mattress
JHP	4th Floor - Ward 9	D404	1	Wooden Nightstand
JHP	4th Floor - Ward 9	D403	1	Bed
JHP	4th Floor - Ward 9	D403	1	Mattress
JHP	4th Floor - Ward 9	D403	1	Wooden Nightstand
JHP	4th Floor - Ward 9	D402	1	Bed
JHP	4th Floor - Ward 9	D402	1	Mattress
JHP	4th Floor - Ward 9	D402	1	Wooden Wardrobe
JHP	4th Floor - Ward 9	D401	8	Locker
JHP	4th Floor - Ward 9	D401	1	Table
JHP	4th Floor - Ward 9	D401	1	Desk
JHP	4th Floor - Ward 9	D401	1	Lounge Chair
JHP	4th Floor - Ward 9	D401	2	Plastic Chair
JHP	4th Floor - Ward 9	D401	1	Folding Chair
JHP	4th Floor - Ward 9	D401	2	Wooden Wardrobe
JHP	4th Floor - Ward 9	D401	1	Refrigerator
JHP	4th Floor - Ward 9	D436	1	Washer
JHP	4th Floor - Ward 9	D436	1	Dryer
JHP	4th Floor - Ward 9	D431	6	Chairs
JHP	4th Floor - Ward 9	D431	4	Couch
JHP	4th Floor - Ward 9	D431	2	Table
JHP	4th Floor - Ward 9	D431	2	Coffee Table
JHP	4th Floor - Ward 9	D431	1	Round Table
JHP	4th Floor - Ward 9	D431	1	TV Stand
JHP	4th Floor - Ward 9	D431	1	Fan
JHP	4th Floor - Ward 9	D431	1	Wood Magazine Rack
JHP	4th Floor - Ward 9	D433	3	Chairs
JHP	4th Floor - Ward 9	D433	1	Couch
JHP	4th Floor - Ward 9	D433	1	Folding Table
JHP	4th Floor - Ward 9	D433	1	Table
JHP	4th Floor - Ward 9	D433	1	TV Stand

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	4th Floor - Ward 9	D432	1	Wood Chair
JHP	4th Floor - Ward 9	D432	4	Wood Bench
JHP	4th Floor - Ward 9	D430	6	Folding Chair
JHP	4th Floor - Ward 9	D430	1	Chair
JHP	4th Floor - Ward 9	D430	1	Table
JHP	4th Floor - Ward 9	D430	2	Desk
JHP	4th Floor - Ward 9	D430	1	Chart File Cart
JHP	4th Floor - Ward 9	D426	2	Beds
JHP	4th Floor - Ward 9	D426	2	Mattress
JHP	4th Floor - Ward 9	D425	4	Beds
JHP	4th Floor - Ward 9	D425	4	Mattress
JHP	4th Floor - Ward 9	D424	4	Beds
JHP	4th Floor - Ward 9	D424	4	Mattress
JHP	4th Floor - Ward 9	D424	1	Nightstand
JHP	4th Floor - Ward 9	D423	2	Beds
JHP	4th Floor - Ward 9	D423	2	Mattress
JHP	4th Floor - Ward 9	D423	1	Nightstand
JHP	4th Floor - Ward 9	D422	1	Desk
JHP	4th Floor - Ward 9	D422	1	Chair
JHP	4th Floor - Ward 9	D422	1	Couch
JHP	4th Floor - Ward 9	D422	1	5 Drawer Vertical File Cabinet
JHP	4th Floor - Ward 9	D422	1	Bookshelf
JHP	4th Floor - Ward 9	D422	1	TV Cart
JHP	4th Floor - Ward 9	D422	1	Mini Refrigerator
JHP	4th Floor - Ward 9	D421	1	Mini Refrigerator
JHP	4th Floor - Ward 9	D421	1	Scale
JHP	4th Floor - Ward 9	D421	1	Exam Bed
JHP	4th Floor - Ward 9	D421	1	Glass Storage Cabinet
JHP	4th Floor - Ward 9	D420	1	Desk
JHP	4th Floor - Ward 9	D420	1	Coat Rack
JHP	4th Floor - Ward 9	D420	3	Chairs
JHP	4th Floor - Ward 9	D420	1	Bookshelf
JHP	4th Floor - Ward 9	D420	1	2 Drawer Vertical File Cabinet
JHP	4th Floor - Ward 9	D420	1	5 Drawer Vertical File Cabinet
JHP	4th Floor - Ward 9	D419	1	Bed
JHP	4th Floor - Ward 9	D419	1	Mattress
JHP	4th Floor - Ward 9	D418	1	Bed
JHP	4th Floor - Ward 9	D418	1	Mattress
JHP	4th Floor - Ward 9	D417	1	Bed
JHP	4th Floor - Ward 9	D417	1	Mattress
JHP	4th Floor - Ward 9	D416	1	Bed
JHP	4th Floor - Ward 9	D416	1	Mattress
JHP	4th Floor - Ward 9	D415	1	Bed
JHP	4th Floor - Ward 9	D415	1	Mattress
JHP	4th Floor - Ward 9	D414	1	Bed
JHP	4th Floor - Ward 9	D414	1	Mattress

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	4th Floor - Ward 9	D413	1	Bed
JHP	4th Floor - Ward 9	D413	1	Mattress
JHP	4th Floor - Ward 9	D413	1	Nightstand
JHP	4th Floor - Ward 9	D412	1	Bed
JHP	4th Floor - Ward 9	D412	1	Mattress
JHP	4th Floor - Ward 9	D411	8	Locker
JHP	4th Floor - Ward 9	D411	1	Plastic Couch
JHP	4th Floor - Ward 9	D411	1	5 Drawer Vertical File Cabinet
JHP	4th Floor - Ward 9	D411	1	Folding Chair
JHP	4th Floor	A414	2	Metal Storage Cabinet
JHP	4th Floor	A414	13	Stool
JHP	4th Floor	A414	7	Large Table
JHP	4th Floor	A414	8	Chairs
JHP	4th Floor	A414	4	Desk
JHP	4th Floor	A414	1	Small Table
JHP	4th Floor	A414	1	Rolling Carts
JHP	4th Floor	A414	1	TV Stand
JHP	4th Floor	A414	1	Mini Refrigerator
JHP	4th Floor	A414	1	2 Drawer Vertical File Cabinet
JHP	4th Floor	A414	1	Wood Bench
JHP	4th Floor	A414	3	Chairs
JHP	4th Floor	A414	1	Fan
JHP	4th Floor	A414	2	Desk
JHP	4th Floor	A414	2	Chairs
JHP	4th Floor	A414	1	Metal Coat Rack
JHP	4th Floor	A414	1	Metal Shelving Unit
JHP	4th Floor	A414	7	Metal Storage Cabinet
JHP	4th Floor	A414	1	Metal Shelving Unit
JHP	4th Floor	A414	7	Table
JHP	4th Floor	A414	10	Chairs
JHP	4th Floor	A414	2	5 Drawer Vertical File Cabinet
JHP	4th Floor	A414	1	Chalk Board
JHP	4th Floor - Ward 7	B401	15	Locker
JHP	4th Floor - Ward 7	B401	1	Martini Table
JHP	4th Floor - Ward 7	B401	1	Table
JHP	4th Floor - Ward 7	B401	1	Microwave
JHP	4th Floor - Ward 7	B401	1	Refrigerator
JHP	4th Floor - Ward 7	B401	3	Chairs
JHP	4th Floor - Ward 7	B402	1	Bed
JHP	4th Floor - Ward 7	B402	1	Mattress
JHP	4th Floor - Ward 7	B402	1	nightstand
JHP	4th Floor - Ward 7	B402	1	Wardrobe
JHP	4th Floor - Ward 7	B403	1	Bed
JHP	4th Floor - Ward 7	B403	1	Mattress
JHP	4th Floor - Ward 7	B403	1	nightstand
JHP	4th Floor - Ward 7	B403	1	Wardrobe

**John Howard Pavillion  
Inventory List**

Building		Room	Quantity	Item Description
JHP	4th Floor - Ward 7	B439	1	Bed
JHP	4th Floor - Ward 7	B439	1	Mattress
JHP	4th Floor - Ward 7	B439	1	Wardrobe
JHP	4th Floor - Ward 7	B438	1	Bed
JHP	4th Floor - Ward 7	B438	1	Mattress
JHP	4th Floor - Ward 7	B438	1	Wardrobe
JHP	4th Floor - Ward 7	B437	1	Bed
JHP	4th Floor - Ward 7	B437	1	Mattress
JHP	4th Floor - Ward 7	B437	1	Wardrobe
JHP	4th Floor - Ward 7	B404	1	Bed
JHP	4th Floor - Ward 7	B404	1	Mattress
JHP	4th Floor - Ward 7	B404	1	Wardrobe
JHP	4th Floor - Ward 7	B436	1	Washer
JHP	4th Floor - Ward 7	B436	1	Dryer
JHP	4th Floor - Ward 7	B411	1	Desk
JHP	4th Floor - Ward 7	B411	2	Chairs
JHP	4th Floor - Ward 7	B411	6	Locker
JHP	4th Floor - Ward 7	B411	2	5 Drawer Vertical File Cabinet
JHP	4th Floor - Ward 7	B412	1	Bed
JHP	4th Floor - Ward 7	B412	1	Mattress
JHP	4th Floor - Ward 7	B413	1	Bed
JHP	4th Floor - Ward 7	B413	1	Mattress
JHP	4th Floor - Ward 7	B414	1	Bed
JHP	4th Floor - Ward 7	B414	1	Mattress
JHP	4th Floor - Ward 7	B414	1	Nightstand
JHP	4th Floor - Ward 7	B415	1	Bed
JHP	4th Floor - Ward 7	B415	1	Mattress
JHP	4th Floor - Ward 7	B416	1	Bed
JHP	4th Floor - Ward 7	B416	1	Mattress
JHP	4th Floor - Ward 7	B417	1	Bed
JHP	4th Floor - Ward 7	B417	1	Mattress
JHP	4th Floor - Ward 7	B418	1	Bed
JHP	4th Floor - Ward 7	B418	1	Mattress
JHP	4th Floor - Ward 7	B419	1	Bed
JHP	4th Floor - Ward 7	B419	1	Mattress
JHP	4th Floor - Ward 7	B419	1	Nightstand
JHP	4th Floor - Ward 7	B419	1	Wardrobe
JHP	4th Floor - Ward 7	B420	1	5 Drawer Vertical File Cabinet
JHP	4th Floor - Ward 7	B420	1	Credenza
JHP	4th Floor - Ward 7	B420	2	Chairs
JHP	4th Floor - Ward 7	B420	1	Bookshelf
JHP	4th Floor - Ward 7	B420	1	Pedestal File Cabinet
JHP	4th Floor - Ward 7	B420	1	Mini Refrigerator
JHP	4th Floor - Ward 7	B431	5	Couch
JHP	4th Floor - Ward 7	B431	1	Round Table
JHP	4th Floor - Ward 7	B431	4	Lounge Chair

