

**DOCUMENT 00103**  
**INVITATION FOR BID**

**SOLICITATION NO.:** RM-10-IFB-036-BY1-THS

**Project:** **RMB Lobby**  
(Part of the St. Elizabeths New Hospital Project)  
**Bid Documents:** RMB Lobby  
**Location:** 1100 Alabama Avenue SE, Washington, DC, 20032.  
**Owner:** District of Columbia (District) Department of Mental Health

This Invitation for Bids is **designated for the Open Market and is not set aside for Certified Business Enterprises** under the provisions of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.*

Any Prime Contractor Prospective Bidder responding to this solicitation must submit with his bid, his proposed Subcontracting Plan (on Subcontracting Plan Form, DCOCP-1105) and the notarized statement detailing its subcontracting plan described on the Subcontracting Plan Form (See Section 10.10). Prospective Bidders responding to this Invitation for Bid (IFB) shall be deemed to be Non Responsive to this solicitation and shall be rejected if the Prospective Bidder fails to submit the subcontracting plan that is required by this solicitation. For construction contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted with District-certified business enterprises in accordance with Paragraph 10.5 of Section 00200.

The duration is 313 calendar days.

The Project consists of a partial renovation of three floors in the existing RMB building. First Floor Work includes creating a new entrance lobby within the north wing. Basement Work includes upgraded finishes and mechanical system in one room. Second floor work includes electrical work to support owner-provided food service equipment.

- 1) Work includes the following:
- a) The demolition of the existing first floor loading dock and construction of a new exterior canopy, and entrance patio to support the new entrance lobby.
  - b) Site work limited to supporting the relocation of the main building entrance (stair, ramp, terrace).
  - c) Renovations to two 1st floor toilet rooms.
  - d) Renovation of an existing basement storage room for a new records storage room use.
  - e) Provisions for food service equipment to be located in the 2<sup>nd</sup> floor cafeteria.
  - f) Associated construction required to support the uses listed above.

All Bids submitted must be in accordance with requirements of the Bidding Documents. The Work included in these bid documents shall be awarded as a single Fixed Price construction contract.

Questions: Bidders are advised that questions must be submitted in writing on the form provided in accordance with Document 00200, Instructions to Bidders. The Written Questions must be received No Later Than February 25, 2010 in order to be considered to receive answers as they relate to this solicitation. Bidder shall complete the Work within the completion time stated in Section 01100.

Bids are due at the Department of Mental Health (DMH), Contracts and Procurement Administration, 64 New York Avenue, NE, 4th Floor, Washington DC 20002 on March 10, 2010 at 12 Noon. Bids shall be received by DMH Contract Specialist, Torna Harrison-Samuels. Bids received after this time shall not be accepted. Bidders should be aware that there is a severe shortage of parking at this address and that no pay phones are available. There shall be a Public Bid Opening with all Bids publicly opened and read

aloud at DMH on the 4<sup>th</sup> Floor in Conference Room B-4014 immediately after the Bid closing. Bidders shall be notified of the results after review by the Samuel J. Feinberg, CPPO, CPPB - Director, Contracts and Procurement/Agency Chief Contracting Officer.

Bidding Documents may be examined at the following location:

National Association of Minority Contractors – Washington, DC Metro Area Chapter  
2307 Skyland Place, SE – Suite A  
Washington, DC 20020  
202-678-8840  
Contact: Rosalind Stephenwoof

The following organizations shall have every project document to be viewed by their subscribers.

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| Reed Construction Data<br>(800)-424-3996<br><a href="http://www.reedconstructiondata.com">www.reedconstructiondata.com</a> | McGraw Hill Construction Dodge<br>(410) 821-8046<br>(410) 823-2520 (fax)<br><a href="http://dodge.construction.com">dodge.construction.com</a> |
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Full sets of Bidding Documents may be obtained at the office of the printer as follows:

Blue Boy Document Imaging  
214 L Street, NE  
Washington, DC 20002  
202-265-0272  
202-986-0172 (fax)  
[info@blueboyimaging.com](mailto:info@blueboyimaging.com)  
[www.blueboyimaging.com](http://www.blueboyimaging.com)

By Prospective Bidders on or after Wednesday, February 10, 2010 upon payment of the nonrefundable sums listed below plus shipping and handling for each set. Each Prime Contractor bidding this project is required to purchase one (1) complete set of the Bid Documents. In addition, Online orders are available, as these documents shall be posted at the Blueboy Printing website. In order to view these documents, each Prime Contractor must submit Blueboy's Planwell Username and Password Form found on the next page.

