



**DISTRICT OF COLUMBIA DEPARTMENT OF BEHAVIORAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES
64 NEW YORK AVE, N.E, 2ND FLOOR, WASHINGTON, DC 20002
PHONE: 202 671-3171 ♦ FAX: 202 671-3395**

MARCH 26, 2014

REQUEST FOR QUOTATIONS AMENDMENT NUMBER ONE (1) FOR:

RFQ NUMBER RM-14-RFQ-162-BY2-JCC
YOUTH MENTAL HEALTH FIRST AID INSTRUCTORS

Amendment One (1)

TO ALL PROSPECTIVE CONTRACTORS:

| Question No. | RFQ Section | Question |
|---|-------------|--|
| 1 | C.2.1 | What days do you need? |
| DMH RESPONSE: DBH needs instructors to have availability from Monday through Saturday including the possibility of evenings. When scheduling the trainings, an effort is made to schedule the trainings on the days and dates requested by the participant group(s). Thus, an instructor who is available on a wide range of days and times is preferred overall. | | |
| 2 | C.3 | I am a certified YMHFA instructor who is also working with a metropolitan area non-profit. We have conducted a few YMHFA trainings. Should I respond to the RFQ as well as pass it on to the non-profit organization as well to respond? |
| DMH RESPONSE: In view of the fact that you have stated that you are Certified YMHFA Instructor, DBH encourages you to respond to the RFQ but the final decision is your business decision. In addition, DBH encourages you to pass on this information. | | |

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR QUOTE REMAIN UNCHANGED.

Only one copy of this Amendment is being sent to prospective Bidders. Bidders shall sign below and attach a signed copy of this Amendment to each quote to be submitted to the place specified for receipt of quote. Quotes shall be emailed, mailed or delivered in accordance with the instructions provided in the original RFQ. In the event your quote has been previously deposited with the Department of Behavioral Health, Contracts and Procurement Services (DBH/CPS), submit this signed Amendment in a sealed envelope or electronically identified by the RFQ number and submission date.

This signed Amendment must be included with your submission in response to this RFQ. Failure to acknowledge receipt of Amendment One (1) for Solicitation Number RM-14-RFQ-162-BY2-JCC may be cause for rejection of any quote submitted in response to the subject RFQ.

Signed:



Samuel J. Feinberg, CPPO, CPPB
Director, Contracts and Procurement
Agency Chief Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the proposal for Solicitation Number RM-14-RFQ-162-BY2-JCC.

Signature of Authorized Representative

Date

Title of Authorized Representative

Print or Type Name of Contractor