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	4th Floor - Ward 7	B431	1	Ottoman
JHP	4th Floor - Ward 7	B431	1	Plastic Chair
JHP	4th Floor - Ward 7	B431	1	TV Stand
JHP	4th Floor - Ward 7	B433	3	Couch
JHP	4th Floor - Ward 7	B433	1	TV Stand
JHP	4th Floor - Ward 7	B433	1	Folding Table
JHP	4th Floor - Ward 7	B432	2	Plastic Ottoman
JHP	4th Floor - Ward 7	B432	4	Plastic Chair
JHP	4th Floor - Ward 7	B432	1	Couch
JHP	4th Floor - Ward 7	B432	1	Ping Pong Table
JHP	4th Floor - Ward 7	B430	2	Desk
JHP	4th Floor - Ward 7	B430	4	Chairs
JHP	4th Floor - Ward 7	B430	1	Chart File Cart
JHP	4th Floor - Ward 7	B430	1	Table
JHP	4th Floor - Ward 7	B430	1	Bookshelf
JHP	4th Floor - Ward 7	B426	2	Beds
JHP	4th Floor - Ward 7	B426	2	Mattress
JHP	4th Floor - Ward 7	B425	4	Beds
JHP	4th Floor - Ward 7	B425	4	Mattress
JHP	4th Floor - Ward 7	B424	4	Beds
JHP	4th Floor - Ward 7	B424	4	Mattress
JHP	4th Floor - Ward 7	B423	2	Beds
JHP	4th Floor - Ward 7	B423	2	Mattress
JHP	4th Floor - Ward 7	B422	2	Desk
JHP	4th Floor - Ward 7	B422	4	Chairs
JHP	4th Floor - Ward 7	B422	1	Bookshelf
JHP	4th Floor - Ward 7	B422	1	Side Table
JHP	4th Floor - Ward 7	B422	1	5 Drawer Vertical File Cabinet
JHP	4th Floor - Ward 7	B421	1	Exam Bed
JHP	4th Floor - Ward 7	B421	1	Scale
JHP	4th Floor - Ward 7	B421	1	Glass Storage Cabinet
JHP	4th Floor - Ward 7	B421	1	Table
JHP	4th Floor - Ward 7	B421	1	Mini Refrigerator
JHP	3rd Floor - Ward 5	C331	6	Storage Cabinet
JHP	3rd Floor - Ward 5	C331	1	TV Stand
JHP	3rd Floor - Ward 5	C331	2	Table
JHP	3rd Floor - Ward 5	C331	1	Chair
JHP	3rd Floor - Ward 5	C329	1	Desk
JHP	3rd Floor - Ward 5	C329	1	Credenza
JHP	3rd Floor - Ward 5	C329	1	Chair
JHP	3rd Floor - Ward 5	C301	2	Desk
JHP	3rd Floor - Ward 5	C301	3	Chairs
JHP	3rd Floor - Ward 5	C301	2	Lounge Chair
JHP	3rd Floor - Ward 5	C301	3	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C301	1	Coat Rack
JHP	3rd Floor - Ward 5	C301	1	Shelving Unit

**John Howard Pavillion**

**Inventory List**

<b>Building</b>		<b>Room</b>	<b>Quantity</b>	<b>Item Description</b>
JHP	3rd Floor - Ward 5	C301	1	Glass Storage Cabinets
JHP	3rd Floor - Ward 5	C302	1	Desk
JHP	3rd Floor - Ward 5	C302	1	Side Table
JHP	3rd Floor - Ward 5	C302	1	2 Drawer Lateral File Cabinet
JHP	3rd Floor - Ward 5	C302	3	Chairs
JHP	3rd Floor - Ward 5	C303	1	Table
JHP	3rd Floor - Ward 5	C303	1	Desk
JHP	3rd Floor - Ward 5	C303	1	Chair
JHP	3rd Floor - Ward 5	C304	1	Metal Storage Cabinet
JHP	3rd Floor - Ward 5	C304	9	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C308	1	Metal Shelving Unit
JHP	3rd Floor - Ward 5	C308	1	Chair
JHP	3rd Floor - Ward 5	C328	13	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C328	1	Chair
JHP	3rd Floor - Ward 5	C327	10	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C323	7	Table
JHP	3rd Floor - Ward 5	C323	19	Chairs
JHP	3rd Floor - Ward 5	C323	1	Metal Magazine Rack
JHP	3rd Floor - Ward 5	C322	2	Chairs
JHP	3rd Floor - Ward 5	C323	2	Credenza
JHP	3rd Floor - Ward 5	C323	22	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C323	1	Chair
JHP	3rd Floor - Ward 5	C323	2	2 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C323	1	Table
JHP	3rd Floor - Ward 5	C323	1	Glass Storage Cabinet
JHP	3rd Floor - Ward 5	C314	1	Desk
JHP	3rd Floor - Ward 5	C314	3	Chairs
JHP	3rd Floor - Ward 5	C314	1	Coat Rack
JHP	3rd Floor - Ward 5	C314	1	Bookshelf
JHP	3rd Floor - Ward 5	C316A	1	Table
JHP	3rd Floor - Ward 5	C316A	1	Desk
JHP	3rd Floor - Ward 5	C316A	1	Credenza
JHP	3rd Floor - Ward 5	C316A	1	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C316A	2	2 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C316A	4	Chairs
JHP	3rd Floor - Ward 5	C316C	1	Desk
JHP	3rd Floor - Ward 5	C316C	1	Credenza
JHP	3rd Floor - Ward 5	C316C	1	Side Table
JHP	3rd Floor - Ward 5	C316C	4	Chairs
JHP	3rd Floor - Ward 5	C316C	1	Coat Rack
JHP	3rd Floor - Ward 5	C316C	1	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C316C	2	Glass Storage Cabinets
JHP	3rd Floor - Ward 5	C316E	1	Desk
JHP	3rd Floor - Ward 5	C316E	3	Chairs
JHP	3rd Floor - Ward 5	C316E	1	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C316E	1	Shelving Unit

**John Howard Pavillion**

**Inventory List**

<b>Building</b>		<b>Room</b>	<b>Quantit</b>	<b>Item Description</b>
JHP	3rd Floor - Ward 5	C316B	1	Desk
JHP	3rd Floor - Ward 5	C316B	3	Chairs
JHP	3rd Floor - Ward 5	C316B	1	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C316B	3	Metal Storage Unit
JHP	3rd Floor - Ward 5	C316D	1	Desk
JHP	3rd Floor - Ward 5	C316D	4	Chairs
JHP	3rd Floor - Ward 5	C316D	2	Table
JHP	3rd Floor - Ward 5	C316D	1	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C316D	1	Glass Storage Cabinet
JHP	3rd Floor - Ward 5	C316F	1	Desk
JHP	3rd Floor - Ward 5	C316F	2	Chairs
JHP	3rd Floor - Ward 5	C316F	1	Glass Cabinet
JHP	3rd Floor - Ward 5	C316F	1	Coat Rack
JHP	3rd Floor - Ward 5	C316F	2	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C316F	1	Shelving Unit
JHP	3rd Floor - Ward 5	C316F	2	Side Table
JHP	3rd Floor - Ward 5	C313	4	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C313	1	TV Stand
JHP	3rd Floor - Ward 5	C313	1	TV
JHP	3rd Floor - Ward 5	C312	12	Desk
JHP	3rd Floor - Ward 5	C312	19	Chairs
JHP	3rd Floor - Ward 5	C312	5	Bookshelves
JHP	3rd Floor - Ward 5	C312	5	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 5	C312	2	Glass Cabinet
JHP	3rd Floor - Ward 5	C312	1	4 Drawer Lateral File Cabinet
JHP	3rd Floor - Ward 5	C312	1	Round Table
JHP	3rd Floor - Ward 5	C312	1	Mini Refrigerator
JHP	3rd Floor - Ward 5	C312	1	Table
JHP	3rd Floor - Ward 5	C312	2	Coat Rack
JHP	3rd Floor - Ward 5	C312	1	Side Table
JHP	3rd Floor - Ward 5	C311	2	Desk
JHP	3rd Floor - Ward 5	C311	1	Shelving Unit
JHP	3rd Floor - Ward 5	C311	2	Glass Cabinet
JHP	3rd Floor	Dining Room	2	Large Fan
JHP	3rd Floor	Dining Room	12	Table
JHP	3rd Floor	Dining Room	28	Chairs
JHP	3rd Floor	Dining Room	1	Refrigerator
JHP	3rd Floor	Dining Room	1	Soup Dispenser
JHP	3rd Floor	Dining Room	1	Coffee Maker
JHP	3rd Floor	Dining Room	1	Toaster
JHP	3rd Floor	Dining Room	1	Rolling Metal Shelving Unit
JHP	3rd Floor	A302	1	Large Wood Table
JHP	3rd Floor	A302	2	Round Table
JHP	3rd Floor	A302	10	Metal Tables
JHP	3rd Floor	A302	36	Metal Chairs
JHP	3rd Floor	A302	1	Table

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	3rd Floor	A302	1	Locker
JHP	3rd Floor	A302	1	Podium
JHP	3rd Floor	A302	2	Stools
JHP	3rd Floor - Ward 4	A314	9	Side Table
JHP	3rd Floor - Ward 4	A314	4	Chairs
JHP	3rd Floor - Ward 4	A314	2	TV
JHP	3rd Floor - Ward 4	A314	1	TV Stand
JHP	3rd Floor - Ward 4	A314	5	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 4	A314	2	Credenza
JHP	3rd Floor - Ward 4	A314	6	Desk
JHP	3rd Floor - Ward 4	A314	1	Coat Rack
JHP	3rd Floor - Ward 4	A314	1	Credenza with hutch
JHP	3rd Floor - Ward 4	A314	4	Chairs
JHP	3rd Floor - Ward 4	A314	1	4 Drawer Lateral File Cabinet
JHP	3rd Floor - Ward 4	A314	1	Mini Refrigerator
JHP	3rd Floor - Ward 4	A314	1	Exam Table
JHP	3rd Floor - Ward 4	A314	2	Glass Storage Cabinet
JHP	3rd Floor - Ward 4	A314	1	Desk
JHP	3rd Floor - Ward 4	A314	1	Fan
JHP	3rd Floor - Ward 4	A314	1	Scale
JHP	3rd Floor - Ward 4	A313	2	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 4	A313	4	Bookshelves
JHP	3rd Floor - Ward 4	A313	1	Glass Bookshelf
JHP	3rd Floor - Ward 4	A313	14	Chairs
JHP	3rd Floor - Ward 4	A313	21	Desk
JHP	3rd Floor - Ward 4	A313	22	Table
JHP	3rd Floor - Ward 4	A313	1	Refrigerator
JHP	3rd Floor - Ward 4	B330	20	Mattresses
JHP	3rd Floor - Ward 4	B330	1	Round Table
JHP	3rd Floor - Ward 4	B330	1	Chair
JHP	3rd Floor - Ward 4	B330	1	Rolling Metal Storage Rack
JHP	3rd Floor - Ward 4	B326	1	Washer
JHP	3rd Floor - Ward 4	B326	1	Chair
JHP	3rd Floor - Ward 4	B321	1	Rolling Piano
JHP	3rd Floor - Ward 4	B321	8	Chairs
JHP	3rd Floor - Ward 4	B321	2	Table
JHP	3rd Floor - Ward 4	B321	1	Desk
JHP	3rd Floor - Ward 4	B321	4	5 Drawer Lateral File Cabinet
JHP	3rd Floor - Ward 4	B321	1	Fan
JHP	3rd Floor - Ward 4	B321	1	Ping Pong Table
JHP	3rd Floor - Ward 4	B321	3	Plastic Chair
JHP	3rd Floor - Ward 4	B321	1	Desk
JHP	3rd Floor - Ward 4	B321	1	Table
JHP	3rd Floor - Ward 4	B316E	2	Beds
JHP	3rd Floor - Ward 4	B316D	1	Bed
JHP	3rd Floor - Ward 4	B316C	1	TV