## Planwell Username and Password Form

Company: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Project: \_\_\_\_\_

Trade: \_\_\_\_\_

User Name: \_\_\_\_\_

Password: \_\_\_\_\_

If you have any questions please call 202-265-0272

Please Fax This Form to 202-986-0172

Go to [www.Blueboyimaging.com](http://www.Blueboyimaging.com)

Go to Planwell Link and use your Username & Password to view Documents

Blueboy

214 L Street, NE, Washington, DC 20005

PHONE 202 265 0272 FAX 202 986 0172

At this online plan room, documents can be reviewed in "thumbnail" version online and ordered by visiting the Blueboy Plan Well site at:

<http://66.166.231.88/pwpds/> or [www.blueboyimaging.com](http://www.blueboyimaging.com) and selecting the "Planwell" link.

Document payments may be made by Prospective Bidders directly to Blueboy Printing thru an existing Blueboy account, credit card, COD, or check. Any questions or concerns with use or navigation on the Blueboy online system should be sent directly to Blueboy at phone 202 265-0272, Fax 202-986-0172. All contractors who have an account, or set up an account, with Blueboy Printing may purchase selected portions of the complete Bid Package. For the Prime Contractors, this can be done only after they have satisfied the requirement of purchasing all the documents in the Bid Package.

One complete set of the following Bidding Documents must be purchased by any Prime Contractor submitting a bid:

- A complete set of Bid Documents, which includes the following documents, may be purchased directly from Blueboy Printing at a cost of **\$300 / set**:
  1. Project Manual, Volumes 1 through 2 (EYP Specifications)
  2. Project Manual, Volume 3 (Project Safety and Quality Manuals, and Sebesta Blomberg Commissioning Documents)
  3. Construction Drawings, Volumes 1 through 3
  4. Geotechnical Report (MACTEC Soils Report)
  5. Hazardous Material Survey (Report of Hazardous Materials found in the RMB Lobby)
  6. Branch Route Plans for the adjacent Washington Area Metropolitan Area Transit Authority Utilities
- Prime Contractors, Sub-contractors and Suppliers may purchase portions of the above documents directly from Blueboy Printing on a unit price basis.

There shall be a Site Tour conducted at Saint Elizabeths Hospital prior to an Optional **Pre-Bid Conference** that shall be held for all Prospective Bidders on Thursday, February 18, 2010 at the Chapel on the Saint Elizabeths Hospital property.

Bid Security, in accordance with Document 00200, Instructions to Bidders, must accompany each Bid.

Performance and Payment Bonds, in accordance with Document 00200, Instructions for Bidders, must be provided prior to signing Contract.

**Outline of Certified Business Enterprise (CBE, formerly LSDBE) Requirements and Provisions, Including Required Bidder Submission for CBE Preferences:**

Prospective bidders must be aware of the CBE requirements and provisions, including enforcement and penalty provisions, all as set forth in Article 10 of IFB Section 00200, including the following outlined below for informational purposes only in this Section 00103.

- 1.1 Mandatory Subcontracting Requirement:** At least 35% of the dollar value of this construction contract shall be subcontracted to SBEs or, alternatively, to other CBEs as provided in paragraph 10.5, Article 10 of Section 00200.
- 1.2 Bidder Submission for Evaluation Preferences:** Any bidder seeking to receive bid evaluation preferences on this solicitation must submit at the time of, and as part of, its Bid, the documentation prescribed in paragraph 10.4, Article 10, of Section 00200.

Any Propsective Bidder seeking certification or provisional certification in order to receive preferences under this solicitation should contact the:

Department of Small and Local Business Development  
ATTN: LSDBE Certification Program  
441 Fourth Street, N.W., Suite 970N  
Washington, DC 20001

Prospective Bidders are encouraged to contact the DSLBD at (202) 727-3900 if additional information is required on certification procedures and requirements.

- 1.3 Prime Contractor Performance Requirements, Including Requirements for Joint Venture Prime Contractors:** Prospective Bidders should be aware of the Prime Contractor Performance requirements stated in paragraphs 10.6 and 10.7, Article 10, of Section 00200.

- 1.4 Subcontracting Plan:** Any prime contractor responding to this solicitation shall submit, with his bid, his proposed Subcontracting Plan (on Subcontracting Plan Form, DCOCP-1105) including a notarized statement detailing its subcontracting plan in the detail required in this Section 00103 (page 00103-1) and in paragraph 10.10, Article 10, of Section 00200.
- 1.5 Enforcement and Penalties for Material and/or Willful Breach of Subcontracting Plan:** Prospective Bidders should be aware that, for material and/or willful breach by a Contractor of his CBE subcontracting plan or failures to submit required reports (see paragraph 10.9, Article 10, Section 00200) or deliberate submission of false reports, the Contracting Officer might terminate the contract for default or the DSLBD may impose monetary fines and/or penalties, all as prescribed in paragraph 10.11, Article 10 of Section 00200.

The District reserves the right to waive irregularities and to reject any or all Bids. The issuing of these Bidding Documents does not obligate the District to award a contract. The District shall not pay any costs incurred in the preparation and submission of bids.

No Prospective Bidder may withdraw their Bid within 90 calendar days after the Date of the Bid Opening.

**END OF INVITATION FOR BIDS**