



DISTRICT OF COLUMBIA DEPARTMENT OF BEHAVIORAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES
 64 NEW YORK AVE, N.E, 2ND FLOOR, WASHINGTON, DC 20002
 PHONE: 202 671-3171 ♦ FAX: 202 671-3395

AUGUST 6, 2014

REQUEST FOR QUOTATIONS AMENDMENT NUMBER ONE (1) FOR:

RFQ NUMBER RM-14-RFQ-238-BY0-JCC
CHILDREN AND YOUTH SERVICES DIVISION BROCHURES

Amendment One (1)

TO ALL PROSPECTIVE CONTRACTORS:

Question No.	RFQ Section	Question
1		Should I fill in pages 2 and 4 of the RFQ or after a Vendor is awarded with the contract? Can I assume this information will be filled in later?
DBH RESPONSE: Interested Bidders shall complete pages 2 and 4 of the RFQ solicitation. These pages shall be submitted along with the Price Quotation and completed forms identified in Section J.		
2	C.3	Is Section C.3.6 misstated? Does DBH desire to use 32-lb writing paper? Do you prefer an 80-lb cover paper? Please clarify/confirm the paper DBH desires to print the brochures.
DBH RESPONSE: C.3.6 is deleted in its entirety and replace with: <p style="text-align: center;"><i>C.3.6 DBH desires a 12-page with 5 tabs, 6" X 10.5 folded brochure, 80-lb gloss cover.</i></p> DBH prefers to use a minimum of 32-lb or heavier stock paper and 80-lb gloss cover paper in order to provide a brochure of professional quality and appearance.		

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR QUOTE REMAIN UNCHANGED.

Only one copy of this Amendment is being sent to prospective Bidders. Bidders shall sign below and attach a signed copy of this Amendment to each quote to be submitted to the place specified for receipt of quote. Quotes shall be emailed, mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your quote has been previously deposited with the Department of Behavioral Health, Contracts and Procurement Services (DBH/CPS), submit this signed Amendment in a sealed envelope or electronically identified by the RFQ number and submission date.

This signed Amendment must be included with your submission in response to this RFQ. Failure to acknowledge receipt of Amendment One (1) for Solicitation Number **RM-14-RFO-238-BY0-JCC** may be cause for rejection of any quote submitted in response to the subject RFQ.

Signed:



Michael Neff
Chief of Administrative Operations

Amendment Number One (1) is hereby acknowledged and is considered a part of the proposal for Solicitation Number **RM-14-RFO-238-BY0-JCC**.

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Contractor