**John Howard Pavillion**

**Inventory List**

<b>Building</b>		<b>Room</b>	<b>Quantit</b>	<b>Item Description</b>
JHP	3rd Floor - Ward 4	B316B	2	Beds
JHP	3rd Floor - Ward 4	B316A	2	Chairs
JHP	3rd Floor - Ward 4	B316A	1	Desk
JHP	3rd Floor - Ward 4	B316A	1	Wood Divider (appr. 5x5ft)
JHP	3rd Floor - Ward 4	B314	1	Nightstand
JHP	3rd Floor - Ward 4	B314	1	Desk
JHP	3rd Floor - Ward 4	B314	1	Glass Cabinet
JHP	3rd Floor - Ward 4	B314	1	Rolling Medication Cart
JHP	3rd Floor - Ward 4	B313	9	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 4	B313	2	Desk
JHP	3rd Floor - Ward 4	B313	2	Chairs
JHP	3rd Floor - Ward 4	B312	1	TV
JHP	3rd Floor - Ward 4	B312	1	Nightstand
JHP	3rd Floor - Ward 4	B312	1	Metal Chairs
JHP	3rd Floor - Ward 4	B312	1	Metal Divider
JHP	3rd Floor - Ward 4	B312	1	Mattresses
JHP	3rd Floor - Ward 4	B312	1	Table
JHP	3rd Floor - Ward 4	B312	1	Chart File Cart
JHP	3rd Floor - Ward 4	B311	2	Metal Bookshelves
JHP	3rd Floor - Ward 4	B311	2	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 4	B311	1	Desk
JHP	3rd Floor - Ward 4	B311	1	Chair
JHP	3rd Floor	B309	1	Large Fan
JHP	3rd Floor	B302	1	Bed
JHP	3rd Floor	B301	1	Couch
JHP	3rd Floor	B301	1	Table
JHP	3rd Floor	B301	1	Nightstand
JHP	3rd Floor	B301	1	Storage Cabinet
JHP	3rd Floor - Ward 6	D301	14	Locker
JHP	3rd Floor - Ward 6	D301	3	Chairs
JHP	3rd Floor - Ward 6	D301	2	Table
JHP	3rd Floor - Ward 6	D301	1	Refrigerator
JHP	3rd Floor - Ward 6	D301	1	Microwave
JHP	3rd Floor - Ward 6	D301	1	TV Stand
JHP	3rd Floor - Ward 6	D302	1	Bed
JHP	3rd Floor - Ward 6	D302	1	Mattress
JHP	3rd Floor - Ward 6	D302	1	Wardrobe
JHP	3rd Floor - Ward 6	D330	1	Mattress
JHP	3rd Floor - Ward 6	D303	1	Bed
JHP	3rd Floor - Ward 6	D329	1	Bed
JHP	3rd Floor - Ward 6	D329	1	Mattress
JHP	3rd Floor - Ward 6	D329	1	Wardrobe
JHP	3rd Floor - Ward 6	D304	1	Hospital Bed
JHP	3rd Floor - Ward 6	D304	1	Nightstand
JHP	3rd Floor - Ward 6	D328	1	Bed
JHP	3rd Floor - Ward 6	D328	1	Mattress

## John Howard Pavillion

### Inventory List

Building		Room	Quantit	Item Description
JHP	3rd Floor - Ward 6	D328	1	Wardrobe
JHP	3rd Floor - Ward 6	D327	1	Bed
JHP	3rd Floor - Ward 6	D327	1	Mattress
JHP	3rd Floor - Ward 6	D327	1	Nightstand
JHP	3rd Floor - Ward 6	D308	3	Metal Storage Rack
JHP	3rd Floor - Ward 6	D308	1	Metal Rack
JHP	3rd Floor - Ward 6	D309	4	Chairs
JHP	3rd Floor - Ward 6	D309	1	TV
JHP	3rd Floor - Ward 6	D311	5	Locker
JHP	3rd Floor - Ward 6	D311	1	Desk
JHP	3rd Floor - Ward 6	D311	2	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 6	D311	3	Chairs
JHP	3rd Floor - Ward 6	D311	1	TV
JHP	3rd Floor - Ward 6	D312	8	Beds
JHP	3rd Floor - Ward 6	D312	8	MAttresses
JHP	3rd Floor - Ward 6	D312	8	Nightstand
JHP	3rd Floor - Ward 6	D313	3	Chairs
JHP	3rd Floor - Ward 6	D313	1	Desk
JHP	3rd Floor - Ward 6	D313	1	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 6	D314	1	Scale
JHP	3rd Floor - Ward 6	D314	1	Table
JHP	3rd Floor - Ward 6	D314	1	Mini Refrigerator
JHP	3rd Floor - Ward 6	D314	1	Exam Table
JHP	3rd Floor - Ward 6	D314	1	Exam Light
JHP	3rd Floor - Ward 6	D314	1	Glass Cabinet
JHP	3rd Floor - Ward 6	D315	5	Chairs
JHP	3rd Floor - Ward 6	D315	1	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 6	D315	1	DEsk
JHP	3rd Floor - Ward 6	D315	1	Bookshelf
JHP	3rd Floor - Ward 6	D316	2	Beds
JHP	3rd Floor - Ward 6	D316	2	Mattresses
JHP	3rd Floor - Ward 6	D316	2	Wardrobe
JHP	3rd Floor - Ward 6	D316A	2	Beds
JHP	3rd Floor - Ward 6	D316A	2	Mattresses
JHP	3rd Floor - Ward 6	D316B	2	Beds
JHP	3rd Floor - Ward 6	D316B	2	Mattresses
JHP	3rd Floor - Ward 6	D316B	2	Wardrobe
JHP	3rd Floor - Ward 6	D316C	2	Beds
JHP	3rd Floor - Ward 6	D316C	2	Mattresses
JHP	3rd Floor - Ward 6	D316C	1	Wardrobe
JHP	3rd Floor - Ward 6	D316C	1	Nightstand
JHP	3rd Floor - Ward 6	D316D	2	Beds
JHP	3rd Floor - Ward 6	D316D	2	Mattresses
JHP	3rd Floor - Ward 6	D316E	2	Beds
JHP	3rd Floor - Ward 6	D316E	2	Mattresses
JHP	3rd Floor - Ward 6	D316E	1	Nightstand

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	3rd Floor - Ward 6	D320	2	Desk
JHP	3rd Floor - Ward 6	D320	1	Chart File Cart
JHP	3rd Floor - Ward 6	D320	2	Chairs
JHP	3rd Floor - Ward 6	D320	2	Table
JHP	3rd Floor - Ward 6	D320	11	Chairs
JHP	3rd Floor - Ward 6	D320	5	Table
JHP	3rd Floor - Ward 6	D320	1	TV Stand
JHP	3rd Floor - Ward 6	D320	1	Ping Pong Table
JHP	3rd Floor - Ward 6	D320	3	Mattresses
JHP	3rd Floor - Ward 6	D320	1	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 6	D320	8	Sofas
JHP	3rd Floor - Ward 6	D320	1	Large Fan
JHP	3rd Floor - Ward 6	D322	6	Wood Bench
JHP	3rd Floor - Ward 6	D322	1	Wood Table
JHP	3rd Floor - Ward 6	D326	1	Washer
JHP	3rd Floor - Ward 6	D326	1	Dryer
JHP	3rd Floor - Ward 6	D326	1	Table
JHP	3rd Floor - Ward 6	D326	1	Chair
JHP	3rd Floor - Ward 6	D331	2	Metal Storage Cabinet
JHP	3rd Floor - Ward 6	D331	2	Metal Storage Rack
JHP	3rd Floor - Ward 6	D331	2	5 Drawer Vertical File Cabinet
JHP	3rd Floor - Ward 6	D331	1	Coat Rack
JHP	2nd Fl- Ward 2	C231	6	Metal Storage Cabinet
JHP	2nd Fl- Ward 2	C231	2	Metal Shelves
JHP	2nd Fl- Ward 2	C201	2	Lockers
JHP	2nd Fl- Ward 2	C201	2	Tables
JHP	2nd Fl- Ward 2	C201	1	Desk
JHP	2nd Fl- Ward 2	C201	1	Metal Storage Cabinet
JHP	2nd Fl- Ward 2	C229	1	Bed
JHP	2nd Fl- Ward 2	C229	1	Mattress
JHP	2nd Fl- Ward 2	C229	1	Night Stand
JHP	2nd Fl- Ward 2	C202	1	Bed
JHP	2nd Fl- Ward 2	C202	1	Mattress
JHP	2nd Fl- Ward 2	C203	1	Bed
JHP	2nd Fl- Ward 2	CC228	6	Metal Storage Racks
JHP	2nd Fl- Ward 2	C227	1	Bed
JHP	2nd Fl- Ward 2	C227	1	Mattress
JHP	2nd Fl- Ward 2	C227	1	Night Stand
JHP	2nd Fl- Ward 2	C204	1	Bed
JHP	2nd Fl- Ward 2	C204	1	Mattress
JHP	2nd Fl- Ward 2	C204	1	Night Stand
JHP	2nd Fl- Ward 2	C226	2	Washers
JHP	2nd Fl- Ward 2	C226	2	Dryers
JHP	2nd Fl- Ward 2	C221	4	Sofa
JHP	2nd Fl- Ward 2	C221	2	Lounge Chair
JHP	2nd Fl- Ward 2	C221	1	Round Table

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	2nd Fl- Ward 2	C221	1	Magazine Rack
JHP	2nd Fl- Ward 2	C221	4	TV Stand
JHP	2nd Fl- Ward 2	C221	1	Pool Table
JHP	2nd Fl- Ward 2	C221	10	Chairs
JHP	2nd Fl- Ward 2	C221	5	Tables
JHP	2nd Fl- Ward 2	C221	5	Plastic Chairs
JHP	2nd Fl- Ward 2	C221	1	Sofa
JHP	2nd Fl- Ward 2	C220	1	Desk
JHP	2nd Fl- Ward 2	C220	1	Table
JHP	2nd Fl- Ward 2	C220	2	Chairs
JHP	2nd Fl- Ward 2	C220	1	Pedestal
JHP	2nd Fl- Ward 2	C220	1	Coat Rack
JHP	2nd Fl- Ward 2	C214	1	Crash Cart
JHP	2nd Fl- Ward 2	C214	1	Exam Bed
JHP	2nd Fl- Ward 2	C214	1	Medical Cart
JHP	2nd Fl- Ward 2	C214	1	Metal Desk
JHP	2nd Fl- Ward 2	C214	1	Glass Metal Cabinet
JHP	2nd Fl- Ward 2	C215	1	Desk
JHP	2nd Fl- Ward 2	C215	3	Tables
JHP	2nd Fl- Ward 2	C215	2	Chairs
JHP	2nd Fl- Ward 2	C215	1	Glass Bookcase
JHP	2nd Fl- Ward 2	C215	1	5 Drawer Vertical File Cabinet
JHP	2nd Fl- Ward 2	C216A	1	Locker
JHP	2nd Fl- Ward 2	C216F	1	Bed
JHP	2nd Fl- Ward 2	C216F	1	Mattress
JHP	2nd Fl- Ward 2	C216F	1	Night Stand
JHP	2nd Fl- Ward 2	C216E	1	Bed
JHP	2nd Fl- Ward 2	C216E	1	Mattress
JHP	2nd Fl- Ward 2	C216E	1	Night Stand
JHP	2nd Fl- Ward 2	C216D	2	Beds
JHP	2nd Fl- Ward 2	C216D	2	Mattress
JHP	2nd Fl- Ward 2	C216D	1	Night Stand
JHP	2nd Fl- Ward 2	C216C	1	Bed
JHP	2nd Fl- Ward 2	C216C	1	Mattress
JHP	2nd Fl- Ward 2	C216C	2	Night Stand
JHP	2nd Fl- Ward 2	C216B	1	Bed
JHP	2nd Fl- Ward 2	C216B	1	Mattress
JHP	2nd Fl- Ward 2	C216B	1	Night Stand
JHP	2nd Fl- Ward 2	C213	1	Bookshelf
JHP	2nd Fl- Ward 2	C213	1	Table
JHP	2nd Fl- Ward 2	C213	2	Metal Coat Rack
JHP	2nd Fl- Ward 2	C213	1	Chair
JHP	2nd Fl- Ward 2	C213	1	5 Drawer Vertical File Cabinet
JHP	2nd Fl- Ward 2	C211	6	Pedestal
JHP	2nd Fl- Ward 2	C211	2	5 Drawer Vertical File Cabinet
JHP	2nd Fl- Ward 2	C211	1	Wardrobe

