



**DISTRICT OF COLUMBIA DEPARTMENT OF MENTAL HEALTH
CONTRACTS AND PROCUREMENT ADMINISTRATION**

June 13, 2011

**COURT URGENT CARE CLINIC AT D.C. SUPERIOR COURT
AMENDMENT NUMBER 1
RM-11-RFP-83-BY4-VM**

TO ALL PROSPECTIVE OFFERORS:

Answers to questions submitted by prospective Offerors.

**THE CLOSING DATE AND TIME FOR THIS RFP IS MONDAY, JUNE 27, 2011
AT 2:00 P.M.**

Question No.	RFP Section	Question
1	C.1 Background	Where is the space at the D.C. Superior Court?
DMH RESPONSE: The current space for providing Court Urgent Care Clinic Services at D.C. Superior Court is located on the 1st floor. This space located on the 1st floor may not be the same space/floor due to renovations taking place at D.C. Superior Court.		
Question No.	RFP Section	Question
2	C.7 Funding	Must an Offeror be a Consumer Service Agency (CSA) to qualify for this solicitation?
DMH RESPONSE: An Offeror does not have to be a CSA to qualify for this solicitation, however, the agency must have the ability to bill Medicaid directly.		
Question No.	RFP Section	Question
3	C.8 Anticipated Outcomes	What is the minimum number of screenings for substance abuse that must be performed under this Contract?
DMH RESPONSE: Every person that presents at the Urgent Care Clinic for screening must be screened by the successful Vendor awarded a Contract resulting from this solicitation.		

Question No.	RFP Section	Delete
N/A	G.2 Invoice Submittal	Delete Section in its entirety
<p>REPLACE: The Contractor shall submit, on a monthly basis, an original and three copies of each invoice to the Department of Mental Health, Accounts Payable Office at 64 New York Ave., N.E., 6th Floor Washington, DC 20002 or e-mail to dmh.ap@dc.gov. One copy of the invoice shall be sent to the Contracting Officer's Technical Representative (COTR). The invoices shall include Contractor's name and address, invoice date, Contract number, Contract Line Items Numbers (CLINS), description of the services, quantity, unit price and extended prices, terms of any prompt payment discounts offered, name and address of the official to whom payment is to be sent and the name, title and phone number of the person to be notified in the event of a defective invoice. Payment shall be made within Thirty (30) days after the COTR receives a proper and certified invoice from Contractor, unless a discount for prompt payment is offered and payment is made with the discount periods. Please note that the invoice shall match the itemized lines (CLIN Lines) of the Purchase Order as written up to but not exceeding the maximum of each line. Any invoices deemed improper for payment shall be returned, UNPAID and shall be resubmitted as indicated in this clause.</p>		
Question No.	RFP Section	Delete
N/A	I.10 Order of Precedence, Number 2	Delete the statement "Contract document" and replace with the following:
<p>REPLACE: Sections A through M of this Solicitation/Contract.</p>		
Question No.	RFP Section	Delete
N/A	I.10 Order of Precedence, Number 4	Delete the statement "Contract attachments other than the Standard Contract Provisions" and replace with the following:
<p>REPLACE: Contract attachments referenced in Section J of this solicitation.</p>		
Question No.	RFP Section	ADDITIONAL INFORMATION
N/A	H.9.1 Mandatory Subcontracting Requirements	There is a Vendor Interested in the set-aside requirement for Sub-Contractor that is a certified as an LSDBE.

Amendment No. 1
RFP RM-11-RFP-83-BY4-VM
Court Urgent Care Clinic at D.C. Superior Court

Contact Information: Ernest Middleton, Ph.D, Comprehensive Community Health and Psychological Services, 1250 H Street, N.E., Washington, D.C., Telephone Number: 301-254-252, E-mail: cciacme@aol.com.

Potential Prime Contractors shall contact this Vendor to obtain further information.

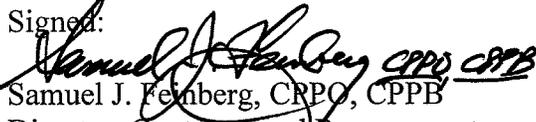
NO FURTHER QUESTIONS SHALL BE ACCEPTED AS THEY RELATE TO THIS RFP WITHIN FIVE (5) DAYS OF RFP CLOSING.

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSALS REMAIN UNCHANGED.

Only one copy of this Amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this Amendment to each proposal to be submitted to the place specified for receipt of proposals. Proposals shall be mailed or delivered in accordance with the instructions provided in the original RFP. In the event your proposal has been previously deposited with the Department of Mental Health, Contracts and Procurement Administration (DMH/CPA), submit this signed Amendment in a sealed envelope, identified on the outside by the RFP number and submission date. This signed Amendment must be received by the DMH/CPA no later than the date and time for closing.

Failure to acknowledge receipt of Amendment Number One (1) for Solicitation Number **RM-11-RFP-83-BY4-VM** may be cause for rejection of any bid submitted in response to the subject RFP.

Signed:


Samuel J. Feinberg, CRPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the Offer for Solicitation Number **RM-11-RFP-83-BY4-VM**.

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Offeror