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	2nd Fl- Ward 2	C212	2	Beds
JHP	2nd Fl- Ward 2	C212	2	Mattress
JHP	2nd Fl- Ward 2	C212	2	Wardrobe
JHP	2nd Fl- Ward 2	C212	2	Night Stand
JHP	2nd Fl- Ward 2	Dinning Room	21	Tables
JHP	2nd Fl- Ward 2	Dinning Room	36	Chairs
JHP	2nd Fl- Ward 2	Dinning Room	1	Coffee Maker
JHP	2nd Fl- Ward 2	Dinning Room	1	Toaster
JHP	2nd Fl- Ward 2	Dinning Room	1	Refrigerator- Full Size
JHP	2nd Fl- Ward 2	Dinning Room	1	Metal Rolling Cart
JHP	2nd Fl- Ward 2	Dinning Room	1	Soup Dispenser
JHP	2nd Fl- Ward 2	Dinning Room	1	Large Fan
JHP	2nd Fl- Ward 2	A202	6	Tables
JHP	2nd Fl- Ward 2	A202	6	Bookshelves
JHP	2nd Fl- Ward 2	A202	7	Desk
JHP	2nd Fl- Ward 2	A202	1	Refrigerator- Full Size
JHP	2nd Fl- Ward 2	A202	1	Pedestal
JHP	2nd Fl- Ward 2	A202	7	5 Drawer Vertical File Cabinet
JHP	2nd Fl- Ward 2	A202	13	Chairs
JHP	2nd Fl- Ward 2	A202	1	Large Fan
JHP	2nd Fl- Ward 2	A202	1	Microwave
JHP	2nd Fl- Ward 1	B201	4	Tables
JHP	2nd Fl- Ward 1	B201	6	Chairs
JHP	2nd Fl- Ward 1	B201	1	Loveseat
JHP	2nd Fl- Ward 1	B201	1	Metal Storage Cabinet
JHP	2nd Fl- Ward 1	B201	3	Lockers
JHP	2nd Fl- Ward 1	B201	1	Refrigerator- Full Size
JHP	2nd Fl- Ward 1	B201	1	TV
JHP	2nd Fl- Ward 1	B201	2	Microwave
JHP	2nd Fl- Ward 1	B201	1	Coat Rack
JHP	2nd Fl- Ward 1	B230	10	Lockers
JHP	2nd Fl- Ward 1	B230	2	Metal Storage Cabinet
JHP	2nd Fl- Ward 1	B202	1	Bed
JHP	2nd Fl- Ward 1	B202	1	Mattresses
JHP	2nd Fl- Ward 1	B202	1	Night Stand
JHP	2nd Fl- Ward 1	B202	1	Wardrobe
JHP	2nd Fl- Ward 1	B229	1	Bed
JHP	2nd Fl- Ward 1	B229	1	Mattresses
JHP	2nd Fl- Ward 1	B229	1	Night Stand
JHP	2nd Fl- Ward 1	B229	1	Wardrobe
JHP	2nd Fl- Ward 1	B228	1	Bed
JHP	2nd Fl- Ward 1	B228	1	Mattresses
JHP	2nd Fl- Ward 1	B228	1	Wardrobe
JHP	2nd Fl- Ward 1	B203	1	Bed
JHP	2nd Fl- Ward 1	B203	1	Mattresses
JHP	2nd Fl- Ward 1	B203	1	Night Stand

**John Howard Pavillion**

**Inventory List**

<b>Building</b>		<b>Room</b>	<b>Quantity</b>	<b>Item Description</b>
JHP	2nd Fl- Ward 1	B204	1	Bed
JHP	2nd Fl- Ward 1	B204	1	Mattresses
JHP	2nd Fl- Ward 1	B204	1	Wardrobe
JHP	2nd Fl- Ward 1	B204	1	Night Stand
JHP	2nd Fl- Ward 1	B227	1	Bed
JHP	2nd Fl- Ward 1	B227	1	Mattresses
JHP	2nd Fl- Ward 1	B226	1	Washer
JHP	2nd Fl- Ward 1	B226	2	Dryer
JHP	2nd Fl- Ward 1	B226	1	Table
JHP	2nd Fl- Ward 1	B226	3	Chairs
JHP	2nd Fl- Ward 1	B226	1	Iron Board
JHP	2nd Fl- Ward 1	B208	5	Metal Shelves
JHP	2nd Fl- Ward 1	B208	1	Lockers
JHP	2nd Fl- Ward 1	B221	2	Lounge Chairs
JHP	2nd Fl- Ward 1	B221	4	Sofa
JHP	2nd Fl- Ward 1	B221	2	Round Table
JHP	2nd Fl- Ward 1	B221	1	Coffee Table
JHP	2nd Fl- Ward 1	B221	6	Tables
JHP	2nd Fl- Ward 1	B221	1	Bookshelf
JHP	2nd Fl- Ward 1	B221	1	Pool Table
JHP	2nd Fl- Ward 1	B221	14	Chairs
JHP	2nd Fl- Ward 1	B221	1	Large Fan
JHP	2nd Fl- Ward 1	B221	1	Magazine Rack
JHP	2nd Fl- Ward 1	B221	2	TV Stand
JHP	2nd Fl- Ward 1	B221	1	Fan
JHP	2nd Fl- Ward 1	B220	2	Desk
JHP	2nd Fl- Ward 1	B220	1	Table
JHP	2nd Fl- Ward 1	B220	3	Chairs
JHP	2nd Fl- Ward 1	B220	1	Chart File Cart
JHP	2nd Fl- Ward 1	B214	1	Exam Bed
JHP	2nd Fl- Ward 1	B214	1	Scale
JHP	2nd Fl- Ward 1	B214	1	Metal Desk
JHP	2nd Fl- Ward 1	B214	1	Stool
JHP	2nd Fl- Ward 1	B214	1	Refrigerator-small
JHP	2nd Fl- Ward 1	B214	2	Metal Glass Cabinet
JHP	2nd Fl- Ward 1	B215	2	Desk
JHP	2nd Fl- Ward 1	B215	2	Chairs
JHP	2nd Fl- Ward 1	B215	1	Sofa
JHP	2nd Fl- Ward 1	B215	1	Metal Bookcase
JHP	2nd Fl- Ward 1	B216A	2	Beds
JHP	2nd Fl- Ward 1	B216A	2	Mattresses
JHP	2nd Fl- Ward 1	B216A	1	Night Stand
JHP	2nd Fl- Ward 1	B216A	1	Wardrobe
JHP	2nd Fl- Ward 1	B216F	2	Beds
JHP	2nd Fl- Ward 1	B216F	2	Mattresses
JHP	2nd Fl- Ward 1	B216F	1	Night Stand

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	2nd Fl- Ward 1	B216F	2	Wardrobe
JHP	2nd Fl- Ward 1	B216B	4	Beds
JHP	2nd Fl- Ward 1	B216B	4	Mattresses
JHP	2nd Fl- Ward 1	B216B	4	Night Stand
JHP	2nd Fl- Ward 1	B216B	1	Wardrobe
JHP	2nd Fl- Ward 1	B216E	4	Beds
JHP	2nd Fl- Ward 1	B216E	4	Mattresses
JHP	2nd Fl- Ward 1	B216E	3	Night Stand
JHP	2nd Fl- Ward 1	B216E	2	Wardrobe
JHP	2nd Fl- Ward 1	B211	1	Desk
JHP	2nd Fl- Ward 1	B211	2	Chairs
JHP	2nd Fl- Ward 1	B211	1	Table
JHP	2nd Fl- Ward 1	B211	4	5 Drawer Vertical File Cabinet
JHP	2nd Fl- Ward 1	B212	8	Beds
JHP	2nd Fl- Ward 1	B212	8	Mattresses
JHP	2nd Fl- Ward 1	B212	6	Wardrobe
JHP	2nd Fl- Ward 1	B212	7	Night Stand
JHP	2nd Fl- Ward 1	A212	1	Desk
JHP	2nd Fl- Ward 1	A212	1	Exam Bed
JHP	2nd Fl- Ward 1	A212	3	Chairs
JHP	2nd Fl- Ward 1	A212	1	Metal Storage Cabinet
JHP	2nd Fl- Ward 1	A215	1	4 Drawer Lateral File Cabinet
JHP	2nd Fl- Ward 1	A215	2	Refrigerator-Small
JHP	2nd Fl- Ward 1	A215	1	Pedestal
JHP	2nd Fl- Ward 1	A215	2	Desk
JHP	2nd Fl- Ward 1	A215	1	Partition
JHP	2nd Fl- Ward 1	A215	1	Lab Chair
JHP	2nd Fl- Ward 1	A215	1	Stool
JHP	2nd Fl- Ward 1	A215	2	Chairs
JHP	2nd Fl- Ward 1	A215	1	Lockers
JHP	2nd Fl- Ward 1	A215	2	Rolling Carts
JHP	2nd Fl- Ward 1	A215	1	Glass Metal Cabinets
JHP	2nd Fl- Ward 1	A215	1	Exam Chair
JHP	2nd Fl- Ward 1	A216	17	Chairs
JHP	2nd Fl- Ward 1	A216	1	Table
JHP	2nd Fl- Ward 1	A216	1	TV
JHP	2nd Fl- Ward 1	A217	2	Dental Chair
JHP	2nd Fl- Ward 1	A217	2	Metal Glass Cabinet
JHP	2nd Fl- Ward 1	A217	1	Cabinet
JHP	2nd Fl- Ward 1	A217	1	Dental Cabinet
JHP	2nd Fl- Ward 1	A217	1	5 Drawer Vertical File Cabinet
JHP	2nd Fl- Ward 1	A217	1	Shelving Unit
JHP	2nd Fl- Ward 1	A217	1	Desk
JHP	2nd Fl- Ward 1	A217	2	Chairs
JHP	2nd Fl- Ward 1	A218	3	Desk
JHP	2nd Fl- Ward 1	A218	2	5 Drawer Vertical File Cabinet

**John Howard Pavillion  
Inventory List**

Building		Room	Quantity	Item Description
JHP	2nd Fl- Ward 1	A218	4	Chairs
JHP	2nd Fl- Ward 1	A218	2	Pedestal
JHP	2nd Fl- Ward 1	A218	1	Bookshelf
JHP	2nd Fl- Ward 1	A218	1	3 Drawer Lateral File Cabinet
JHP	2nd Fl- Ward 1	A218	1	5 Drawer Lateral File Cabinet
JHP	2nd Fl- Ward 1	A219	4	Desk
JHP	2nd Fl- Ward 1	A219	1	Sofa
JHP	2nd Fl- Ward 1	A219	4	Chairs
JHP	2nd Fl- Ward 1	A219	2	Bookshelves
JHP	2nd Fl- Ward 1	A219	1	Refrigerator-Full Size
JHP	2nd Fl - Ward 3	D231	4	Metal Storage Cabinet
JHP	2nd Fl - Ward 3	D231	4	Locker
JHP	2nd Fl - Ward 3	D230	1	Locker
JHP	2nd Fl - Ward 3	D230	1	Night Stand
JHP	2nd Fl - Ward 3	D230	1	Mattres
JHP	2nd Fl - Ward 3	D230	1	Bed
JHP	2nd Fl - Ward 3	D201	14	Lockers
JHP	2nd Fl - Ward 3	D201	2	Refrigerators
JHP	2nd Fl - Ward 3	D201	1	Microwave
JHP	2nd Fl - Ward 3	D201	2	Desk
JHP	2nd Fl - Ward 3	D201	3	Chairs
JHP	2nd Fl - Ward 3	D201	1	Night Stand
JHP	2nd Fl - Ward 3	D201	1	Coat Rack
JHP	2nd Fl - Ward 3	D202	1	Bed
JHP	2nd Fl - Ward 3	D202	1	Mattress
JHP	2nd Fl - Ward 3	D202	1	Night Stand
JHP	2nd Fl - Ward 3	D229	1	Bed
JHP	2nd Fl - Ward 3	D229	1	Mattress
JHP	2nd Fl - Ward 3	D229	1	Wardrobe
JHP	2nd Fl - Ward 3	D228	1	Bed
JHP	2nd Fl - Ward 3	D228	1	Mattress
JHP	2nd Fl - Ward 3	D228	1	Night Stand
JHP	2nd Fl - Ward 3	D203	1	Bed
JHP	2nd Fl - Ward 3	D203	1	Mattress
JHP	2nd Fl - Ward 3	D203	1	Night Stand
JHP	2nd Fl - Ward 3	D227	1	Mattress
JHP	2nd Fl - Ward 3	D204	1	Bed
JHP	2nd Fl - Ward 3	D204	1	Mattress
JHP	2nd Fl - Ward 3	D226	1	Washer
JHP	2nd Fl - Ward 3	D226	1	Dryer
JHP	2nd Fl - Ward 3	D226	1	Iron Board
JHP	2nd Fl - Ward 3	D226	1	Table
JHP	2nd Fl - Ward 3	D226	2	Chairs
JHP	2nd Fl - Ward 3	D208	4	Metal Storage Rack
JHP	2nd Fl - Ward 3	D209	2	Large Fan
JHP	2nd Fl - Ward 3	D221	2	Bookshelves

**John Howard Pavillion  
Inventory List**

Building		Room	Quantity	Item Description
JHP	2nd Fl - Ward 3	D221	4	Sofa
JHP	2nd Fl - Ward 3	D221	10	Table
JHP	2nd Fl - Ward 3	D221	11	Chairs
JHP	2nd Fl - Ward 3	D221	2	Lounge Chairs
JHP	2nd Fl - Ward 3	D221	1	Pool Table
JHP	2nd Fl - Ward 3	D221	2	TV Stand
JHP	2nd Fl - Ward 3	D221	1	Round Table
JHP	2nd Fl - Ward 3	D221	5	Plastic Chairs
JHP	2nd Fl - Ward 3	D220	2	Desk
JHP	2nd Fl - Ward 3	D220	1	Table
JHP	2nd Fl - Ward 3	D220	1	Pedestal File Cabinet
JHP	2nd Fl - Ward 3	D220	3	Chairs
JHP	2nd Fl - Ward 3	D220	1	Chart File Cart
JHP	2nd Fl - Ward 3	D220	1	Large Fan
JHP	2nd Fl - Ward 3	D214	1	Exam Bed
JHP	2nd Fl - Ward 3	D214	1	Table
JHP	2nd Fl - Ward 3	D214	1	Metal Night Stand
JHP	2nd Fl - Ward 3	D214	1	Mini Refrigerator
JHP	2nd Fl - Ward 3	D214	1	Scale
JHP	2nd Fl - Ward 3	D214	2	Chairs
JHP	2nd Fl - Ward 3	D214	1	Stool
JHP	2nd Fl - Ward 3	D214	1	Glass Metal Cabinets
JHP	2nd Fl - Ward 3	D215	2	Desk
JHP	2nd Fl - Ward 3	D215	1	Chair
JHP	2nd Fl - Ward 3	D215	1	Lounge Chair
JHP	2nd Fl - Ward 3	D215	1	Couch
JHP	2nd Fl - Ward 3	D215	1	Mini Refrigerator
JHP	2nd Fl - Ward 3	D215	1	Table
JHP	2nd Fl - Ward 3	D216	2	Beds
JHP	2nd Fl - Ward 3	D216	2	Mattresses
JHP	2nd Fl - Ward 3	D216	2	Night Stand
JHP	2nd Fl - Ward 3	D216	1	Locker
JHP	2nd Fl - Ward 3	D216E	2	Beds
JHP	2nd Fl - Ward 3	D216E	2	Mattresses
JHP	2nd Fl - Ward 3	D216E	2	Night Stand
JHP	2nd Fl - Ward 3	D216E	1	Locker
JHP	2nd Fl - Ward 3	D216D	2	Beds
JHP	2nd Fl - Ward 3	D216D	2	Mattresses
JHP	2nd Fl - Ward 3	D216D	2	Night Stand
JHP	2nd Fl - Ward 3	D216D	1	Locker
JHP	2nd Fl - Ward 3	D216A	2	Beds
JHP	2nd Fl - Ward 3	D216A	2	Mattresses
JHP	2nd Fl - Ward 3	D216A	1	Locker
JHP	2nd Fl - Ward 3	D216A	1	Wardrobe
JHP	2nd Fl - Ward 3	D216B	2	Beds
JHP	2nd Fl - Ward 3	D216B	2	Mattresses

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	2nd Fl - Ward 3	D216B	1	Night Stand
JHP	2nd Fl - Ward 3	D216B	1	Locker
JHP	2nd Fl - Ward 3	D216C	2	Beds
JHP	2nd Fl - Ward 3	D216C	2	Mattresses
JHP	2nd Fl - Ward 3	D216C	1	Night Stand
JHP	2nd Fl - Ward 3	D216C	1	Locker
JHP	2nd Fl - Ward 3	D213	1	Desk
JHP	2nd Fl - Ward 3	D213	1	Lounge Chair
JHP	2nd Fl - Ward 3	D213	1	5 Drawer Vertical File Cabinet
JHP	2nd Fl - Ward 3	D213	1	Metal Bookshelves
JHP	2nd Fl - Ward 3	D213	1	table
JHP	2nd Fl - Ward 3	D211	1	Desk
JHP	2nd Fl - Ward 3	D211	2	5 Drawer Vertical File Cabinet
JHP	2nd Fl - Ward 3	D211	4	Chairs
JHP	2nd Fl - Ward 3	D211	1	Potty Chair
JHP	2nd Fl - Ward 3	D211	1	Locker
JHP	2nd Fl - Ward 3	D212	8	Beds
JHP	2nd Fl - Ward 3	D212	8	Mattresses
JHP	2nd Fl - Ward 3	D212	5	Night Stand
JHP	2nd Fl - Ward 3	D212	7	Wardrobe
JHP	1st Floor	D101	2	Desk
JHP	1st Floor	D101	2	Table
JHP	1st Floor	D101	3	Table
JHP	1st Floor	D101	5	Chairs
JHP	1st Floor	D101	2	5 Drawer Vertical File Cabinet
JHP	1st Floor	D101	1	Bookshelf
JHP	1st Floor	D101	1	Coat Rack
JHP	1st Floor	D102	2	Desk
JHP	1st Floor	D102	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	D102	4	Chairs
JHP	1st Floor	D102	1	Table
JHP	1st Floor	D104	4	Desk
JHP	1st Floor	D104	1	TV
JHP	1st Floor	D104	1	Bookshelf
JHP	1st Floor	D104	1	Coat Rack
JHP	1st Floor	D104	1	Mini Refrigerator
JHP	1st Floor	D104	1	4 Drawer Vertical File Cabinet
JHP	1st Floor	D122	2	Desk
JHP	1st Floor	D122	2	table
JHP	1st Floor	D122	2	2 Drawer Vertical File Cabinet
JHP	1st Floor	D122	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	D122	2	Chairs
JHP	1st Floor	D121	2	Desk
JHP	1st Floor	D121	1	Lounge Chair
JHP	1st Floor	D121	1	Bookshelf
JHP	1st Floor	D121	2	5 Drawer Vertical File Cabinet

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	1st Floor	D113	40	Metal Shelving Unit
JHP	1st Floor	D113	1	Desk
JHP	1st Floor	D113	2	Chairs
JHP	1st Floor	D113	1	Refrigerator
JHP	1st Floor	D119	1	Refrigerator
JHP	1st Floor	D119	1	5 Drawer Lateral File Cabinet
JHP	1st Floor	D119	9	5 Drawer Vertical File Cabinet
JHP	1st Floor	D119	9	Desk
JHP	1st Floor	D119	5	table
JHP	1st Floor	D119	23	Chairs
JHP	1st Floor	D119	4	Mail Sorter
JHP	1st Floor	D119	2	Pedestal File Cabinet
JHP	1st Floor	D119	7	Bookshelves
JHP	1st Floor	D119	1	Glass Storage Cabinet
JHP	1st Floor	D119	1	Coat Rack
JHP	1st Floor	D115	1	Metal Storage Cabinet
JHP	1st Floor	D115	1	Table
JHP	1st Floor	D115	1	Refrigerator
JHP	1st Floor	D115	1	Microwave
JHP	1st Floor	D115	1	Stove
JHP	1st Floor	RT Lobby	4	Table
JHP	1st Floor	RT Lobby	1	Pool Table
JHP	1st Floor	RT Lobby	24	Chairs
JHP	1st Floor	RT Lobby	2	Vending Machine
JHP	1st Floor	RT Lobby	7	Metal Shelving Unit
JHP	1st Floor	RT Lobby	1	Chalk Board
JHP	1st Floor	RT Lobby	1	Pedestal File Cabinet
JHP	1st Floor	RT Lobby	2	Desk
JHP	1st Floor	RT Lobby	2	5 Drawer Vertical File Cabinet
JHP	1st Floor	RT Lobby	4	Metal Storage Cabinet
JHP	1st Floor	RT Lobby	1	Rolling Carts
JHP	1st Floor	RT Lobby	1	Glass Bookcase
JHP	1st Floor	RT Lobby	1	Ping Pong Table
JHP	1st Floor	RT Lobby	1	Coat Rack
JHP	1st Floor	Auditorium	8	Folding Tables
JHP	1st Floor	Auditorium	3	Transport Carts
JHP	1st Floor	Auditorium	7	Chairs
JHP	1st Floor	Auditorium	3	Rolling Carts
JHP	1st Floor	Auditorium	2	Rolling Pianos
JHP	1st Floor	Auditorium	2	Large Speakers
JHP	1st Floor	Auditorium	1	Large Storage Cabinet
JHP	1st Floor	Auditorium	1	Basketball Net
JHP	1st Floor	Auditorium	1	Large Fan
JHP	1st Floor	GYM	3	Treadmills
JHP	1st Floor	GYM	5	Stationary Bikes
JHP	1st Floor	GYM	1	Weight Bench

**John Howard Pavillion  
Inventory List**

Building		Room	Quantity	Item Description
JHP	1st Floor	GYM	6	Weights
JHP	1st Floor	GYM	3	Bench Press
JHP	1st Floor	GYM	1	TV Stand
JHP	1st Floor	GYM	1	TV
JHP	1st Floor	GYM	5	Exercise Mats
JHP	1st Floor	GYM	2	Table
JHP	1st Floor	GYM	3	Chairs
JHP	1st Floor	GYM	35	Lockers
JHP	1st Floor	GYM	6	Metal Storage Cabinets
JHP	1st Floor	D125	2	Desk
JHP	1st Floor	D125	4	table
JHP	1st Floor	D125	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	D125	1	Chair
JHP	1st Floor	D125	1	Metal Bookcase
JHP	1st Floor	A123	2	Desk
JHP	1st Floor	A123	6	Chairs
JHP	1st Floor	A123	4	table
JHP	1st Floor	A123	2	5 Drawer Vertical File Cabinet
JHP	1st Floor	A123	1	Coat Rack
JHP	1st Floor	B130	1	Desk
JHP	1st Floor	B130	7	Chairs
JHP	1st Floor	B130	2	Pedestal File Cabinet
JHP	1st Floor	B130	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B130	1	Glass Bookcase
JHP	1st Floor	B129	2	Desk
JHP	1st Floor	B129	2	table
JHP	1st Floor	B129	1	Glass Storage Cabinet
JHP	1st Floor	B129	3	Bookshelves
JHP	1st Floor	B129	5	5 Drawer Vertical File Cabinet
JHP	1st Floor	B129	1	Coat Rack
JHP	1st Floor	B129	1	Mini Refrigerator
JHP	1st Floor	B129	19	Chairs
JHP	1st Floor	B129	1	Pedestal File Cabinet
JHP	1st Floor	B119	5	Table
JHP	1st Floor	B119	4	Desk
JHP	1st Floor	B119	6	5 Drawer Vertical File Cabinet
JHP	1st Floor	B119	9	Chairs
JHP	1st Floor	B119	1	Large Fan
JHP	1st Floor	B119	2	Metal Storage Cabinet
JHP	1st Floor	B119	1	Glass Bookshelf
JHP	1st Floor	B119	2	Credenza
JHP	1st Floor	B115	3	Desk
JHP	1st Floor	B115	4	Table
JHP	1st Floor	B115	1	Pedestal File Cabinet
JHP	1st Floor	B115	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B115	2	Credenza

## John Howard Pavillion

### Inventory List

Building		Room	Quantit	Item Description
JHP	1st Floor	B115	3	5 Drawer Vertical File Cabinet
JHP	1st Floor	B115	7	Chairs
JHP	1st Floor	B114	1	Desk
JHP	1st Floor	B114	1	Credenza
JHP	1st Floor	B114	1	Bookshelf
JHP	1st Floor	B114	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B114	1	Metal Storage Cabinet
JHP	1st Floor	B114	1	Table
JHP	1st Floor	B114	3	Chairs
JHP	1st Floor	B114	1	Bookshelf
JHP	1st Floor	B113	1	Desk
JHP	1st Floor	B113	4	Chairs
JHP	1st Floor	B113	2	table
JHP	1st Floor	B113	1	Glass Bookcase
JHP	1st Floor	B113	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B113	1	2 Drawer Vertical File Cabinet
JHP	1st Floor	B112	2	Desk
JHP	1st Floor	B112	1	Credenza
JHP	1st Floor	B112	3	Table
JHP	1st Floor	B112	10	5 Drawer Vertical File Cabinet
JHP	1st Floor	B112	4	Chairs
JHP	1st Floor	B111	1	Executive Desk
JHP	1st Floor	B111	7	Chairs
JHP	1st Floor	B111	2	Glass Bookcase
JHP	1st Floor	B111	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B110	1	Desk
JHP	1st Floor	B110	1	Credenza
JHP	1st Floor	B110	2	Table
JHP	1st Floor	B110	1	Glass Bookcase
JHP	1st Floor	B110	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B109	2	Desk
JHP	1st Floor	B109	1	Table
JHP	1st Floor	B109	1	Bookshelf
JHP	1st Floor	B109	7	Chairs
JHP	1st Floor	B109	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B107	3	Bookshelves
JHP	1st Floor	B107	13	5 Drawer Vertical File Cabinet
JHP	1st Floor	B107	3	Desk
JHP	1st Floor	B107	4	Pedestal File Cabinet
JHP	1st Floor	B107	3	Table
JHP	1st Floor	B107	7	Chairs
JHP	1st Floor	B107	1	Credenza
JHP	1st Floor	B107	1	Metal Glass Cabinet
JHP	1st Floor	B105	2	Desk
JHP	1st Floor	B105	4	Chairs
JHP	1st Floor	B105	1	Bookshelf

**John Howard Pavillion  
Inventory List**

Building		Room	Quantity	Item Description
JHP	1st Floor	B105	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B104	1	Desk
JHP	1st Floor	B104	1	Glass Bookcase
JHP	1st Floor	B104	3	Chairs
JHP	1st Floor	B104	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	B102	3	Desk
JHP	1st Floor	B102	6	Bookshelves
JHP	1st Floor	B102	7	Chairs
JHP	1st Floor	B102	1	Mini Refrigerator
JHP	1st Floor	B102	3	5 Drawer Vertical File Cabinet
JHP	1st Floor	B102	1	Glass Bookcase
JHP	1st Floor	B102	1	Magazine Rack
JHP	1st Floor	A110	1	Chalk Board
JHP	1st Floor	A110	6	Folding Tables
JHP	1st Floor	A110	2	Desk
JHP	1st Floor	A110	3	Rolling Carts
JHP	1st Floor	A110	1	TV
JHP	1st Floor	A110	3	Metal Shelving Unit
JHP	1st Floor	A110	2	Chairs
JHP	1st Floor	C102	3	Rolling Racks
JHP	1st Floor	C105	12	Lockers
JHP	1st Floor	C105	1	Table
JHP	1st Floor	C105	2	Rolling Carts
JHP	1st Floor	C105	1	Microwave
JHP	1st Floor	C105	1	TV
JHP	1st Floor	C110	6	Couch
JHP	1st Floor	C110	5	Lounge Chair
JHP	1st Floor	C110	10	Chairs
JHP	1st Floor	C110	4	Picnic Tables
JHP	1st Floor	C110	24	Lockers
JHP	1st Floor	C110	2	5 Drawer Vertical File Cabinet
JHP	1st Floor	C110	2	Microwave
JHP	1st Floor	C110	2	Refrigerator
JHP	1st Floor	C110	3	table
JHP	1st Floor	C111	2	Storage Cabinet
JHP	1st Floor	C111	3	Shelving Unit
JHP	1st Floor	C113	1	Storage Cabinet
JHP	1st Floor	C113	6	TV
JHP	1st Floor	C113	1	Medication Cart
JHP	1st Floor	C113	1	Rolling Carts
JHP	1st Floor	C113	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	C114	2	Desk
JHP	1st Floor	C114	1	Credenza
JHP	1st Floor	C114	2	Table
JHP	1st Floor	C114	1	5 Drawer Vertical File Cabinet
JHP	1st Floor	C114	1	TV

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	1st Floor	C114	1	Bookshelf
JHP	1st Floor	C114	2	Pedestal File Cabinet
JHP	1st Floor	C114	2	Glass Bookcase
JHP	1st Floor	Loading Dock	2	Chairs
JHP	1st Floor	Loading Dock	1	Mini Refrigerator
JHP	1st Floor	Security Office	3	Desk
JHP	1st Floor	Security Office	4	Chairs
JHP	1st Floor	Lobby	3	Couch
JHP	1st Floor	Lobby	2	Table
JHP	1st Floor	Lobby	9	Chairs
JHP	1st Floor	Lobby	17	Lockers
JHP	1st Floor	Lobby	3	Vending Machine
JHP	1st Floor	Lobby	1	Coffee Table
JHP	5th Floor - Ward 10	B524	2	Beds
JHP	5th Floor - Ward 10	B524	2	Mattress
JHP	5th Floor - Ward 10	B524	3	Nightstand
JHP	5th Floor - Ward 10	B525	4	Beds
JHP	5th Floor - Ward 10	B525	4	Mattress
JHP	5th Floor - Ward 10	B525	2	Nightstand
JHP	5th Floor - Ward 10	B526	2	Beds
JHP	5th Floor - Ward 10	B526	2	Mattress
JHP	5th Floor - Ward 10	B523	2	Beds
JHP	5th Floor - Ward 10	B523	2	Mattress
JHP	5th Floor - Ward 10	B523	1	Nightstand
JHP	5th Floor - Ward 10	B522	1	Desk
JHP	5th Floor - Ward 10	B522	1	Desk Chair
JHP	5th Floor - Ward 10	B522	2	Side Chair
JHP	5th Floor - Ward 10	B522	1	SDVF
JHP	5th Floor - Ward 10	B522	1	Wood Bookcase
JHP	5th Floor - Ward 10	B522	1	Sofa
JHP	5th Floor - Ward 10	B521	1	Scale
JHP	5th Floor - Ward 10	B521	1	Side Chair
JHP	5th Floor - Ward 10	B521	1	Exam Table
JHP	5th Floor - Ward 10	B521	2	Mini Fridges
JHP	5th Floor - Ward 10	B521	1	SDVF
JHP	5th Floor - Ward 10	B521	2	Glass Storage Cabs.
JHP	5th Floor - Ward 10	B530	2	desk
JHP	5th Floor - Ward 10	B530	4	desk chair
JHP	5th Floor - Ward 10	B530	2	table
JHP	5th Floor - Ward 10	B530	2	Side Chair
JHP	5th Floor - Ward 10	B530	2	Metal Storage rack
JHP	5th Floor - Ward 10	B531	3	Desk Chair
JHP	5th Floor - Ward 10	B531	3	Side Chair
JHP	5th Floor - Ward 10	B531	1	round table
JHP	5th Floor - Ward 10	B531	1	coffee table
JHP	5th Floor - Ward 10	B531	1	Wood Bookcase

**John Howard Pavillion  
Inventory List**

Building		Room	Quantity	Item Description
JHP	5th Floor - Ward 10	B531	1	table
JHP	5th Floor - Ward 10	B531	3	loveseat
JHP	5th Floor - Ward 10	B531	4	sofa
JHP	5th Floor - Ward 10	B531	1	plush chair
JHP	5th Floor - Ward 10	B531	1	TV Stand
JHP	5th Floor - Ward 10	B533	1	plush chair
JHP	5th Floor - Ward 10	B533	2	couch
JHP	5th Floor - Ward 10	B533	1	Side Chair
JHP	5th Floor - Ward 10	B533	1	Table
JHP	5th Floor - Ward 10	B533	1	large pool table
JHP	5th Floor - Ward 10	B533	1	metal book case
JHP	5th Floor - Ward 10	B532	4	Plastic Chair
JHP	5th Floor - Ward 10	B532	1	Plastic Table
JHP	5th Floor - Ward 10	B532	1	Rolling Ping Pong Table
JHP	5th Floor - Ward 10	B514	1	Beds
JHP	5th Floor - Ward 10	B514	1	Nightstand
JHP	5th Floor - Ward 10	B514	1	Wood Wardrobe
JHP	5th Floor - Ward 10	B514	1	Mattress
JHP	5th Floor - Ward 10	B515	1	Beds
JHP	5th Floor - Ward 10	B515	1	Nightstand
JHP	5th Floor - Ward 10	B515	1	Mattress
JHP	5th Floor - Ward 10	B516	1	Beds
JHP	5th Floor - Ward 10	B516	1	Nightstand
JHP	5th Floor - Ward 10	B516	1	Mattress
JHP	5th Floor - Ward 10	B517	1	Beds
JHP	5th Floor - Ward 10	B517	1	Nightstand
JHP	5th Floor - Ward 10	B517	1	Mattress
JHP	5th Floor - Ward 10	B518	1	Beds
JHP	5th Floor - Ward 10	B518	1	Mattress
JHP	5th Floor - Ward 10	B518	1	Nightstand
JHP	5th Floor - Ward 10	B513	1	Beds
JHP	5th Floor - Ward 10	B513	1	Mattress
JHP	5th Floor - Ward 10	B513	1	Nightstand
JHP	5th Floor - Ward 10	B513	1	Wood Wardrobe
JHP	5th Floor - Ward 10	B512	1	Beds
JHP	5th Floor - Ward 10	B512	1	Mattress
JHP	5th Floor - Ward 10	B512	1	Nightstand
JHP	5th Floor - Ward 10	B512	1	Wood Wardrobe
JHP	5th Floor - Ward 10	B519	1	Nightstand
JHP	5th Floor - Ward 10	B519	1	Wood Wardrobe
JHP	5th Floor - Ward 10	B519	1	Beds
JHP	5th Floor - Ward 10	A508	1	desk
JHP	5th Floor - Ward 10	A508	1	metal locker
JHP	5th Floor - Ward 10	A508	1	table
JHP	5th Floor - Ward 10	A508	2	4DVF
JHP	5th Floor - Ward 10	A508	2	5DVF

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	5th Floor - Ward 10	B520	1	desk
JHP	5th Floor - Ward 10	B520	1	Side Chair
JHP	5th Floor - Ward 10	B520	1	4DVF
JHP	5th Floor - Ward 10	B520	1	5DVF
JHP	5th Floor - Ward 10	B509	1	Beds
JHP	5th Floor - Ward 10	B509	2	Nightstand
JHP	5th Floor - Ward 10	B508	8	Metal Storage rack
JHP	5th Floor - Ward 10	B536	2	Tables
JHP	5th Floor - Ward 10	B536	1	washer
JHP	5th Floor - Ward 10	B536	1	dryer
JHP	5th Floor - Ward 10	B504	1	metal locker
JHP	5th Floor - Ward 10	B504	1	Beds
JHP	5th Floor - Ward 10	B504	1	Mattress
JHP	5th Floor - Ward 10	B537	1	Beds
JHP	5th Floor - Ward 10	B537	1	Mattress
JHP	5th Floor - Ward 10	B537	1	Nightstand
JHP	5th Floor - Ward 10	B537	1	Wood Wardrobe
JHP	5th Floor - Ward 10	B538	1	Beds
JHP	5th Floor - Ward 10	B538	1	Mattress
JHP	5th Floor - Ward 10	B538	1	metal wardrobe
JHP	5th Floor - Ward 10	B503	1	Beds
JHP	5th Floor - Ward 10	B503	1	Mattress
JHP	5th Floor - Ward 10	B503	1	Nightstand
JHP	5th Floor - Ward 10	B589	1	Beds
JHP	5th Floor - Ward 10	B589	1	Mattress
JHP	5th Floor - Ward 10	B589	1	Wood Wardrobe
JHP	5th Floor - Ward 10	B502	1	Beds
JHP	5th Floor - Ward 10	B502	1	Mattress
JHP	5th Floor - Ward 10	B502	1	Nightstand
JHP	5th Floor - Ward 10	B502	1	toilet chair
JHP	5th Floor - Ward 10	B501	2	table
JHP	5th Floor - Ward 10	B501	1	microwave
JHP	5th Floor - Ward 10	B501	1	Side Chair
JHP	5th Floor - Ward 10	B501	1	round table
JHP	5th Floor - Ward 10	B501	1	full fridge
JHP	5th Floor - Ward 10	B501	13	metal locker
JHP	5th Floor - Ward 10	B540	1	Wood Wardrobe
JHP	5th Floor - Ward 10	B540	1	table
JHP	5th Floor - Ward 10	B540	1	Side Chair
JHP	5th Floor - Ward 10	B541	6	metal locker
JHP	5th Floor - Ward 10	B541	2	Metal Storage rack
JHP	5th Floor - Ward 10	B541	1	Metal Storage cab.
JHP	5th Floor - Ward 10	A517 Pharm		Need Key
JHP	5th Floor - Ward 10	A518	6	desk
JHP	5th Floor - Ward 10	A518	6	desk chair
JHP	5th Floor - Ward 10	A518	7	folding table

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	5th Floor - Ward 10	A518	2	tables
JHP	5th Floor - Ward 10	A518	1	Large fan
JHP	5th Floor - Ward 10	A518	7	rolling shelves
JHP	5th Floor - Ward 10	A518	1	chalk board
JHP	5th Floor - Ward 10	A518	1	metal locker
JHP	5th Floor - Ward 10	A518	3	5DVF
JHP	5th Floor - Ward 10	A518	2	Metal Storage cab.
JHP	5th Floor - Ward 10	A519	2	Barber Chairs
JHP	5th Floor - Ward 10	A519	1	desk
JHP	5th Floor - Ward 10	A519	1	desk chair
JHP	5th Floor - Ward 10	A519	8	Side Chair
JHP	5th Floor - Ward 10	A519	1	table
JHP	5th Floor - Ward 10	A519	1	Metal Storage cab.
JHP	5th Floor - Ward 12	D501	16	metal locker
JHP	5th Floor - Ward 12	D501	1	table
JHP	5th Floor - Ward 12	D501	1	round table
JHP	5th Floor - Ward 12	D501	3	Side Chair
JHP	5th Floor - Ward 12	D501	1	microwave
JHP	5th Floor - Ward 12	D502	1	Beds
JHP	5th Floor - Ward 12	D502	1	Mattress
JHP	5th Floor - Ward 12	D502	1	Wood Wardrobe
JHP	5th Floor - Ward 12	D503	1	Beds
JHP	5th Floor - Ward 12	D503	1	Mattress
JHP	5th Floor - Ward 12	D503	1	Wood Wardrobe
JHP	5th Floor - Ward 12	D503	1	Nightstand
JHP	5th Floor - Ward 12	D504	1	Beds
JHP	5th Floor - Ward 12	D504	1	Mattress
JHP	5th Floor - Ward 12	D504	1	Wood Wardrobe
JHP	5th Floor - Ward 12	D508	1	plastic trash can
JHP	5th Floor - Ward 12	D508	4	Metal Storage rack
JHP	5th Floor - Ward 12	D508	1	Metal Storage cab.
JHP	5th Floor - Ward 12	D511	3	5DVF
JHP	5th Floor - Ward 12	D511	1	Metal Storage cab.
JHP	5th Floor - Ward 12	D511	1	desk chair
JHP	5th Floor - Ward 12	D511	2	Side Chair
JHP	5th Floor - Ward 12	D511	1	desk
JHP	5th Floor - Ward 12	D511	1	table
JHP	5th Floor - Ward 12	D511	1	metal coat roack
JHP	5th Floor - Ward 12	D512	1	Beds
JHP	5th Floor - Ward 12	D512	1	Mattress
JHP	5th Floor - Ward 12	D512	1	Nightstand
JHP	5th Floor - Ward 12	D513	1	Beds
JHP	5th Floor - Ward 12	D513	1	Mattress
JHP	5th Floor - Ward 12	D513	1	Nightstand
JHP	5th Floor - Ward 12	D514	1	Beds
JHP	5th Floor - Ward 12	D514	1	Mattress

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	5th Floor - Ward 12	D514	1	Nightstand
JHP	5th Floor - Ward 12	D515	1	Beds
JHP	5th Floor - Ward 12	D515	1	Mattress
JHP	5th Floor - Ward 12	D515	1	Nightstand
JHP	5th Floor - Ward 12	D517	1	Beds
JHP	5th Floor - Ward 12	D517	1	Mattress
JHP	5th Floor - Ward 12	D517	1	Nightstand
JHP	5th Floor - Ward 12	D518	1	Beds
JHP	5th Floor - Ward 12	D518	1	Mattress
JHP	5th Floor - Ward 12	D518	1	Nightstand
JHP	5th Floor - Ward 12	D519	1	Beds
JHP	5th Floor - Ward 12	D519	1	Mattress
JHP	5th Floor - Ward 12	D519	1	Nightstand
JHP	5th Floor - Ward 12	D521	1	table
JHP	5th Floor - Ward 12	D521	1	Mini Fridges
JHP	5th Floor - Ward 12	D521	1	Glass Storage Cabs.
JHP	5th Floor - Ward 12	D521	2	Side Chair
JHP	5th Floor - Ward 12	D521	1	Exam Table
JHP	5th Floor - Ward 12	D522	1	metal book case
JHP	5th Floor - Ward 12	D522	3	desk chair
JHP	5th Floor - Ward 12	D522	2	Side Chair
JHP	5th Floor - Ward 12	D522	1	SDVF
JHP	5th Floor - Ward 12	D522	1	desk
JHP	5th Floor - Ward 12	D523	1	Beds
JHP	5th Floor - Ward 12	D523	1	Mattress
JHP	5th Floor - Ward 12	D523	1	Nightstand
JHP	5th Floor - Ward 12	D524	1	Beds
JHP	5th Floor - Ward 12	D524	1	Mattress
JHP	5th Floor - Ward 12	D524	1	Nightstand
JHP	5th Floor - Ward 12	D530	3	desk
JHP	5th Floor - Ward 12	D530	1	rolling file cab.
JHP	5th Floor - Ward 12	D530	2	desk chair
JHP	5th Floor - Ward 12	D530	1	table
JHP	5th Floor - Ward 12	D530	1	Side Chair
JHP	5th Floor - Ward 12	D531	6	sofa
JHP	5th Floor - Ward 12	D531	3	table
JHP	5th Floor - Ward 12	D531	1	Large fan
JHP	5th Floor - Ward 12	D531	1	Side Chair
JHP	5th Floor - Ward 12	D531	1	TV Stand
JHP	5th Floor - Ward 12	D525	3	Beds
JHP	5th Floor - Ward 12	D525	3	Mattress
JHP	5th Floor - Ward 12	D525	2	Nightstand
JHP	5th Floor - Ward 12	D525	1	Wood Wardrobe
JHP	5th Floor - Ward 12	D526	2	Beds
JHP	5th Floor - Ward 12	D526	2	Mattress
JHP	5th Floor - Ward 12	D526	1	Nightstand

**John Howard Pavillion  
Inventory List**

Building		Room	Quantity	Item Description
JHP	5th Floor - Ward 12	D527	1	Nightstand
JHP	5th Floor - Ward 12	D532	1	Ping Pong table
JHP	5th Floor - Ward 12	D532	5	Side Chair
JHP	5th Floor - Ward 12	D532	1	table
JHP	5th Floor - Ward 12	D533	2	wood mag rack
JHP	5th Floor - Ward 12	D533	2	TV Stand
JHP	5th Floor - Ward 12	D533	2	chairs
JHP	5th Floor - Ward 12	D533	2	sofa
JHP	5th Floor - Ward 12	D533	1	metal book case
JHP	5th Floor - Ward 12	D536	1	washer
JHP	5th Floor - Ward 12	D536	1	dryer
JHP	5th Floor - Ward 12	D537	1	Beds
JHP	5th Floor - Ward 12	D537	1	Mattress
JHP	5th Floor - Ward 12	D537	1	Wood Wardrobe
JHP	5th Floor - Ward 12	D537	1	Nightstand
JHP	5th Floor - Ward 12	D538	1	Beds
JHP	5th Floor - Ward 12	D538	1	Mattress
JHP	5th Floor - Ward 12	D538	1	Wood Wardrobe
JHP	5th Floor - Ward 12	D539	1	Beds
JHP	5th Floor - Ward 12	D539	1	Mattress
JHP	5th Floor - Ward 12	D539	1	Wood Wardrobe
JHP	5th Floor - Ward 12	D541	2	Metal Storage rack
JHP	5th Floor - Ward 12	D541	4	Metal Storage cab.
JHP	5th Floor - Ward 12	Dining Rm.	18	tables
JHP	5th Floor - Ward 12	Dining Rm.	47	Side Chair
JHP	5th Floor - Ward 12	Dining Rm.	2	metal rolling rack
JHP	5th Floor - Ward 12	Dining Rm.	1	metal soup cart
JHP	5th Floor - Ward 12	Dining Rm.	1	coffee maker
JHP	5th Floor - Ward 12	Dining Rm.	1	rolling fridge
JHP	5th Floor - Ward 12	Dining Rm.	1	toaster
JHP	5th Floor - Ward 12	Dining Rm.	1	metal rack
JHP	5th Floor - Ward 11	C501	1	folding table
JHP	5th Floor - Ward 11	C501	13	Side Chair
JHP	5th Floor - Ward 11	C501	1	easel
JHP	5th Floor - Ward 11	C501	2	metal locker
JHP	5th Floor - Ward 11	C502	8	chairs
JHP	5th Floor - Ward 11	C502	1	table
JHP	5th Floor - Ward 11	C503	2	chairs
JHP	5th Floor - Ward 11	C503	1	desk
JHP	5th Floor - Ward 11	C504	2	chairs
JHP	5th Floor - Ward 11	C504	2	tables
JHP	5th Floor - Ward 11	C504	1	rolling stand
JHP	5th Floor - Ward 11	C509	2	chairs
JHP	5th Floor - Ward 11	C509	1	Ping Pong table
JHP	5th Floor - Ward 11	C509	1	table
JHP	5th Floor - Ward 11	C511	1	transport cart

## John Howard Pavillion

### Inventory List

Building		Room	Quantity	Item Description
JHP	5th Floor - Ward 11	C511	2	wooden exercise blocks
JHP	5th Floor - Ward 11	C511	1	chairs
JHP	5th Floor - Ward 11	C511	1	table
JHP	5th Floor - Ward 11	C511	2	rolling stand
JHP	5th Floor - Ward 11	C511	1	Metal Storage cab.
JHP	5th Floor - Ward 11	C511	1	TV Stand
JHP	5th Floor - Ward 11	C511	1	full fridge
JHP	5th Floor - Ward 11	C511	1	Nightstand
JHP	5th Floor - Ward 11	C512	1	Large fan
JHP	5th Floor - Ward 11	C512	2	rolling carts
JHP	5th Floor - Ward 11	C512	1	metal book case
JHP	5th Floor - Ward 11	C512	1	desk chair
JHP	5th Floor - Ward 11	C512	1	desk
JHP	5th Floor - Ward 11	C513	1	desk
JHP	5th Floor - Ward 11	C513	3	desk chair
JHP	5th Floor - Ward 11	C514	2	chairs
JHP	5th Floor - Ward 11	C514	1	2DVF
JHP	5th Floor - Ward 11	C514	1	table
JHP	5th Floor - Ward 11	C515	2	tables
JHP	5th Floor - Ward 11	C515	2	chairs
JHP	5th Floor - Ward 11	C516	2	Greenhouse tables
JHP	5th Floor - Ward 11	C517	1	table
JHP	5th Floor - Ward 11	C517	6	chairs
JHP	5th Floor - Ward 11	C518	2	Side Chair
JHP	5th Floor - Ward 11	C518	1	desk chair
JHP	5th Floor - Ward 11	C518	1	desk
JHP	5th Floor - Ward 11	C519	1	desk
JHP	5th Floor - Ward 11	C519	2	Side Chair
JHP	5th Floor - Ward 11	C519	1	desk chair
JHP	5th Floor - Ward 11	C519	1	metal book case
JHP	5th Floor - Ward 11	C521	1	desk
JHP	5th Floor - Ward 11	C521	1	Exam Table
JHP	5th Floor - Ward 11	C521	3	desk chair
JHP	5th Floor - Ward 11	C521	1	Metal Storage rack
JHP	5th Floor - Ward 11	C521	1	Glass Storage Cabs.
JHP	5th Floor - Ward 11	C521	1	Mini Fridges
JHP	5th Floor - Ward 11	C522	2	Side Chair
JHP	5th Floor - Ward 11	C522	1	metal book case
JHP	5th Floor - Ward 11	C522	1	wooden book case
JHP	5th Floor - Ward 11	C522	1	2DVF
JHP	5th Floor - Ward 11	C522	1	desk chair
JHP	5th Floor - Ward 11	C522	1	desk
JHP	5th Floor - Ward 11	C523	1	desk
JHP	5th Floor - Ward 11	C523	2	desk chair
JHP	5th Floor - Ward 11	C523	2	Side Chair
JHP	5th Floor - Ward 11	C523	1	round table

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	5th Floor - Ward 11	C523	1	Glass Storage Cabs.
JHP	5th Floor - Ward 11	C523	1	2DVF
JHP	5th Floor - Ward 11	C523	2	Wood Wardrobe
JHP	5th Floor - Ward 11	C524	7	desk
JHP	5th Floor - Ward 11	C524	1	table
JHP	5th Floor - Ward 11	C524	1	desk chair
JHP	5th Floor - Ward 11	C524	4	Side Chair
JHP	5th Floor - Ward 11	C525	2	tables
JHP	5th Floor - Ward 11	C525	19	Side Chair
JHP	5th Floor - Ward 11	C525	1	projector
JHP	5th Floor - Ward 11	C530	4	table
JHP	5th Floor - Ward 11	C530	1	rolling file cab.
JHP	5th Floor - Ward 11	C530	3	desk chair
JHP	5th Floor - Ward 11	C530	1	credenza
JHP	5th Floor - Ward 11	C530	1	5DVF
JHP	5th Floor - Ward 11	C530	1	desk
JHP	5th Floor - Ward 11	C529	1	med. Cart
JHP	5th Floor - Ward 11	C531	1	mag rack
JHP	5th Floor - Ward 11	C531	28	Side Chair
JHP	5th Floor - Ward 11	C531	3	table
JHP	5th Floor - Ward 11	C531	1	chalk board
JHP	5th Floor - Ward 11	C531	1	metal book case
JHP	5th Floor - Ward 11	C531	1	rolling piano
JHP	5th Floor - Ward 11	C531	1	round table
JHP	5th Floor - Ward 11	C531	1	love seat
JHP	5th Floor - Ward 11	C531	1	Large fan
JHP	5th Floor - Ward 11	C532	2	table
JHP	5th Floor - Ward 11	C532	1	couch
JHP	5th Floor - Ward 11	C532	3	chairs
JHP	5th Floor - Ward 11	C536	6	chairs
JHP	5th Floor - Ward 11	C536	1	table
JHP	5th Floor - Ward 11	C536	1	rolling white board
JHP	5th Floor - Ward 11	C538	1	table
JHP	5th Floor - Ward 11	C538	8	chairs
JHP	5th Floor - Ward 11	C541	1	metal locker
JHP	5th Floor - Ward 11	C541	2	Metal Storage cab.
JHP	5th Floor - Ward 11	C541	6	short storage cabs
JHP	5th Floor - Ward 11	C541	1	chalk board
JHP	5th Floor - Ward 11	C502	8	6' long wood book cases
JHP	5th Floor - Ward 11	C502	2	round table
JHP	5th Floor - Ward 11	C502	3	tables
JHP	5th Floor - Ward 11	C502	1	podium
JHP	5th Floor - Ward 11	C502	1	wooden storage cab
JHP	5th Floor - Ward 11	C502	2	TV
JHP	5th Floor - Ward 11	C502	6	chairs
JHP	5th Floor - Ward 11	C502	1	wooden storage cab

## John Howard Pavillion

### Inventory List

Building		Room	Quantit	Item Description
JHP	5th Floor - Ward 11	C502	1	rolling carts
JHP	5th Floor - Ward 11	C502	3	desk
JHP	4th Floor - Ward 8	C415	1	Beds
JHP	4th Floor - Ward 8	C415	1	Mattress
JHP	4th Floor - Ward 8	C420	1	Beds
JHP	4th Floor - Ward 8	C420	1	Mattress
JHP	4th Floor - Ward 8	C420	1	Nightstand
JHP	4th Floor - Ward 8	C419	1	Beds
JHP	4th Floor - Ward 8	C419	1	Mattress
JHP	4th Floor - Ward 8	C414	1	Beds
JHP	4th Floor - Ward 8	C414	1	Mattress
JHP	4th Floor - Ward 8	C414	1	Nightstand
JHP	4th Floor - Ward 8	C414	1	Wood Wardrobe
JHP	4th Floor - Ward 8	C413	4	desk chair
JHP	4th Floor - Ward 8	C413	1	table
JHP	4th Floor - Ward 8	C413	1	metal wardrobe
JHP	4th Floor - Ward 8	C418	1	Beds
JHP	4th Floor - Ward 8	C418	1	Nightstand
JHP	4th Floor - Ward 8	C418	1	Mattress
JHP	4th Floor - Ward 8	C418	1	Wood Wardrobe
JHP	4th Floor - Ward 8	C417	1	Beds
JHP	4th Floor - Ward 8	C417	1	Mattress
JHP	4th Floor - Ward 8	C417	1	Nightstand
JHP	4th Floor - Ward 8	C417	1	Wood Wardrobe
JHP	4th Floor - Ward 8	C412	1	desk
JHP	4th Floor - Ward 8	C412	1	table
JHP	4th Floor - Ward 8	C412	1	desk chair
JHP	4th Floor - Ward 8	C412	1	metal locker
JHP	4th Floor - Ward 8	C412	1	5DVF
JHP	4th Floor - Ward 8	C411	11	metal locker
JHP	4th Floor - Ward 8	C411	1	Side Chair
JHP	4th Floor - Ward 8	C411	1	credenza
JHP	4th Floor - Ward 8	C416	1	desk
JHP	4th Floor - Ward 8	C416	1	Side Chair
JHP	4th Floor - Ward 8	C416	1	metal coat roack
JHP	4th Floor - Ward 8	C416	1	table
JHP	4th Floor - Ward 8	C416	1	metal book case
JHP	4th Floor - Ward 8	C416	1	2DVF
JHP	4th Floor - Ward 8	C441	4	metal locker
JHP	4th Floor - Ward 8	C441	1	Metal Storage rack
JHP	4th Floor - Ward 8	C441	6	Metal Storage cab.
JHP	4th Floor - Ward 8	C440	1	Beds
JHP	4th Floor - Ward 8	C440	1	Mattress
JHP	4th Floor - Ward 8	C440	1	Nightstand
JHP	4th Floor - Ward 8	C440	1	Wood Wardrobe
JHP	4th Floor - Ward 8	C439	2	Mattress

**John Howard Pavillion  
Inventory List**

Building		Room	Quantit	Item Description
JHP	4th Floor - Ward 8	C438	1	Beds
JHP	4th Floor - Ward 8	C438	1	Mattress
JHP	4th Floor - Ward 8	C438	1	Nightstand
JHP	4th Floor - Ward 8	C438	1	Wood Wardrobe
JHP	4th Floor - Ward 8	C437	1	Beds
JHP	4th Floor - Ward 8	C437	1	Mattress
JHP	4th Floor - Ward 8	C437	1	Nightstand
JHP	4th Floor - Ward 8	C437	1	Wood Wardrobe
JHP	4th Floor - Ward 8	C436	1	washer
JHP	4th Floor - Ward 8	C436	1	dryer
JHP	4th Floor - Ward 8	C436	2	tables
JHP	4th Floor - Ward 8	C436	1	rolling white board
JHP	4th Floor - Ward 8	C431	1	Table
JHP	4th Floor - Ward 8	C431	2	coffee table
JHP	4th Floor - Ward 8	C431	1	round table
JHP	4th Floor - Ward 8	C431	5	sofa
JHP	4th Floor - Ward 8	C431	1	chairs
JHP	4th Floor - Ward 8	C431	2	desk chair
JHP	4th Floor - Ward 8	C431	1	fan
JHP	4th Floor - Ward 8	C431	1	TV Stand
JHP	4th Floor - Ward 8	C433	2	sofa
JHP	4th Floor - Ward 8	C433	1	coffee table
JHP	4th Floor - Ward 8	C433	1	table
JHP	4th Floor - Ward 8	C433	1	large pool table
JHP	4th Floor - Ward 8	C433	1	TV Stand
JHP	4th Floor - Ward 8	C433	2	wood mag rack
JHP	4th Floor - Ward 8	C432	1	large wood bench
JHP	4th Floor - Ward 8	C432	6	Plastic Chair
JHP	4th Floor - Ward 8	C432	1	round table
JHP	4th Floor - Ward 8	C430	2	desk
JHP	4th Floor - Ward 8	C430	7	chairs
JHP	4th Floor - Ward 8	C430	1	rolling chart cart
JHP	4th Floor - Ward 8	C426	2	beds
JHP	4th Floor - Ward 8	C426	2	Mattress
JHP	4th Floor - Ward 8	C426	1	Wood Wardrobe
JHP	4th Floor - Ward 8	C426	1	Nightstand
JHP	4th Floor - Ward 8	C425	4	Beds
JHP	4th Floor - Ward 8	C425	4	Mattress
JHP	4th Floor - Ward 8	C425	3	Nightstand
JHP	4th Floor - Ward 8	C425	2	Wood Wardrobe
JHP	4th Floor - Ward 8	C424	4	Beds
JHP	4th Floor - Ward 8	C424	4	Mattress
JHP	4th Floor - Ward 8	C424	2	Nightstand
JHP	4th Floor - Ward 8	C424	1	Wood Wardrobe
JHP	4th Floor - Ward 8	C423	2	Beds
JHP	4th Floor - Ward 8	C423	2	Mattress

# **ATTACHMENT B**

**NEW HOSPITAL ELEVATORS**

	<b>One</b>	<b>Two</b>	<b>Three</b>	<b>Four</b>	<b>Five</b>	<b>Six</b>	<b>Seven</b>	<b>Eight</b>
<b>Elevators</b>	<b>One</b>	<b>Two</b>	<b>Three</b>	<b>Four</b>	<b>Five</b>	<b>Six</b>	<b>Seven</b>	<b>Eight</b>
<b>Elevator Use</b>	Passenger	Passenger/Service Class A Freight Loading	Passenger/Service Class A Freight Loading	Passenger	Service Class A Freight Loading	Service Class A Freight Loading	Passenger/Service Class A Freight Loading	Service Class A Freight Loading
<b>Contract Load (lbs)</b>	3500	4000	4000	3500	4000	4000	4000	4000
<b>Platform Size</b>	7'0 wide x 6'2 deep	6'0 wide x 8'4 deep	6'0 wide x 8'4 deep	7'0 wide x 6'2 deep	6'0 wide x 8'11.5 deep	6'0 wide x 8'11.5 deep	6'0 wide x 8'11.5 deep	6'0 wide x 8'11.5 deep
<b>Car and Door Size</b>	3'6 wide x 7'0 high	4'0 wide x 7'0 high	4'0 wide x 7'0 high	3'6 wide x 7'0 high	4'0 wide x 8'0 high	4'0 wide x 8'0 high	4'0 wide x 7'0 high	4'0 wide x 8'0 high
<b>Security System</b>	Security card reader	Security card reader	Security card reader	Security card reader	Security card reader	Security card reader	Security card reader	Security card reader

**KITCHEN CT-5**

	<b>One</b>	<b>Two</b>	<b>Three</b>
<b>Elevators</b>	<b>One</b>	<b>Two</b>	<b>Three</b>
<b>Elevator Use</b>	Freight Loading	Freight Loading	Passenger
<b>Platform Size</b>	6'8 wide x 5'2 deep	6'8 wide x 5'0 deep	
<b>Car and Door Size</b>	7'0 wide x 7'6 high	6'0 wide x 7'0 high	
<b>Security System</b>	N/A	N/A	N/A

**JOHN FOWARD PAVILLION**

<b>Elevators</b>	<b>One</b>	<b>Two</b>	<b>Three</b>
<b>Elevators</b>	<b>One</b>	<b>Two</b>	<b>Three</b>

<b>Elevator Use</b>	Passenger	Passenger	Freight Loading
<b>Platform Size</b>	5'2 wide x 8'5 deep	5'2 wide x 8'5 deep	5'2 wide x 7'8 deep
<b>Car and Door Size</b>	4'0 wide x 7'0 high	4'0 wide x 7'0 high	4'0 wide x 7'0 high
<b>Security System</b>	Key Access	Key Access	Key Access

# **ATTACHMENT C**

# Delivery Route From Alabama Avenue To The New Hospital Loading Dock

